

Town of Ellettsville Town Council

Agenda Ellettsville Town Council Monday April 28, 2025

6:30 P.M. Call to Order

Prayer Pledge of Allegiance Roll Call

Approval of the Minutes for the Regular Meeting April 14, 2025

Action to pay Accounts Payable Vouchers and Payroll Vouchers

Resolutions

Resolution 17-2025 Creating a Cash Change Fund for the Planning Department

Ordinance on First Reading

Ordinance 2025-12 to amend Chapter 130 of the Ellettsville Town code to allow the use of Firearms within the Corporate Limits of the Town under Certain Conditions

Ordinance on Second Reading

Ordinance 2025-06 Establishing Rates and Charges for the use of and Services Rendered by the Water Works System of the Town of Ellettsville, Indiana, and Repealing all Ordinances and parts of Ordinances in Conflict Herewith

Ordinance 2025-07 Amendment to Employee Handbook to add a ghost Employment Policy

Ordinance 2025-08 Amendment to Employee Handbook to Add a Grievance Policy

Ordinance 2025-09 Amendment to Employee Handbook to Amend/Add Miscellaneous Provision

Old Business

New Business

Privilege of the Floor Supervisors Comments Council Comments At this time, I know of no other business to come before the Council. Noelle M. Conyer, Clerk-Treasurer

Town Council meetings are wheelchair accessible. The accessible entrance is located on the Northwest side of the building. Accessible visitor parking spaces are located on the Northwest side of the building. The Town further assures every effort will be made to ensure nondiscrimination in all of its program's activities, whether those programs and activities are federally funded or not. Close captioning of the public meetings is broadcast on Community Access Television Series 14 (catstv.net). The meetings are also broadcast on Zoom.

Town Council Meeting Notice Monday April 28, 2025

The Ellettsville Town Council will conduct its regular scheduled meeting on Monday April 28, 2025, at 6:30 p.m., local time.

The meeting will be held at the Town Hall. The Ellettsville Town Council will attend the meeting in person. The public is invited to attend in person or by remote access. The meeting will be available by Zoom.

Topic: Ellettsville Town Council Meeting 4-28-25 Time: Apr 28, 2025 06:30 PM Eastern Time (US and Canada) Join Zoom Meeting https://us02web.zoom.us/j/81608894798?pwd=ieDUJH7v0G93zvTCXclDywlohZyiAc.1

Meeting ID: 816 0889 4798 Passcode: 631224

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- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
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- +1 719 359 4580 US
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- +1 253 215 8782 US (Tacoma)

Meeting ID: 816 0889 4798

Passcode: 631224

Agendas and meeting packets can be obtained by submitting an email request to: <u>clerktreasurer@ellettsville.in.us</u>

April 14, 2025

The Ellettsville, Indiana, Town Council met for a regular meeting on Monday, April 14, 2025, at the Ellettsville Town Hall Meeting Room located at 1150 West Guy McCown Drive. Scott Oldham called the meeting to order at 6:30 p.m. William Ellis gave a word of prayer followed by the Pledge of Allegiance led by Kevin Patton.

Roll Call: Members present were Schott Oldham – President, Dan Swafford – Vice President, William Ellis, Trevor Sager. Michael Farmer - Town Manager, Noelle Conyer - Clerk Treasurer and Darla Brown – Town Attorney were also present.

Absent Members: Pamela Samples

Supervisors participating: Kevin Patton, Kip Headdy, Denise Line, Jeff Farmer & George Robinson

Approval of the Minutes for the Regular Meeting March 24, 2025

Scott Oldham entertained a motion for approval of the minutes of the regular meeting on March 24, 2025. Dan Swafford so moved. Trevor Sager seconded. All in favor, motion carries.

Accounts Payable Vouchers and Payroll

Scott Oldham entertained a motion to pay Accounts Payable Vouchers and Payroll. William Ellis so moved. Dan Swafford seconded. All in favor, motion carries.

Resolutions

Resolution 13-2025 to dispose of surplus property

Kip Headdy explained there is a new truck coming to replace the old one and it will be sold on Gov Deals. Trevor Sager made a motion to approve Resolution 13-2025 to dispose of surplus property. Dan Swafford seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Dan Swafford – yes; Trevor Sager – yes. Motion carries.

Resolution 14-2025 Additional Appropriation for LIT Economic Development

Mike Farmer explained the application fee to join the BEDC initiative is \$5,000. Funds will be used for safety upgrades in parks, accessories for the Heritage Center and more downtown parking on Vine Street, including additional flood mitigation. He asked for an appropriation of \$30,000 for these projects from LIT EDD which leaves a \$76,000 balance and eliminates the need for multiple transactions. Mike explained it is not a taxing entity and is a regional planning unit that helps coordinate and plan positive economic decisions for three counties: Owen, Brown and Monroe. William Ellis stated ROI will be confirming the tax question. Mike explained this will be decided at the county level and would like our town to participate. William Ellis made a motion to approve Resolution 14-2025 Additional Appropriation for LIT Economic

Development. Trevor Sager seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

Resolution 15-2025 for fiscal plan for the Mychal Doering Annexation

Darla Brown explained Mr. Doering's annexation was approved by the plan commission for 4.794 acres zoned R1 single family residential. Trevor Sager made a motion to approve Resolution 15-2025 for fiscal plan for the Mychal Doering Annexation. Dan Swafford seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

Resolution 16-2025 for fiscal plan for the Railroad Corridor Annexation

Darla Brown explained the plan commission approved the annexation of the Railroad Corridor of 0.91 acres zoned R1. William Ellis made a motion to approve Resolution 16-2025 for fiscal plan for the Railroad Corridor Annexation. Trevor Sager seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

Ordinance on First Reading

Ordinance 2025-06 Establishing Rates and Charges for the use of and Services Rendered by the Water Works System of the Town of Ellettsville, Indiana, and Repealing all Ordinances and parts of Ordinances in Conflict Herewith

Mike Farmer explained this was a two-phase increase and is ready for the second phase of a 5.5% increase in ONM and new building costs. Council member Dan Swafford asked for an increase from Phase 1 to Phase 2, the town manager said he will have that information at the next meeting.

Ordinance 2025-07 Amendment to Employee Handbook to add a ghost Employment Policy

Darla Brown, Town Attorney explained this is an addition to the employee handbook and is word for word what was in the personnel policy under Title 36 in the Old Town Code.

Ordinance 2025-08 Amendment to Employee Handbook to Add a Grievance Policy

Darla Brown explained this is an addition to the employee handbook and is word for word what was in the personnel policy under Title 36 in the Old Town Code.

Ordinance 2025-09 Amendment to Employee Handbook to Amend/Add Miscellaneous Provision

Darla Brown explained this is to add language to clarify retirement benefits by amending section 318 to state eligible full-time employees will be covered and section 320 regarding the 457-retirement savings plan. Darla Brown explained there is still unclear language in the amendment. Scott Oldham stated this will come back in finalized form next time.

Ordinance on Second Reading

Ordinance 2025-04 to Amend the Zone Maps, to Rezone the Garreth and Ann Blackwell property from C2, General Business to R1, Single Family Residential

Denise Line explained this is to rezone 7490 West State Road 46 from General Business to R1. Dan Swafford made a motion to approve Ordinance 2025-04 to Amend the Zone Maps, to Rezone the Garreth and Ann Blackwell property from C2, General Business to R1, Single Family Residential. William Ellis seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

Ordinance 2025-10 Annexation of Doering Property

Denise Line explained this is a request from Mr. Doering to voluntarily annex a parcel of 4.74 acres at 5474/5475 North Union Valley Road that is 14% contiguous to the town and is currently AGR to R1 which was approved by the plan commission. Trevor Sager made a motion to approve Ordinance 2025-10 Annexation of Doering Property. William Ellis seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

Ordinance 2025-11 Annexation of Railroad Corridor

Denise Line explained this is to annex 0.91 acres of abandoned railroad corridor located between West McNeely Street and West Main Street, parcel number 5304-101000-40001 01 1, from AGR to R1 which has been approved by the planning commission. William Ellis made a motion to approve Ordinance 2025-11 Annexation of Railroad Corridor. Dan Swafford seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

Old Business

Wheel Tax; tabled until legislative session ends, and review of bill can be done

New Business

Review of TIF Management Annual Report

Darla Brown explained that the West Side and Riverfront areas have zero revenue and zero expenditure, but the TIF requires an Annual Expenditure TIF Management Report. RDW accepted the report and sent a copy to the council for review. Noted for the minutes that the annual report was presented and will be submitted on gateway by deadline 4-15-25.

