

**ORDINANCE 2018-21**

**TO AMEND SECTION 36.106 OF THE ELLETTSVILLE  
TOWN CODE REGARDING SELECTION  
OF JOB APPLICANTS AND EXTENSION OF JOB OFFERS**

**BE IT ORDAINED AND ADOPTED** by the Town Council of Ellettsville, Indiana:

**Section 1.** The following revisions are hereby made to Section 36.106 of the Ellettsville Town Code:

When an existing section of the ordinance is being amended, the text of the existing provision will appear in this style type, additions will appear **in this style type**, and deletions will appear ~~in this style type~~.

**§ 36.106 SELECTION AND JOB OFFER.**

**The department supervisor** ~~Supervisors and the Town Manager~~ shall select the best-suited and best-qualified applicant for each vacancy. Prior to making a job offer, the supervisor shall complete the interview and submit his or her recommendation to the Town Council for approval. The job offer shall be made by letter. All applicants interviewed and all internal applicants shall be notified that the position has been filled. Such notification shall be the responsibility of the hiring department.

**Section 2.** This ordinance shall take effect upon final publication as provided by law.

This Ordinance was adopted by the Ellettsville Town Council on the \_\_\_ day of August, 2018 at the Ellettsville Town Hall, Ellettsville, Indiana.

**ELLETTSVILLE TOWN COUNCIL**

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Brian Scott Oldham, President

**Attest:**

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Sandra Hash, Ellettsville Clerk-Treasurer