

October 28, 2019

The Ellettsville, Indiana, Town Council met for a regular meeting on Monday, October 28, 2019 at the Ellettsville Town Hall Meeting Room located at 1150 W. Guy McCown Drive. Brian Mobley called the meeting to order at 6:30 p.m. The Scouts led the Pledge of Allegiance followed with a prayer by Jimmie Durnil.

Roll Call: Members present were Brian Mobley, Dan Swafford, Scott Oldham, Pamela Samples and William Ellis. Mike Farmer, Interim Town Manager; Darla Brown, Town Attorney and Sandra Hash, Clerk-Treasurer were also present. **Supervisors present:** Mike Cornman, Jimmie Durnil, Kip Headdy and Kevin Tolloty.

Approval of Minutes

Brian Mobley entertained a motion for approval of the minutes of the regular meeting on October 14, 2019. William Ellis so moved. Scott Oldham seconded. All in favor, motion carried.

Accounts Payable Vouchers and Payroll

Brian Mobley entertained a motion to pay Accounts Payable Vouchers and Payroll. William Ellis so moved. Pamela Samples seconded. All in favor, motion carried.

Ordinances on First Reading

Ordinance 2019-21 to Amend Chapter 73.03 Schedule IV adding a Yield Intersection at a Through Street – Guy McCown Drive

Kip Headdy, Street Foreman explained the request from Town Manager, Michael Farmer is to install a Yield sign at the area where the Police Department entrance intersects with the Town Hall entrance at 1406 W Guy McCown Dr. Michael Farmer explained there is no clear instruction there and feels a sign is needed there to avoid future legal issues if an accident were to occur. Sandra Hash, Clerk Treasurer explained while trying to write the Ordinance there must be a Through Street and a Yield Street and the only street is Guy McCown Drive so she will need assistance with writing it to make Guy McCown a Through Street and a Yield Street if they choose to proceed. Brian Mobley made a motion to table until further research can be done. Dan Swafford so moved. Dan Swafford seconded. All in favor, motion carried.

New Business

Memorandum of Understanding Governing Snow Removal on Monroe County Roads

Kip Headdy, Street Foreman explained this is an agreement with Monroe County when streets are annexed into the Town, they will continue to do snow removal on those roads and in return the Town will take some of the roads the county has. This prevents trucks from backtracking and routes being completed efficiently. He further explained this is just for Snow Removal not for general maintenance of the streets including paving, patching, culverts and signage. It was approved by the commissioners on October 23, 2019. Scott Oldham made a motion to approve the Memorandum of Understanding Governing Snow Removal on Monroe County Roads. Pamela Samples seconded. Roll call vote: Brian Mobley – yes; Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Pamela Samples – yes. Motion Carried.

Discussion on Second School Resource Officer – Dr. Jerry Sanders

Jimmie Durnil, Town Marshal, explained to the council the information in front of them was a simplified version for the funding of the second SRO (School Resource Officer) an email from Dr. Sanders to the school board and a proposed standard operating procedure for the SRO. The job will be posted in the Town for a new Police Officer and assigned as SRO. Summertime job duties are of a regular Police Officer.

Dr. Jerry Sanders thanked the Police and Fire Department with all the entities in their support for Richland Bean Blossom Schools. He explained in August Richland Bean Blossom Community School Corporation (RBBCSC) received a grant from the Indiana Department of Homeland Security in the amount of \$99,540.00. Currently the partnership with the Town they have one Resource Officer that covers the entire campus of all four schools. The school system budgets \$50,000.00 for the salary and benefits for Officer Jared Myers. Total salary is \$75,000.00 the Town pays the remaining \$25,000.00 and provides a

police car, uniforms and equipment. It is his goal to meet the needs of his students academically and provide a safe environment to achieve it. Mr. Sanders presented that RBBSC will use the grant to continue to pay \$50,000.00 towards Officer Myers salary/benefits and the Town will continue to pay the remaining \$25,000.00. The remaining \$49,540.00 will go to the second SRO and they will pay the additional funds to bring their salary with benefits to \$75,000.00. The Town will provide a police car, uniforms and equipment. He asked for future consideration of the same agreement as Officer Myers. The job description has been updated to include a more proactive approach to safety that the current SRO doesn't have the necessary time for. Officer Myers will be working with the Junior High and High School from 7:30-3:30 while the new Officer will be at the Elementary level from 8:00-4:00. There are 3 Safety school coordinators, Jerry Sanders, Jerry Pittsford and Jerry Bland. They meet on a regular basis to discuss safety along with Officer Myers. He also added more visibility of the SRO to be present as they enter the building in the morning and at lunch time interacting with the students and assisting with traffic control as needed. Sandra Hash inquired about the existing grant length. He explained it is year to year, August through August. The grant can be extended due to the hiring of the officer being delayed. He will provide a copy of the grant contract to her for review and information. Brian Mobley inquired about the officers having an office. Mr. Sanders feels it would be a great idea if they have the space. Brian Mobley offered speaking with him over the benefits of that. Jimmie Durnil, Town Marshal, explained they already have a car and equipment. His budget increase for 2020 allows for gas needed. He would like permission to move forward to be ready for the school board meeting November 18th. He would like to present any possible candidates then so they can have someone in place by the first of the year. Sandra Hash ask when the funds would be received from the grant. Dr. Sanders replied it is a reimbursement grant. The School will pay the Town and request a reimbursement. The Town should submit an invoice to the school after November 18th following the same procedure used for the current SRO officer. Scott Oldham thanked Jimmie Durnil for being a part of hiring Dr. Sanders. He is a tremendous asset to the school and community. Mike Cornman, Fire Chief added he had recently inspected the new food truck and he is impressed with the program and commended Dr. Sanders and Vicky Coffee for efforts making it possible. Scott Oldham asked Dr. Sanders to speak about the new food truck the school has purchased. He responded the truck was purchased with a grant and will deliver food in the summer to areas as needed when school is out to students providing free breakfast to students. William Ellis made a motion to approve the hiring of a Police Officer using the funds provided by the school corporation to later be appointed as SRO. Scott Oldham seconded. Roll call vote: Brian Mobley – yes; Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Pamela Samples – yes. Motion Carried. Sandra Hash thanked Dr. Sanders for funding the second officer 100% for the first year. It will be a great help to the Town to be able to phase that in.