Board of Zoning Appeals Appointment

Denise Line spoke about a presidential appointment for Kaleb Plummer who is an Ellettsville resident who would be a good asset to the board. Scott Oldham approved the appointment.

Proposed MOU between Richland Bean Blossom and Town for Resurfacing Entryway

Mike Farmer explained the businesses located along State Road 46 where the Richland Bean Blossom facility is located have asked the town him what they can do to get the drive repaired and they have agreed to pay for materials. The town is going to resurface it and then it will be taken over by the town. He explained it used to be maintained by an HOA that no longer exists. Darla Brown explained it will become a part of the town's inventory. Dan Swafford stated he does not believe it is legal or the town's responsibility and should be the responsibility of the private businesses on the property. William Ellis made a motion to approve the amended MOU with 50% of the cost up front including material and labor costs. Trevor Sager Seconded. Roll call: William Ellis - yes; Dan Swafford - no; Trevor Sager - yes. Motion carries.

Privilege of the Floor

Marvin Ulmet President of the Monroe County Fall Festival spoke about improvements to the festival in 2024 and 2025 and thanked the Town of Ellettsville for its' past and continued support.

Jim Perry spoke virtually about the sidewalk on Abigail and speed limit changes on state road 46.

Supervisor Comments

Mike Farmer thanked the employees that worked during the recent storms.

Chief Kevin Patton stated the fireworks will be on July 5th this year.

Kip Headdy spoke about the recent loss of Town employee, Mike Richardson. Other members spoke highly of him while sharing memories and a moment of silence was held.

Scott Oldham thanked Mike Farmer for all the flood mitigation work that has been done.

Adjournment

Scott Oldham, President adjourned the meeting at 7:43 p.m.

Scott Oldham, President

Dan Swafford, Vice President

William Ellis

Pamela Samples

Trevor Sager

Attest: Noelle M. Conyer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF ELLETTSVILLE

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6

April 28, 2025

NOELLE M. CONYER, CLERK-TREASURER

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of $\underline{}_{6}$ pages and except for accounts payables not allowed as shown on the register such accounts payables are hereby allowed in the total amount of \$ 303,155.74 .

Dated this 28 day of April .

TOWN COUNCIL

Scott Oldham PRESIDENT

Dan Swafford VICE-PRESIDENT

William Ellis COUNCIL MEMBER

Trevor Sager COUNCIL MEMBER

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GL Number	Invoice Line Desc	BOTH OPEN AND PAID Vendor	Invoice Description	Amount	Check 🕯
Fund 1101 GENERAL Dept 001.00					
	0 RED MECHANICAL PENCILS	VISA	CREDIT CARD CHARGES	24.18	1012
1101-001.00-00213.0	0 labor law poster	WORKWISE COMPLIANCE	LABOR LAW POSTER	30.93	28452
1101-001.00-00235.0	0 COLOR COPY CHARGES-B0511	1GORDON FLESCH COMPANY, I	NCOLOR COPY CHARGES-B05111	390.22	2843
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1101-001.00-00354.0	0 STREET LIGHTS - 103 TEME	PEDUKE ENERGY	STREET LIGHTS - 103 TEMPE	26.95	1005
1101-001.00-00356.0	0 LAWN APPLICATION- TOWN H	HAC&H LAWN & LANDSCAPING,	ILAWN APPLICATION	220.00	28432
1101-001.00-00365.0	0 ONLINE SERVER BACKUP	VISA	CREDIT CARD CHARGES	83.93	1012
1101-001.00-00365.0	0 mfa reset - town adminis	SIB-TOWN IT, LLC	MFA RESET - TOWN ADMINISI	72.00	28431
1101-001.00-00394.0	0 MEAL @ ILMCT INSTITUTE &	VISA	CREDIT CARD CHARGES	1,313.00	1012
1101-001.00-00394.0	0 BUDGET WORKSHOP	AIM	BUDGET WORKSHOP	50.00	28430
1101-001.00-00396.0	0 FLOWERS - RICHARDSON FUN	JETHE MIMOSA TREE	FLOWERS - RICHARDSON FUNE	75.00	28444
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1101-002.00-00221.0	0 FUEL CHARGES - PLANNING	WRIGHT EXPRESS FLEET SER	VFUEL CHARGES - PLANNING	82.38	28453
1101-002.00-00237.0	0 GLADE PLUGINS - MEETING	FVISA	CREDIT CARD CHARGES	51.22	1012
1101-002.00-00313.0	0 ANNUAL SUBSCRIPTION - PI	LATHE HERALD-TIMES, INC	ANNUAL SUBSCRIPTION - PLF	45.00	2843
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	0 HT ONLINE SUBSCRIPTION	VISA	CREDIT CARD CHARGES	9.99	1012
	0 SCAM EMAIL FOLLOW UP	B-TOWN IT, LLC	SCAM EMAIL FOLLOW UP	24.00	2843
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	0 ACCOUNTABILITY TAGS - RV		CREDIT CARD CHARGES	1,345.07	1012
1101-003.00-00223.0		MES SERVICE COMPANY, LLC		647.48	2844
	0 GAS & OIL - CHAINSAWS	RICHARD'S SMALL ENGINE,		313.66	2845
	0 USB CHARGING CABLE & ADA			170.70	28436
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	0 DAMPER - MOWER STN 81	RICHARD'S SMALL ENGINE,		66.98	28449
	0 HELMET FRONT - BURPO	VISA	CREDIT CARD CHARGES	82.50	1012
1101-003.00-00243.0		MES SERVICE COMPANY, LLC		467.95	2844
1101-003.00-00243.0		MES SERVICE COMPANY, LLC		435.97	2844
1101-003.00-00243.0		MES SERVICE COMPANY, LLC		1,351.50	2844
1101-003.00-00243.0		MES SERVICE COMPANY, LLC	UNIFORM GEAR	144.95	28445
1101-003.00-00321.0	0 YOU TUBE TV	VISA	CREDIT CARD CHARGES	82.99	1012
1101-003.00-00352.0	0 NATURAL GAS - STATION 81	CENTERPOINT ENERGY	NATURAL GAS - STATION 81	151.33	998
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		WRIGHT EXPRESS FLEET SER		4,739.94	2845
	0 LICENSE PLATE BRACKET	VISA	CREDIT CARD CHARGES	18.71	1012
		CHAD'S EXPRESS LUBE & CA		1,263.81	28433
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204-001.00-00353.00 ELECTRIC - CAMPBELL'S PAF DUKE ENERGY ELECTRIC - CAMPBELL'S PAF 75.10 204-001.00-00353.00 ELECTRIC - SPORT'S PARK DUKE ENERGY ELECTRIC - SPORT'S PARK 172.37 Total For Dept 001.00 Total For Dept 001.00 3,021.83 und 2228 LAW ENFORCEMENT CONTINUING EDUCATION ept 004.00 POLICE 228-004.00-00394.00 CAR SEAT RECERT - LEGGIO VISA CREDIT CARD CHARGES 55.00 26 228-004.00-00394.00 HOSTAGE NEGOTIATIONS TRAIPUBLIC AGENCY TRAINING CHOSTAGE NEGOTIATIONS TRAI 650.00 26 Total For Dept 004.00 POL 705.00 Total For Dept 004.00 POL 705.00 100 402-001.00 402-00250.21 SANDING MATERIALS FOR EXIVISA SANDING MATERIALS FOR EXI 100 26.96 Total For Dept 001.00 402-001.00 402-00250.20 AMMO KIESLER POLICE SUPPLY, INAMMO 86.24 100 200 CARD FOR DEPT 001.00 100 200 CARD FOR DEPT 000 CARD FOR DEPT 000 CARD FOR DEPT 000 CARD FOR DEPT						100	
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228-004.00-00394.00 HOSTAGE NEGOTIATIONS TRAIPUBLIC AGENCY TRAINING CCHOSTAGE NEGOTIATIONS TRAI 650.00 26 Total For Dept 004.00 POI 705.00 Total For Fund 2228 LAW E 705.00 100 Total For Fund 2228 LAW E 705.00 100 Total For Dept 001.00 402-001.00-00250.21 SANDING MATERIALS FOR EXIVISA SANDING MATERIALS FOR EXI 26.96 Total For Dept 001.00 100 Total For Dept 001.00 100 Total For Fund 2402 LOCAI 26.96 100 Total For Dept 001.00 100 Total For Dept 001.00	ept 004.00 POLICE	EMENI CONTINUING EDUCATIO	JIN				
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und 2404 DRUG EDUCATION & EQUIPMENT GRANT ept 001.00 404-001.00-00250.00 AMMO KIESLER POLICE SUPPLY, INAMMO 86.24 Total For Dept 001.00 86.24			Total For Dept 001.00		26.96		
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404-001.00-00250.00 AMMO KIESLER POLICE SUPPLY, INAMMO 86.24 28 Total For Dept 001.00 86.24		ATION & EQUIPMENT GRANT					
Total For Dept 001.00 86.24	Dept 001.00 404-001.00-00250.00	АММО	KIESLER POLICE SUPPLY.	INAMMO	86.24	2844	
Total For Fund 2404 DRUG 86.24			TOTAL FOR Dept 001.00		86.24		
			Total For Fund 2404 DR	UG	86.24		

