

**Agenda**  
**Ellettsville Town Council**  
**Monday April 22nd, 2024**

**6:30 P.M. Call to Order**

**Prayer**  
**Pledge of Allegiance**  
**Roll Call**

**Approval of the Minutes for the Regular Meeting April 9th, 2024**

**Action to pay Accounts Payable Vouchers and Payroll**

**Resolutions**

Resolution 11-2024 Additional Appropriation: Rural Transit

Resolution 12-2024 Additional Appropriation: Telephone and Fax

Resolution 13-2024 Additional Appropriation: Email Services

Resolution 14-2024 Additional Appropriation: Computer Services

Resolution 15-2024 Additional Appropriation: Fleet Insurance

Resolution 16-2024 Additional Appropriation: Telephone and Fax

**Ordinance on First Reading**

**Ordinance on Second Reading**

**New Business**

DPW Laborer I Vacancy

Purchase of New DPW Vehicle

**Old Business**

**Privilege of the Floor**

**Supervisors Comments**

**Council Comments**

**At this time, I know of no other business to come before the Council**  
**Noelle M. Conyer, Clerk-Treasurer**

## **MEETING NOTICE**

### **Monday 22nd, 2024**

The Town Council of the Town of Ellettsville will conduct its regular scheduled meeting on Monday April 22nd at 6:30 p.m., local time.

The meeting will be conducted at the Town Hall. Town Council members will attend the meeting in person. The public is invited to attend in person or by remote access. The meeting will be available by Zoom.

Topic: Ellettsville Town Council Meeting

Time: Apr 22, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88689608149?pwd=NSTvdTRwYS9ZNUwyNk9sZEdqSmhkUT09>

Meeting ID: 886 8960 8149

Passcode: 654157

One tap mobile

+19292056099,,88689608149#,,,,\*654157# US (New York)

+13017158592,,88689608149#,,,,\*654157# US (Washington DC)

Dial by your location

- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US

Meeting ID: 886 8960 8149

Passcode: 654157

Agendas and meeting packets can be obtained by submitting an email request to: [clerktreasurer@ellettsville.in.us](mailto:clerktreasurer@ellettsville.in.us)

RESOLUTION 11-2024  
ADDITIONAL APPROPRIATION

**Whereas**, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

**Section 1** Be it resolved by the Town Council of the Town of Ellettsville, Monroe County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<b>Fund Name: General Fund</b>	<b>Amount Requested</b>
Major Budget Classification: Other Services & Charges	
1101-01-320.00 Rural Transit	\$43,000.00
<b>Total for General Fund:</b>	<b>\$43,000.00</b>

Adopted this 22<sup>nd</sup> day of April 2024

AYE

NAY

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Scott Oldham, President

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Scott Oldham, President

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Dan Swafford, Vice President

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Dan Swafford, Vice President

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William Ellis

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Trevor Sager

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Trevor Sager

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Pamela Samples

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Pamela Samples

ATTEST:

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Noelle M. Conyer, Clerk-Treasurer

RESOLUTION 12-2024  
ADDITIONAL APPROPRIATION

**Whereas**, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

**Section 1** Be it resolved by the Town Council of the Town of Ellettsville, Monroe County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<b>Fund Name: General Fund</b>	<b>Amount Requested</b>
Major Budget Classification: Other Services & Charges	
1101-01-321.00 Telephone and Fax	\$2,700.00
<b>Total for General Fund:</b>	<b>\$2,700.00</b>

Adopted this 22<sup>nd</sup> day of April 2024

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ATTEST:

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Noelle M. Conyer, Clerk-Treasurer

RESOLUTION 13-2024  
ADDITIONAL APPROPRIATION

**Whereas**, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

**Section 1** Be it resolved by the Town Council of the Town of Ellettsville, Monroe County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<b>Fund Name: General Fund</b>	<b>Amount Requested</b>
Major Budget Classification: Other Services & Charges	
1101-01-322.00 Email Services	\$10,000.00
<b>Total for General Fund:</b>	<b>\$10,000.00</b>