William Ellis made a motion to add the Wage Study to the Agenda. Dan Swafford seconded. Roll call vote: Brian Mobley – yes; Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Pamela Samples – yes. Motion Carried. Sandra Hash, Clerk Treasurer gave a brief summary of cost for each presentation. Waggoner, Irwin, Scheele & Associates Inc. estimate was not to exceed \$24,680.00 & Baker Tilly has 3 options, #1 has no onsite visits for \$4,500.00, #2 has no onsite visits but adds development of all job descriptions for all positions for \$9,750.00 and #3 is comprehensive classification and compensation study with onsite visits and interviews with employees for \$15,450.00. Dan Swafford made a motion to approve the proposal for the wage study from Waggoner, Irwin, Scheele & Associates Inc. **Don Francis** Troop 119 scout leader and attorney, from the public, asked to clarify what the wage study was for. William Ellis explained it was for the Town's salaries to base what salaries should be compared to other Town's and Municipalities. Valerie Dewar from the public also commented and questioned the decision to go with Waggoner, Irwin, Scheele and felt the Baker Tilly presentation was a more in-depth study. William Ellis offered his explanation that Waggoner, Irwin, Scheele uses Nationally recognized standards and have a history in Monroe County offering great standards for basing salaries. Brian Mobley added that we should save the money using public resources and spend the money updating the personnel policy. Scott Oldham supports the wage study but feels the Baker Tilly option is better because of the cost and what it will offer long term. Roll call vote: Brian Mobley – no; Dan Swafford – yes; William Ellis – yes; Scott Oldham – no; Pamela Samples – yes. Motion carried.

Council Comments

Brian Mobley mentioned the Hilly Hundred had a wet start but was a successful one with no issues.

Kip Headdy stated they will have 2 teams this year for leaf pickup. They will start pickup this month and will eventually pick up every day, all day, until December. After December they can be picked up in biodegradable bags.

Supervisor Comments

Jimmie Durnil, Town Marshal thanked the scout troop for coming and their participation. He stated Halloween hours are 5:30-8:30 on Thursday, October 31st rain or shine.

Jeff Farmer discussed an agreement with Wessler Engineering to update the software at the Wastewater Treatment Plant. SCADA (System Control and Data Acquisition) is 20 years old and no longer supported by today's technologies. It has been recommended they migrate all the current information into a backup program. Migrating information will keep them from having to rebuild the whole information system from the ground up in the event of a catastrophic event. After the migration they will have a better idea of the cost it will require to rebuild the SCADA system. The cost for migration will be up to and not to exceed \$5,000.00. The SCADA system provides a system that doesn't require manpower 24 hours a day, 7 days a week. He will be moving forward in migrating the information and will be paid for out of the equipment replacement fund. He continued by also mentioning the UV system at the Plant was 23 years old and will need to be replaced in the near future as well. He will keep the council informed along the way discussing costs and options. Scott Oldham made a motion to approve the agreement with Wessler Engineering for the SCADA system migration. Pamela Samples seconded. Roll call vote: Brian Mobley – no; Dan Swafford – yes; William Ellis – yes; Scott Oldham – no; Pamela Samples – yes. Motion carried.

Privilege of the Floor

Valerie Dewar expressed her disappointment with the decision to choose the higher agreement for the wage study. She appreciates the standards but feels just because they are connected with the county doesn't mean it's a recommendation. She also stated she was pleased to have Troop 119 and Troop 1119 which is the first girl troop in Ellettsville. They are one of 5 troops that she is commissioner for in the Wapehani District. Brian Mobley thanked her for her commitment.

Adjournment

Dan Swafford made a motion to adjourn. Scott Oldham seconded. Brian Mobley adjourned the meeting at 7:26 p.m.

Brian Mobley, President

William Ellis

Pamela Samples

Dan Swafford, Vice President

Scott Oldham

Sandra C. Hash, Clerk-Treasurer, IAMC, MMC