04/24/2025 01:12 B User: NOELLE DB: Ellettsville	10.0101 01 010	TRIBUTION REPORT FO DATES 04/16/2025 - JOURNALIZED		Page:	3/6
GL Number	Invoice Line Desc	BOTH OPEN AND 1 Vendor	PAID Invoice Description	Amount	Check #
Fund 2411 LOCAL OPT: Dept 001.00	ION INCOME TAX-ECONOMIC D	EVELOP			
2411-001.00-00341.00	FIRE TRAILER	SELECTIVE	FIRE TRAILER	186.00	28451
		Total For Dept 001.0	00	186.00	
		Total For Fund 2411	LOCAI	186.00	
Fund 2503 FIRE DEPT Dept 003.00 FIRE	COMMUNICATION EQUIPMENT				
	REFURBISHED COMPUTER	VISA	CREDIT CARD CHARGES	572.41	1012
		Total For Dept 003.0	00 FIF	572.41	
		Total For Fund 2503	FIRE	572.41	
Fund 4402 CUMULATIVE	E CAPITAL DEVELOPMENT	10001 101 1010 2000		0,2.11	
Dept 004.00 POLICE 4402-004.00-00374.00	THERMAL ROLL PAPER	VISA	CREDIT CARD CHARGES	108.00	1012
1102 001.00 00071.00					1012
		Total For Dept 004.0	O POL	108.00	
		Total For Fund 4402	CUMUI	108.00	
Dept 003.00 FIRE	E BUILDING & EQUIPMENT				
4425-003.00-00446.00	YEARLY SUBSCRIPTION - IA	AMEMERGENCY SERVICE MA	RKETIYEARLY SUBSCRIPTION - IA№	899.00	28435
		Total For Dept 003.0	00 FIF	899.00	
		Total For Fund 4425	CUMUI	899.00	
Fund 6101 WATER					
Dept 000.00 6101-000.00-00625.61	. 2ND QTR 2025 TANK MAINTH	ENUTILITY SERVICE COMP	PANY, 2ND QTR 2025 TANK MAINTEN	8,424.75	18798
		Total For Dept 000.0	00	8,424.75	
Dept 100.00 SSO		-			
6101-100.00-00610.00) WATER - SMITH PIKE) WATER - ARLINGTON ROAD		UTILIWATER - SMITH PIKE UTILIWATER - ARLINGTON ROAD	4,977.09 70,535.60	18788 18788
	WATER - WOODYARD ROAD		UTILIWATER - WOODYARD ROAD	9,331.20	18788
		Total For Dept 100.0		84,843.89	
Dept 500.00 TD0		iotai foi bept iou.		01,013.05	
	NATURAL GAS - UTILITY BI		NATURAL GAS - UTILITY BLI	144.69	560
6101-500.00-00615.00) ELECTRIC - UTIL BLDG	DUKE ENERGY	ELECTRIC - UTIL BLDG	177.36	563
		Total For Dept 500.0	00 TDC	322.05	
Dept 600.00 TDM 6101-600.00-00604.00	CDL PHYSICAL - PLUMMER	IUH BLOOMINGTON OCCU	JPATICCDL PHYSICAL - PLUMMER	55.00	18799
6101-600.00-00620.00	DUMP BODY LATCH - F-550	CLARK TRUCK EQUIPMEN	IT CO,DUMP BODY LATCH - F-550	63.00	18789
			SUPESUCTION HOSE - 2" PUMP ON	75.61	18791
6101-600.00-00620.00 6101-600.00-00620.00) EQUIP CLEANERS & SPRAY 1	PAMENARDS - BLOOMINGTO SHARE CORPORATION	N EQUIP CLEANERS & SPRAY PF PVC GLOVES	34.91 18.91	18792 18796
6101-600.00-00635.00		CITY OF BLOOMINGTON		562.50	18788
		PACE ANALYTICAL SERV	VICES, WATER TESTING FOR IDEM	1,136.20	18794
6101-600.00-00636.00	ANSWERING SERVICE TO 5-3	3CINDIANA PAGING NETWO	ORK, IANSWERING SERVICE TO 5-30	124.15	18790
6101-600.00-00636.00	STORMWATER FEE - LOUDEN	IMONROE COUNTY TREASU	IRER STORMWATER FEE - LOUDEN 1	271.80	18793
		Total For Dept 600.0	0 TDM	2,342.08	
Dept 700.00 CA) BILLING SERVICE & POSTA	GESMARTBILL, LTD	BILLING SERVICE & POSTAGE	2,618.81	18797
		·			10101
Dept 800.00 ADM		Total For Dept 700.0	U CA	2,618.81	
	NATURAL GAS - DPW BLDG	CENTERPOINT ENERGY		29.99	561
	ELECTRIC - DPW BUILDING		ELECTRIC - DPW BUILDING	231.74	562
pTOT-800.00-00636.00	ONLINE SERVER BACKUP	VISA	ONLINE SERVER BACKUP	83.94	564
		Total For Dept 800.0	0 ADM	345.67	
		Total For Fund 6101	WATEF	98,897.25	
Fund 6201 WASTEWATER	2				