Adopted this 22<sup>nd</sup> day of April 2024

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Noelle M. Conyer, Clerk-Treasurer

RESOLUTION 14-2024  
ADDITIONAL APPROPRIATION

**Whereas**, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

**Section 1** Be it resolved by the Town Council of the Town of Ellettsville, Monroe County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<b>Fund Name: General Fund</b>	<b>Amount Requested</b>
Major Budget Classification: Other Services & Charges	
1101-01-365.00 Computer Services	\$2,500.00
<b>Total for General Fund:</b>	<b>\$2,500.00</b>

Adopted this 22<sup>nd</sup> day of April 2024

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ATTEST:

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Noelle M. Conyer, Clerk-Treasurer

RESOLUTION 15-2024  
ADDITIONAL APPROPRIATION

**Whereas**, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

**Section 1** Be it resolved by the Town Council of the Town of Ellettsville, Monroe County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<b>Fund Name: General Fund</b>	<b>Amount Requested</b>
Major Budget Classification: Other Services & Charges	
1101-01-341.00 Fleet Insurance	\$5,000.00
<b>Total for General Fund:</b>	<b>\$5,000.00</b>

Adopted this 22<sup>nd</sup> day of April 2024

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ATTEST:

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Noelle M. Conyer, Clerk-Treasurer

RESOLUTION 16-2024  
ADDITIONAL APPROPRIATION

**Whereas**, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

**Section 1** Be it resolved by the Town Council of the Town of Ellettsville, Monroe County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<b>Fund Name: General Fund</b>	<b>Amount Requested</b>
Major Budget Classification: Other Services & Charges	
1101-02-321.00 Telephone and Fax	\$900.00
<b>Total for General Fund:</b>	<b>\$900.00</b>

Adopted this 22<sup>nd</sup> day of April 2024

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Noelle M. Conyer, Clerk-Treasurer



# CORPORATE TOWN OF ELLETTSVILLE

Job posted: 04/15/2024

## TOWN OF ELLETTSVILLE JOB OPPORTUNITY NOTICE

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### **RFT LABORER I**

Department of Public Works

### **POSITION DESCRIPTION**

Serves as Laborer I for the Department of Public Works

### **EDUCATION**

High school education supplemented by courses or any equivalent combination of experience and training which provides the required knowledge, skills and abilities related to the transmission and distribution of water and wastewater.

### **EXPERIENCE**

Performs street repairs/patching as required. Replaces street signs and pavement markers, as needed. Repairs or replaces storm water infrastructure and cleans drainage areas/removes debris. Operates snowplow and snow removal equipment. Removes debris after storms and performs leaf pick-up and disposal. Maintains rights-of-way and public properties and performs custodial work at Town properties. Also, have knowledge relating to the maintenance and installation of water transmission and distribution and sewer collection systems. General knowledge of various equipment, including street saw, shovels, jack hammer, pipe saw, tapping machines and related attachments in effecting the general maintenance and repair of water and sewer lines.

### **TRAINING/SPECIAL SKILLS**

Ability to understand and follow written and oral communications, good physical condition, and mechanical aptitude required. General knowledge and experience with excavation equipment and construction equipment.

### **LICENSE/CERTIFICATION**

Must possess a CDL Driver's License A or B

### **HOURS**

Varies Monday through Friday 7:00 a.m. to 4 p.m. Overtime as needed. On Call availability REQUIRED.

### **SALARY**

\$29.18 to \$30.14 per hour

ANY PERSON WISHING TO APPLY FOR THIS POSITION MAY DO SO AT THE CLERK TREASURER'S OFFICE, 1150 W. GUY MCCOWN DRIVE, ELLETTSVILLE IN., ON OR BEFORE FRIDAY, APRIL 19, 2024 BY 4:00 PM.

### **AN EQUAL OPPORTUNITY EMPLOYER**

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The Town of Ellettsville does not discriminate on the basis of race, color, sex, ancestry, marital status, sexual orientation, national origin, religion, age, and handicapped status in employment or the provision of services.