04/24/2025 01:12 P User: NOELLE DB: Ellettsville	1110101 01 0101	IRIBUTION REPORT FOR T DATES 04/16/2025 - 0 JOURNALIZED		Page:	4/6
GL Number	Invoice Line Desc	BOTH OPEN AND PAI Vendor	D Invoice Description	Amount	Check #
Fund 6201 WASTEWATER	 {				
Dept 000.00 6201-000.00-00625.90	REPAIR RAW PUMP - WWTP	BBC PUMP & EQUIPMENT CO), REPAIR RAW PUMP - WWTP	5,925.90	17364
6201-000.00-00625.90	REPAIR RETURN SLUDGE PUM	MEBL ANDERSON COMPANY, IN	IC REPAIR RETURN SLUDGE PUME	1,512.00	17365
6201-000.00-00625.90	REPLACE DISCONNECT FOR R	ACASSADY ELECTRICAL CONT	RAREPLACE DISCONNECT FOR RA	9,689.09	17366
		Total For Dept 000.00		17,126.99	
Dept 300.00 CSO 6201-300.00-00715.00	NATURAL GAS - UTILITY BL	LICENTERPOINT ENERGY	NATURAL GAS - UTILITY BLI	144.68	433
6201-300.00-00715.00	ELECTRIC - UTIL BLDG	DUKE ENERGY	ELECTRIC - UTIL BLDG	177.37	436
6201-300.00-00715.00	MAPLE GROVE FLOW METER M	ICDUKE ENERGY	MAPLE GROVE FLOW METER MC	15.71	437
6201-300.00-00715.00	HARTSTRAIT FLOW METER MO	NDUKE ENERGY	HARTSTRAIT FLOW METER MON	15.60	438
		Total For Dept 300.00 C	CSC	353.36	
Dept 400.00 CSM 6201-400.00-00604.00	CDL PHYSICAL - PLUMMER	IUH BLOOMINGTON OCCUPAT	ICCDL PHYSICAL - PLUMMER	55.00	17377
6201-400.00-00620.00	DUMP BODY LATCH - F-550	CLARK TRUCK EQUIPMENT C	CO,DUMP BODY LATCH - F-550	63.00	17367
6201-400.00-00620.00	SUCTION HOSE - 2" PUMP O	NINDUSTRIAL SERVICE & SU	PFSUCTION HOSE - 2" PUMP ON	75.61	17369
6201-400.00-00620.00	EQUIP CLEANERS & SPRAY P	PAMENARDS - BLOOMINGTON	EQUIP CLEANERS & SPRAY PA	34.91	17371
6201-400.00-00620.00		SHARE CORPORATION	PVC GLOVES	18.91	17373
			IC SEPTIC RECEIVING STATION	426.25	17376
			IC ON-CALL WASTEWATER - MARC	1,305.90 451.25	17376 17376
			IANSWERING SERVICE TO 5-3(124.15	17368
		Total For Dept 400.00 C		2,554.98	1,000
Dept 600.00 TDM		_			
6201-600.00-00620.00		ALL-PHASE ELECTRIC SUPP		45.75	17363
	SLUDGE REMOVAL - WWTP		Z, EXTINGUISHER SERVICE - W≬ _ SLUDGE REMOVAL - WWTP	245.95 4,984.72	17370 17375
		Total For Dept 600.00 T	DM	5,276.42	
Dept 700.00 CA 6201-700.00-00620.00	BILLING SERVICE & POSTAG	FESMARTBILL, LTD	BILLING SERVICE & POSTAGE	2,618.82	17374
		Total For Dept 700.00 C	CA	2,618.82	
Dept 800.00 ADM	NATURAL GAS - DPW BLDG	CENTERPOINT ENERGY	NATURAL GAS - DPW BLDG	29.98	434
	ELECTRIC - DPW BUILDING		ELECTRIC - DPW BUILDING	231.74	435
	ONLINE SERVER BACKUP	VISA	ONLINE SERVER BACKUP	83.94	439
		Total For Dept 800.00 A	1DM	345.66	
		Total For Fund 6201 WAS	TE	28,276.23	
Fund 6501 STORMWATER Dept 400.00 CSM	2				
1	BATTERIES FOR STREET SWE	EINTERSTATE BATTERY	BATTERIES FOR STREET SWEE	282.00	1849
6501-400.00-00620.00	ANGLE IRON FOR STORM GRA	AIWESTSIDE AUTO & STEEL	ANGLE IRON FOR STORM GRAI	48.00	1851
6501-400.00-00620.00		VISA	CREDIT CARD CHARGES - STC	459.97	36
6501-400.00-00631.00	MS4 SERVICES - MARCH 202	25WESSLER ENGINEERING, IN	IC MS4 SERVICES - MARCH 2025	1,500.00	1850
		Total For Dept 400.00 C	CSM	2,289.97	
		Total For Fund 6501 STO	R№	2,289.97	
Fund 8901 PAYROLL Dept 000.00				1 0.00 00	01.00
8901-000.00-00457.01	DEFERRED COMP OASDI WITHHELD & MATCHIN	NATIONWIDE RETIREMENT S		1,069.08 23,897.32	2108 2107
	HEALTH INSURANCE - MAY 2		HEALTH INSURANCE - MAY 20	42,222.99	8207
8901-000.00-00725.01		INDIANA PUBLIC RETIREME		21,978.01	2104
8901-000.00-00725.03		INDIANA PUBLIC RETIREME		7,283.00	2105
8901-000.00-00725.04	1977 POLICE PENSION	INDIANA PUBLIC RETIREME	NI1977 POLICE PENSION	2,184.90	2106
8901-000.00-00730.01	FEDERAL WITHHELD	INTERNAL REVENUE SERVIC	CE 941 PAYMENT	19,115.82	2107
8901-000.00-00731.01	STATE WITHHOLDING	INDIANA DEPARTMENT OF R	REVSTATE & COUNTY TAX - APRI	12,051.64	2103

04/24/2025 01:12 : User: NOELLE DB: Ellettsville	INVOICE CE DID	TRIBUTION REPORT FOR F DATES 04/16/2025 - (JOURNALIZED	04/29/2025	Page:	5/6
GL Number	Invoice Line Desc	BOTH OPEN AND PA Vendor	ID Invoice Description	Amount	Check #
Fund 8901 PAYROLL					
Dept 000.00 8901-000.00-00732.01	L COUNTY WITHHOLDING	INDIANA DEPARTMENT OF	REVSTATE & COUNTY TAX - APRI	8,407.56	2103
8901-000.00-00733.03	L CHILD SUPPORT - KOON	INDIANA CHILD SUPPORT	BUFCHILD SUPPORT	632.00	2102
8901-000.00-00734.03	LIFE AND AD&D	AMERICAN UNITED LIFE I	NSUAUL PREMIUM - MAY 2025	461.33	8205
8901-000.00-00735.03	VISION INSURANCE	ANTHEM BLUE CROSS BLUE	SEVISION INSURANCE	437.92	2101
8901-000.00-00737.03	L SHORT-TERM	AMERICAN UNITED LIFE I	NSUAUL PREMIUM - MAY 2025	469.46	8205
8901-000.00-00738.03	L LONG-TERM	AMERICAN UNITED LIFE I	NSUAUL PREMIUM - MAY 2025	687.19	8205
8901-000.00-00739.03	L VOL LIFE	AMERICAN UNITED LIFE I	NSUAUL PREMIUM - MAY 2025	846.93	8205
8901-000.00-00758.01	L ROTH	NATIONWIDE RETIREMENT	SOINATIONWIDE	195.00	2108
8901-000.00-00763.03	L DENTAL INSURANCE - MAY	2CANTHEM DENTAL	DENTAL INSURANCE - MAY 20	3,315.92	8206
8901-000.00-00767.01	L SECTION 125	AFLAC	AFLAC	109.48	2100
8901-000.00-00768.03	L SHORT-TERM	AFLAC	AFLAC	19.66	2100
		Total For Dept 000.00		145,385.21	
		Total For Fund 8901 PA	YRC	145,385.21	

04/24/2025 01:12 PM INVOICE GL DISTRIBUTION REPORT FOR TOWN OF ELLETTSVILLE Page: 6/6 User: NOELLE POST DATES 04/16/2025 - 04/29/2025 JOURNALIZED BOTH OPEN AND PAID Invoice Line Desc Vendor

Amount Check #

GL Number

Invoice Description

Fund Tot

otals:				
	Fund	1101	GENERAL	20,612.75
	Fund	2201	MOTOR VEHICLE F	2,075.69
	Fund	2202	LOCAL ROAD AND	13.20
	Fund	2204	PARK AND RECREF	3,021.83
	Fund	2228	LAW ENFORCEMENI	705.00
	Fund	2402	LOCAL GRANTS &	26.96
	Fund	2404	DRUG EDUCATION	86.24
	Fund	2411	LOCAL OPTION IN	186.00
	Fund	2503	FIRE DEPT COMMU	572.41
	Fund	4402	CUMULATIVE CAPI	108.00
	Fund	4425	CUMULATIVE BUII	899.00
	Fund	6101	WATER	98,897.25
	Fund	6201	WASTEWATER	28,276.23
	Fund	6501	STORMWATER	2,289.97
	Fund	8901	PAYROLL	145,385.21

303,155.74

GL Number Employee ID

Home Dept Name

Reg Amount OT Amount Total Amount

ALLOWANCE OF CLAIMS

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED CLAIMS AND THE INVOICES OR BILLS ATTACHED THERETO ARE TO AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-1.6.

Noelle M. Conyer

NOELLE M. CONYER FISCAL OFFICER

WE HAVE EXAMINED THE CLAIMS ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF \$ 197,050.13 DATED THIS 28 DAY OF April,2025

Scott Oldham PRESIDENT

Dan Swafford VICE PRESIDENT

William Ellis COUNCIL MEMBER

Trevor Sager COUNCIL MEMBER

Pamela Samples COUNCIL MEMBER

Ellettsville Indiana Payroll For Payroll ID: 318

Page 1 of 2

		Period Ending:	04/13/2025		Check Date:	04/17/2025		
GL Number		Employee ID	Home Dept	Name		Reg Amount	OT Amount	Total Amount
Fund: 1101								
Totals For: 1						97,870.10	1,183.97	99,054.07
Fund: 2201								
Totals For: 2	201					14,652.34	0.00	14,652.34
Fund: 2204								
Totals For: 2						255.10	0.00	255.10
Fund: 2240								
Totals For: 2						5,830.47	0.00	5,830.47
Fund: 2403								
Totals For: 2						852.43	0.00	852.43
Fund: 2411								
Totals For: 2						29,386.64	0.00	29,386.64
Fund: 6101								
Totals For: 6						22,044.00	0.00	22,044.00
Fund: 6201								
Totals For: 6	201					21,753.54	0.00	21,753.54
Fund: 6501								
Totals For: 6						3,221.54	0.00	3,221.54
Grand Totals	04/13/2025					195,866.16	1,183.97	197,050.13

			yroll ID: 318			Webs 2, 2
GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
Fund: 1101	GENERAL					
Department: 1101-001.00						
1101-001.00-00101.00	112000	5	ELLIS, WILLIAM P	160.48	0.00	160.48
1101-001.00-00101.00	111600	5	OLDHAM, SCOTT	173.97	0.00	173.97
1101-001.00-00101.00	772400	5	SAGER, TREVOR R	160.48	0.00	160.48
1101-001.00-00101.00	111900	5	SAMPLES, PAMELA S	160.48	0.00	160.48
1101-001.00-00101.00	110800	5	SWAFFORD, DANIEL R	160.48	0.00	160.48
1101-001.00-00101.40	442900	55	RAGLE-WRIGHT, AMBER R	1,263.41	0.00	1,263.41
1101-001.00-00101.45	441600	10	HASH, SANDRA C	363.20	0.00	363.20
1101-001.00-00102.00	443700	10	CONYER, NOELLE M	1,218.32	0.00	1,218.32
1101-001.00-00103.00	444700	10	CANTRELL, KELLEY R	830.05	0.00	830.05
1101-001.00-00110.00	443500	10	PETTYJOHN, SERENA L	830.05	0.00	830.05
Totals For: 1101-001.00				5,320.92	0.00	5,320.92
Department: 1101-002.00	PLANNING					
1101-002.00-00112.00	443200	7	LINE, DENISE K	3,568.88	0.00	3,568.88
1101-002.00-00112.01	443800	7	BURNS, MICHAEL R	2,520.93		2,520.93
1101-002.00-00112.02	444800	7	JONES, RENEE I	1,084.02		1,084.02
	443200	7	LINE, DENISE K		0.00	9.62
Totals For: 1101-002.00			, -	7,183.45		7,183.45
				7,103.43	0.00	7,103.43
Department: 1101-003.00	FIRE					
1101-003.00-00104.00	333200	30	ABRAMS, TRAVIS L	2,912.50	0.00	2,912.50
1101-003.00-00104.00	331700	30	CLOUSE, CHRISTOPHER M	3,758.65	0.00	3,758.65
1101-003.00-00104.00	339500	30	CLOUSE, RYLAN T	2,604.81	0.00	2,604.81
1101-003.00-00104.00	337800	30	HENRY, DEANNA	2,604.81	0.00	2,604.81
1101-003.00-00104.00	340300	30	JARRETT, SHANE B	2,604.81	0.00	2,604.81
1101-003.00-00104.00	338000	30	MAUDER, BRIAN K	2,700.96	0.00	2,700.96
1101-003.00-00104.00	448400	80	MAY, CODY L	436.12	0.00	436.12
1101-003.00-00104.00	332500	30	PARRISH, KENNY R	3,181.73	0.00	3,181.73
1101-003.00-00104.00	441700	30	PATTON, KEVIN B	4,143.27	0.00	4,143.27
1101-003.00-00104.00	338700	30	PURSELL, RYAN M	2,700.96	0.00	2,700.96
1101-003.00-00104.00	340900	30	SAFT, SAMUEL P	2,604.81	0.00	2,604.81
1101-003.00-00104.00	330600	30	VANDEVENTER, RONALD S	2,797.12	0.00	2,797.12
1101-003.00-00106.00	341400	30	HALTER, ALEXANDER J	2,190.00	0.00	2,190.00
1101-003.00-00106.00	341700	30	HARDY, MAESON R	1,934.50	88.97	2,023.47
1101-003.00-00106.00	342500	30	MAUDER, CODY J	1,934.50	383.25	2,317.75
1101-003.00-00106.00	343000	30	MERCER, AMELIA R	1,934.50	711.75	2,646.25
1101-003.00-00106.00	340500	30	SHADOIN, AUSTIN T	219.00	0.00	219.00
1101-003.00-00106.00	336600	30	STRANGE, JOSHUA C	1,314.00	0.00	1,314.00
1101-003.00-00106.00	341200	30	TURNER, TOBY C	183.00	0.00	183.00
1101-003.00-00110.00	331400	30	MEDLEY, DONYA L	2,490.40	0.00	2,490.40
1101-003.00-00113.00	333200	30	ABRAMS, TRAVIS L	105.77	0.00	105.77
1101-003.00-00113.00	340300	30	JARRETT, SHANE B	48.08	0.00	48.08
1101-003.00-00113.00	338000	30	MAUDER, BRIAN K	96.15	0.00	96.15
1101-003.00-00113.00	332500	30	PARRISH, KENNY R	125.00	0.00	125.00
1101-003.00-00113.00	338700	30	PURSELL, RYAN M	48.08	0.00	48.08
1101-003.00-00113.00	340900	30	SAFT, SAMUEL P	38.46	0.00	38.46
1101-003.00-00113.00	330600	30	VANDEVENTER, RONALD S	86.54	0.00	86.54
1101-003.00-00116.00	333200	30	ABRAMS, TRAVIS L	577.61	0.00	577.61
1101-003.00-00116.00	339900	30	BURPO, LOGAN A	1,357.77	0.00	1,357.77
1101-003.00-00116.00	339500	30	CLOUSE, RYLAN T	910.87	0.00	910.87
1101-003.00-00116.00	339600	30	JOHNSON, BRENDEN C	500.23	0.00	500.23

2201-001.00-00111.01

2201-001.00-00111.01

2201-001.00-00111.01

448400

447700

449200

80

55

55

MAY, CODY L

PLUMMER, DILLON

STEPHENS, JOSEPH A

436.11

871.99

843.97

0.00

0.00

0.00

436.11

871.99

843.97

		For Pa	ayroll ID: 318			
GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
1101-003.00-00116.00	338700	30	PURSELL, RYAN M	519.03	0.00	519.03
1101-003.00-00116.00	340900	30	SAFT, SAMUEL P	498.43	0.00	498.43
1101-003.00-00116.00	336200	30	SIEBOTT, MATTHEW E	2,018.98	0.00	2,018.98
Totals For: 1101-003.00				52,181.45	1,183.97	53,365.42
Department: 1101-004.00	POLICE					
1101-004.00-00107.00	223400	40	BROWN, JASON R	2,624.92	0.00	2,624.92
1101-004.00-00107.00	224200	40	BUNGER, SHANNON E	2,624.92	0.00	2,624.92
1101-004.00-00107.00	220900	40	DAVIS, CRAIG W	2,837.53	0.00	2,837.53
1101-004.00-00107.00	220200	40	DURNIL, JIMMIE D	3,778.77	0.00	3,778.77
1101-004.00-00107.00	222500	40	LEGGIO, ALEC M	2,837.53	0.00	2,837.53
1101-004.00-00107.00	448400	80	MAY, CODY L	436.11	0.00	436.11
1101-004.00-00107.00	222100	40	MICHAEL, ZACHARY G	2,941.27	0.00	2,941.27
1101-004.00-00107.00	223900	40	MILLER, SAMUEL J	2,624.92	0.00	2,624.92
1101-004.00-00107.00	223800	40	ROBINSON, GEORGE F	3,225.65	0.00	3,225.65
1101-004.00-00107.50	224100	40	MINNICK, LEVI K	3,269.23	0.00	3,269.23
1101-004.00-00107.51	901000	40	SALMON, IAN F	150.00	0.00	150.00
1101-004.00-00109.00	111101	40	DRAKE, DAVID B	131.25	0.00	131.25
1101-004.00-00109.00	221900	40	FREEMAN, MARK K	375.00	0.00	375.00
1101-004.00-00110.00	222700	40	FIEGLE, LEAH A	2,490.40	0.00	2,490.40
1101-004.00-00113.00	223400	40	BROWN, JASON R	38.46	0.00	38.46
1101-004.00-00113.00	224200	40	BUNGER, SHANNON E	48.08	0.00	48.08
1101-004.00-00113.00	220900	40	DAVIS, CRAIG W	38.46	0.00	38.46
1101-004.00-00113.00	220200	40	DURNIL, JIMMIE D	28.85	0.00	28.85
1101-004.00-00113.00	222500	40	LEGGIO, ALEC M	67.31	0.00	67.31
1101-004.00-00113.00	222100	40	MICHAEL, ZACHARY G	76.92	0.00	76.92
1101-004.00-00113.00	223900	40	MILLER, SAMUEL J	38.46	0.00	38.46
1101-004.00-00113.00	223800	40	ROBINSON, GEORGE F	19.23	0.00	19.23
1101-004.00-00116.00	224000	40	BAKER, MATTHEW A	276.30	0.00	276.30
1101-004.00-00116.00	221100	40	BOWLEN, ANTHONY RAY	82.41	0.00	82.41
1101-004.00-00116.00	222500	40	LEGGIO, ALEC M	1,063.74	0.00	1,063.74
1101-004.00-00116.00	222100	40	MICHAEL, ZACHARY G	229.83	0.00	229.83
1101-004.00-00116.00	223700	40	NEWCOMER, JOHN M	584.50	0.00	584.50
1101-004.00-00116.00	223800	40	ROBINSON, GEORGE F	244.23	0.00	244.23
Totals For: 1101-004.00				33,184.28	0.00	33,184.28
Totals For: 1101				97,870.10	1,183.97	99,054.07
Fund: 2201	MOTOR VEHIC					
Department: 2201-001.00						
2201-001.00-00111.01	441400	55	BOWMAN, JOSEPH D	843.97		
2201-001.00-00111.01	449000	55	BREEDEN, TYLER L	686.20	0.00	686.20
	448100	55	DAY, DYLAN R	686.20	0.00	686.20
	442700	55	FLUKE, KEVIN D	971.47	0.00	971.47
		55		843.97		
2201-001.00-00111.01	440300	80	HEADDY, CHARLES KIP			1,189.51
2201-001.00-00111.01	442000		HICKS, STEPHEN J			255.10
2201-001.00-00111.01	444600	55	HOBBS, JERRY L	971.47	0.00	971.47
2201-001.00-00111.01	448500	55	HOENE, ROBERT D	871.97	0.00	871.97
	444500	80	HUMPHREY, JAY E	971.47	0.00	971.47
2201-001.00-00111.01	447600	80	LENTZ, JORDAN B	686.20	0.00	686.20
2201 001 00 00111 01	110100	0.0	MAN CODV T	126 11	0 00	126 11

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
2201-001.00-00111.01	447900	80	WRIGHT, DONOVAN C	686.20	0.00	686.20
2201-001.00-00113.00	440300	80	HEADDY, CHARLES KIP	9.62	0.00	9.62
2201-001.00-00113.00	444500	80	HUMPHREY, JAY E	19.23	0.00	19.23
2201-001.00-00116.00	449100	55	GRUBB, COLE B	6.96	0.00	6.96
2201-001.00-00116.00	444500	80	HUMPHREY, JAY E	866.51	0.00	866.51
2201-001.00-00116.00	448400	80	MAY, CODY L	592.10	0.00	592.10
2201-001.00-00116.00	447400	80	VAGEDES, GREGORY J	704.14	0.00	704.14
2201-001.00-00116.00	447900	80	WRIGHT, DONOVAN C	637.98	0.00	637.98
Totals For: 2201-001.00				14,652.34	0.00	14,652.34
Totals For: 2201						14,652.34
Fund: 2204	PARK AND RE	CREATION				
Department: 2204-001.00						
2204-001.00-00108.01	442000	80	HICKS, STEPHEN J	255.10	0.00	255.10
	-					
Totals For: 2204-001.00				255.10	0.00	255.10
Totals For: 2204						255.10
Fund: 2240			-PUBLIC SAFETY			
Department: 2240-003.00	FIRE					
2240-003.00-00104.00	339200	30	BRITTON, KYLE R	2,604.81	0.00	2,604.81
2240-003.00-00113.00			BRITTON, KYLE R	-	0.00	-
Totals For: 2240-003.00	000200					2,652.89
Department: 2240-004.00	POLICE					
2240-004.00-00107.00	221100	40		3,148.73		3,148.73
2240-004.00-00113.00	221100	40	BOWLEN, ANTHONY RAY	28.85	0.00	28.85
Totals For: 2240-004.00				3,177.58	0.00	3,177.58
Totals For: 2240				5,830.47	0.00	5,830.47
Fund: 2403	OWI/SEATBEL	T CRANT				
i una. 2405	- , -					
Department: 2403-001.00						
2403-001.00-00001.98	221901	40	FREEMAN, MARK K	150.00	0.00	150.00
2403-001.00-00001.98	223602	40	HALL, RICHARD R	299.95	0.00	299.95
	223702	40	NEWCOMER, JOHN M		0.00	
Totals For: 2403-001.00				852.43	0.00	852.43
Totals For: 2403				852.43	0.00	852.43
Fund: 2411	LOCAL OPTIO	N INCOME TAX-	ECONOMIC DEVELOP			
Department: 2411-003.00	FIRE					
2411-003.00-00104.00	339900	30	BURPO, LOGAN A	2,604.81	0.00	2,604.81
			CORNMAN, MICHAEL D			

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
2411-003.00-00104.00	339600	30	JOHNSON, BRENDEN C	2,604.81	0.00	2,604.81
2411-003.00-00104.00	339700	30	MCMANUS, RONALD E	2,604.81	0.00	2,604.81
2411-003.00-00104.00	336200	30	SIEBOTT, MATTHEW E	2,912.50	0.00	2,912.50
2411-003.00-00113.00	339900	30	BURPO, LOGAN A	48.08	0.00	48.08
2411-003.00-00113.00	339600	30	JOHNSON, BRENDEN C	48.08	0.00	48.08
2411-003.00-00113.00	339700	30	MCMANUS, RONALD E	67.31	0.00	67.31
2411-003.00-00113.00	336200	30	SIEBOTT, MATTHEW E	86.54	0.00	86.54
Totals For: 2411-003.00				13,074.78	0.00	13,074.78
Department: 2411-004.00	POLICE					
2411-004.00-00107.00	224000	40	BAKER, MATTHEW A	2,624.92	0.00	2,624.92
2411-004.00-00107.00	221000	40	BOHALL, ALVA L	2,624.92	0.00	2,624.92
2411-004.00-00107.00	223600	40	HALL, RICHARD R	2,837.53	0.00	2,837.53
2411-004.00-00107.00	223500	40	KOON, JAROD N	2,624.92	0.00	2,624.92
2411-004.00-00107.00	224400	40	MUNCIE, BENJAMIN R	59.79	0.00	59.79
2411-004.00-00107.00	223700	40	NEWCOMER, JOHN M	2,624.92	0.00	2,624.92
2411-004.00-00107.00	221600	40	PERIAN, TRAVIS R	2,624.92	0.00	2,624.92
2411-004.00-00113.00	224000	40	BAKER, MATTHEW A	78.40	0.00	78.40
2411-004.00-00113.00	221000	40	BOHALL, ALVA L	9.62	0.00	9.62
2411-004.00-00113.00	223600	40	HALL, RICHARD R	38.46	0.00	38.46
2411-004.00-00113.00	223500	40	KOON, JAROD N	19.23	0.00	19.23
2411-004.00-00113.00	223700	40	NEWCOMER, JOHN M	76.92	0.00	76.92
2411-004.00-00113.00	221600	40	PERIAN, TRAVIS R	67.31	0.00	67.31
Totals For: 2411-004.00				16,311.86	0.00	16,311.86
Totals For: 2411				29,386.64	0.00	29,386.64
Totals For: 2411 Fund: 6101	WATER			29,386.64	0.00	29,386.64
				29,386.64	0.00	29,386.64
Fund: 6101	WATER	55	FLUKE, KEVIN D	29,386.64	0.00	29,386.64 1,302.57
Fund: 6101 Department: 6101-500.00	WATER TDO		FLUKE, KEVIN D HEADDY, CHARLES KIP			
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00	WATER TDO 442700	55		1,302.57	0.00	1,302.57
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00	WATER TDO 442700 440300	55 80	HEADDY, CHARLES KIP	1,302.57 1,189.86 1,406.30	0.00 0.00 0.00	1,302.57 1,189.86
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00	WATER TDO 442700 440300 444600	55 80 55	HEADDY, CHARLES KIP HOBBS, JERRY L	1,302.57 1,189.86 1,406.30 971.77	0.00 0.00 0.00	1,302.57 1,189.86 1,406.30 971.77
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00	WATER TDO 442700 440300 444600	55 80 55	HEADDY, CHARLES KIP HOBBS, JERRY L	1,302.57 1,189.86 1,406.30 971.77	0.00 0.00 0.00 0.00 0.00	1,302.57 1,189.86 1,406.30 971.77
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00	WATER TDO 442700 440300 444600 444500 TDM	55 80 55 80	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E	1,302.57 1,189.86 1,406.30 971.77 4,870.50	0.00 0.00 0.00 0.00 0.00	1,302.57 1,189.86 1,406.30 971.77 4,870.50
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00 6101-600.00-00601.00	WATER TDO 442700 440300 444600 444600 444500 TDM 441400	55 80 55 80 55	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E BOWMAN, JOSEPH D	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97	0.00 0.00 0.00 0.00 0.00	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00 6101-600.00-00601.00 6101-600.00-00601.00	WATER TDO 442700 440300 444600 444500 TDM 441400 449000	55 80 55 80 55 55 55	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E BOWMAN, JOSEPH D BREEDEN, TYLER L	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63	0.00 0.00 0.00 0.00 0.00 0.00	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00 6101-600.00-00601.00 6101-600.00-00601.00	WATER TDO 442700 440300 444600 444500 TDM 441400 449000 330700	55 80 55 80 55 55 55 30	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E BOWMAN, JOSEPH D BREEDEN, TYLER L CORNMAN, MICHAEL D	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00	WATER TDO 442700 440300 444600 444500 TDM 444500 444500 330700 448100	55 80 55 80 55 55 55 30 55	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E BOWMAN, JOSEPH D BREEDEN, TYLER L CORNMAN, MICHAEL D DAY, DYLAN R	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92
<pre>Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00</pre>	WATER TDO 442700 440300 444600 444500 TDM 444500 330700 448100 449100	55 80 55 80 55 55 55 30 55 55	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E BOWMAN, JOSEPH D BREEDEN, TYLER L CORNMAN, MICHAEL D DAY, DYLAN R GRUBB, COLE B	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92 850.93	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92 850.93
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Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00	WATER TDO 442700 440300 444600 444500 TDM 441400 449000 330700 448100 449100 448100 449100 448500 448500 447600 448400	55 80 55 80 55 55 30 55 55 80 55 80 55 80 80 55	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E BOWMAN, JOSEPH D BREEDEN, TYLER L CORNMAN, MICHAEL D DAY, DYLAN R GRUBB, COLE B HICKS, STEPHEN J HOENE, ROBERT D LENTZ, JORDAN B MAY, CODY L PLUMMER, DILLON	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92 850.93 255.10 871.96 686.20 436.12 872.27	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92 850.93 255.10 871.96 686.20 436.12 872.27
Fund: 6101 Department: 6101-500.00 6101-500.00-00601.00 6101-500.00-00601.00 6101-500.00-00601.00 Totals For: 6101-500.00 Department: 6101-600.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00 6101-600.00-00601.00	WATER TDO 442700 440300 444600 444500 TDM 441400 449000 330700 448100 449100 449100 449100 448500 448500 447600 448400 447700 449200	55 80 55 80 55 55 55 30 55 55 80 55 80 55 80 80 55 55 55	HEADDY, CHARLES KIP HOBBS, JERRY L HUMPHREY, JAY E BOWMAN, JOSEPH D BREEDEN, TYLER L CORNMAN, MICHAEL D DAY, DYLAN R GRUBB, COLE B HICKS, STEPHEN J HOENE, ROBERT D LENTZ, JORDAN B MAY, CODY L PLUMMER, DILLON STEPHENS, JOSEPH A	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92 850.93 255.10 871.96 686.20 436.12 872.27 986.62	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	1,302.57 1,189.86 1,406.30 971.77 4,870.50 843.97 957.63 349.64 927.92 850.93 255.10 871.96 686.20 436.12 872.27 986.62
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GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
6101-700.00-00601.00	444800	7	JONES, RENEE I	542.01	0.00	542.01
6101-700.00-00601.00	443600	55	MEDLEY, D'ELIZABETH L	1,244.48	0.00	1,244.48
Totals For: 6101-700.00				1,786.49	0.00	1,786.49
Department: 6101-800.00	ADM					
6101-800.00-00601.00	444700	10	CANTRELL, KELLEY R	830.05	0.00	830.05
6101-800.00-00601.00	443700	10	CONYER, NOELLE M	1,218.31	0.00	1,218.31
6101-800.00-00601.00	112000	5	ELLIS, WILLIAM P	160.53		160.53
6101-800.00-00601.00	443000	55	MEADOWS, SHAWN R	1,380.56		1,380.56
6101-800.00-00601.00	111600	5	OLDHAM, SCOTT	174.02		174.02
6101-800.00-00601.00	443500	10	PETTYJOHN, SERENA L	830.05	0.00	830.05
6101-800.00-00601.00	442900	55	RAGLE-WRIGHT, AMBER R	1,263.03	0.00	1,263.03
6101-800.00-00601.00	772400	5	SAGER, TREVOR R	160.53	0.00	160.53
6101-800.00-00601.00	111900	5	SAMPLES, PAMELA S	160.53	0.00	160.53
6101-800.00-00601.00	110800	5	SWAFFORD, DANIEL R	160.53	0.00	160.53
Totals For: 6101-800.00				6,338.14	0.00	6,338.14
Totals For: 6101				22,044.00	0.00	22,044.00
				,		,
Fund: 6201	WASTEWATER					
Department: 6201-400.00	CSM					
6201-400.00-00601.00	441400	55	BOWMAN, JOSEPH D	844.22	0.00	844.22
6201-400.00-00601.00	449000	55	BREEDEN, TYLER L	858.30	0.00	858.30
6201-400.00-00601.00	330700	30	CORNMAN, MICHAEL D	349.64	0.00	349.64
6201-400.00-00601.00	448100	55	DAY, DYLAN R	928.13	0.00	928.13
6201-400.00-00601.00	442700	55	FLUKE, KEVIN D	971.47	0.00	971.47
6201-400.00-00601.00	449100	55	GRUBB, COLE B	851.18	0.00	851.18
6201-400.00-00601.00	440300	80	HEADDY, CHARLES KIP	1,189.51	0.00	1,189.51
6201-400.00-00601.00	442000	80	HICKS, STEPHEN J	255.10	0.00	255.10
6201-400.00-00601.00	444600	55	HOBBS, JERRY L	1,526.68	0.00	1,526.68
6201-400.00-00601.00	448500	55	HOENE, ROBERT D	872.23	0.00	872.23
6201-400.00-00601.00	444500	80	HUMPHREY, JAY E	971.47	0.00	971.47
6201-400.00-00601.00	447600	80	LENTZ, JORDAN B	686.41	0.00	686.41
6201-400.00-00601.00	448400	80	MAY, CODY L	435.85	0.00	435.85
6201-400.00-00601.00	447700	55	PLUMMER, DILLON	871.99	0.00	871.99
6201-400.00-00601.00	449200	55	STEPHENS, JOSEPH A	844.22	0.00	844.22
6201-400.00-00601.00	447900	80	-	1,171.90		1,171.90
Totals For: 6201-400.00				13,628.30		13,628.30
Department: 6201-700.00	CA					
6201-700.00-00601.00	444800	7	JONES, RENEE I	542.01	0.00	542.01
6201-700.00-00601.00	443600	55	MEDLEY, D'ELIZABETH L			1,244.47
Totals For: 6201-700.00				1,786.48	0.00	1,786.48
Department: 6201-800.00	ADM					
6201-800.00-00601.00	444700	10	CANTRELL, KELLEY R	830.30	0.00	830.30
6201-800.00-00601.00	443700	10	CONYER, NOELLE M	1,218.68		1,218.68
6201-800.00-00601.00	112000	5	ELLIS, WILLIAM P	160.48		160.48
6201-800.00-00601.00	443000	55	MEADOWS, SHAWN R	1,380.56		1,380.56
6201-800.00-00601.00	111600	5	OLDHAM, SCOTT	173.97		173.97
6201-800.00-00601.00	443500	10	PETTYJOHN, SERENA L		0.00	830.30
0201-000.00-00001.00	110000					

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
6201-800.00-00601.00	772400	5	SAGER, TREVOR R	160.48	0.00	160.48
6201-800.00-00601.00	111900	5	SAMPLES, PAMELA S	160.48	0.00	160.48
6201-800.00-00601.00	110800	5	SWAFFORD, DANIEL R	160.48	0.00	160.48
Totals For: 6201-800.00				6,338.76	0.00	6,338.76
Totals For: 6201				21,753.54	0.00	21,753.54
Fund: 6501	STORMWATER					
Department: 6501-400.00	CSM					
6501-400.00-00601.00	448400	80	MAY, CODY L	435.85	0.00	435.85
6501-400.00-00601.00	447700	55	PLUMMER, DILLON	169.53	0.00	169.53
6501-400.00-00601.00	447400	80	VAGEDES, GREGORY J	2,616.16	0.00	2,616.16
Totals For: 6501-400.00				3,221.54	0.00	3,221.54
Totals For: 6501				3,221.54	0.00	3,221.54
Grand Totals				195,866.16	1,183.97	197,050.13

RESOLUTION 14-2025

WHEREAS, it has been determined that a cash change fund is needed in the Planning Department for the purpose of collecting permit fees, filing fees, fines or any other cash revenues as provided by IC 36-1-8-2.

THEREFORE, be it resolved by the Ellettsville Town Council that a cash change fund be established in the Planning Department effective May 1, 2025. The amount of said fund shall be One-Hundred Dollars (\$100.00). A warrant will be drawn on the appropriate fund in favor of the Planning Director, Denise Line, in the amount of \$100.00. Ms. Line shall convert the warrant to cash, shall use it to make change when collecting cash revenues, and shall account for it in the same manner as is required for other funds. The Ellettsville Town Council require the entire cash change fund to be returned to the appropriate fund whenever there is a change in the custodian of the fund or if the fund is no longer needed.

Dated this 28th day of April, 2025

Scott Oldham, President

Attest: Noelle Conyer, Clerk-Treasurer

ORDINANCE 2025-12

AN ORDINANCE TO AMEND CHAPTER 130 OF THE ELLETTSVILLE TOWN CODE TO ALLOW THE USE OF FIREARMS WITHIN THE CORPORATE LIMTS OF THE TOWN UNDER CERTAIN CONDITIONS.

BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:

<u>Section 1</u>. The following revisions are hereby made to section 130.01 of the Ellettsville Town Code to allow for hunting and target practice, provided that certain conditions are met.

When an existing section of the ordinance is being amended, the text of the existing provision will appear in this style type, additions will appear **in this style type**, and deletions will appear in this style type.

§ 130.01 SHOOTING WEAPONS WITHIN TOWN.

- (A) It shall be unlawful for any person or persons to shoot or cause to be shot any firearm, BB gun, pellet gun, or similar weapon within the limits of the town-, unless otherwise provided in this section.
- (B) This section shall not apply to any police officer or members of the armed forces and authorized emergency management agencies while in the performance of their official duties.
- (C) Hunting and target shooting may be permitted within the Town limits on privately owned land, the size of which must be no less than 20 acres per parcel, or adjacent and contiguous parcels owned by the same person that total 20 or more acres. In addition, all of the following conditions must be met:
 - (a) The parcel of real estate on which the hunting or target shooting is taking place is zoned AG (Agricultural); and
 - (b) The hunting or target shooting takes place at least 2,000 feet from a habitable building, park, playground, public roadway or adjacent property owner's property line; and
 - (c) Guests shall have written permission from the private landowner of the 20 or more acres to hunt or target shoot; and
 - (d) The individuals participating have secured the appropriate permits and licenses for hunting and adhere to all rules and

regulations of the Department of Natural Resources, Division of Fish and Wildlife; and

- (e) The parcel of real estate on which the hunting or target shooting is taking place is not being used by the private landowner as a bed and breakfast, short term rental, or for any other commercial purpose or use which required a Special Exception under the Town's Unified Development Ordinance.
- (B) (D) Whoever violates this section commits a class D C ordinance

violation.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 12^{TH} day of May, 2025.

ELLETTSVILLE TOWN COUNCIL

Scott Oldham, President Ellettsville Town Council

ATTEST:

Noelle Conyer, Clerk/Treasurer

ORDINANCE 2025-06

An Ordinance Establishing Rates and Charges for the use of and Services Rendered by the Water Works System of the Town of Ellettsville, Indiana, and Repealing all Ordinances and parts of Ordinances in Conflict Herewith.

WHEREAS, the Town of Ellettsville, Indiana ("Town"), owns and operates a municipal water works system ("Water Works"), by and through its Town Board ("Board"), furnishing the public water supply to the public in and around the Town and collecting rates and charges for such services pursuant to IC 8-1.5, et. seq.; and

WHEREAS, the Board previously determined that the existing rates and charges for the water utility services rendered do not produce sufficient revenues to pay all the legal and other necessary expenses incident to the operation of the Water Works, including maintenance costs, operating charges, upkeep, repairs, depreciation and interest charges on bonds or other obligations including leases, to provide a sinking fund for the liquidation of bonds or other obligations including leases, to provide a debt service reserve on bonds or other obligations including leases, to provide a debt service reserve on bonds or other obligations including leases, to provide adequate money for working capital, and refinancing of debt to provide money for the payment of any taxes that may be assessed against the Water Works; and

WHEREAS, the Board, pursuant to IC 8-1.5-3-8, has the power, authority and responsibility to approve nondiscriminatory, reasonable and just Water Works rates and charges, subject to approval of the Indiana Utility Regulatory Commission ("IURC"); and

WHEREAS, the Board, based upon data furnished by the recognized utility financial consultants, Baker Tilly Municipal Advisors, LLC ("Baker Tilly") employed by the Board to perform a Water Works rate study, adopted a proposed new schedule of rates and charges in Ordinance 2023-04 to provide increased revenues necessary to provide sufficient funds to meet such financial requirements of the Water Works and to maintain the Water Works property in a sound physical and financial condition to render adequate and efficient services; and

WHEREAS, the Town filed a petition with the IURC under Cause number 45900-U for authority to increase its rates and charges for water service and for approval of the new proposed schedule of rates and charges for water service approved by the Board in Ordinance 2023-04, among other things; and

WHEREAS, the IURC issued its Order in Cause number 45900-U on February 7, 2024, authorizing the Town to increase its rates and charges for utility service; and

WHEREAS, a tariff containing the schedule of rates and charges fixed by this Ordinance, as hereinafter set forth, was approved by the IURC on February 7, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF ELLETTSVILLE, INDIANA;

Section 1. There shall be and there are hereby established for the services rendered by the Water Works system of the Town of Ellettsville, Indiana, the following rates and charges, during each monthly billing period, starting May 1, 2025:

ELLETTSVILLE (INDIANA) MUNICIPAL WATER UTILITY Town of Ellettsville Town Hall Ellettsville, Indiana 47429

SCHEDULE OF WATER RATES AND CHARGES PHASE II

Pursuant to IURC Order in Cause No. 45900-U Approved February 7, 2024.

(a) Metered User Block Schedule:

For use of and service rendered by the waterworks system of the Town, based upon the use of water supplied by said waterworks system:

			Rate Per
<u>Monthl</u>	y Water Usag	<u>e</u>	<u>1,000 Gallons</u>
First	3,000	gallons	\$8.42*
Next	5,000	gallons	7.76*
Next	12,000	gallons	6.95*
Next	30,000	gallons	6.65*
Next	50,000	gallons	6.41*
Next	100,000	gallons	6.24*
Over	200,000	gallons	6.11*

(b) Metered User Minimum Schedule:

Each user shall pay a minimum charge in accordance with the following applicable size of meter installed, for which the user will be entitled to the quantity of water set out in the above schedule of rates.

Minimum Charges		Monthly <u>Gallonage</u>		
5/8	inch meter	3,000	\$	25.26*
3/4	inch meter	3,336		27.87*
1	inch meter	3,611		30.00*
1 1/4	inch meter	5,826		47.19*
1 1/2	inch meter	6,934		55.79*
2	inch meter	11,405		87.72*
3	inch meter	19,730		145.58*
4	inch meter	49,765		345.40*
6	inch meter	99,540		664.51*
8	inch meter	159,240	1	037.12*

*Subject to the water tracking factor in Appendix A of the Appendix to Chapter 51 of the Ellettsville Town Code of Ordinances.

(c) Fire Protection Service

Municipal Hydrant User Charges

Meter	Size	Per Month
5/8 3/4 1 1 1/2 2 3 4 6 8	inch inch inch inch inch inch inch inch	\$ 2.25 2.47 3.14 4.03 6.52 24.75 31.45 47.18 65.27
Private	\$271.19	
Automa	atic Sprinkler Charges	
$ \begin{array}{c} 1 \\ 1 \\ 1 \\ 1/4 \\ 1 \\ 2 \\ 3 \\ 4 \\ 6 \\ 8 \\ 10 \\ 12 \\ \end{array} $	inch connection inch connection	

Town of Ellettsville

Town Hall

Ellettsville, Indiana 47429

Appendix A

Water Tracking Adjustment. The water tracking factor set forth in this schedule is applicable where clearly denoted on other rate schedules and shall be occasioned solely b changes in the wholesale cost of water, in accordance with 170 IAC 6-5-1.

4

Water Tracking Rate:

Section 2. The Schedule of Rates and Charges set forth in Table A of the Appendix to Chapter 51 of the Ellettsville Town Code of Ordinances is hereby amended in conformity herewith.

Section 3. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Passed and adopted by the Town Council of the Town of Ellettsville this 28th day of April, 2025.

Voted for:

Scott Oldham, President

Dan Swafford, Vice President

Pamela Samples, Member

Trevor Sager, Member

William Ellis, Member

Scott Oldham, President

Voted Against:

Dan Swafford, Vice President

Pamela Samples, Member

Trevor Sager, Member

William Ellis, Member

ATTEST:

Noelle Conyer, Clerk/Treasurer

This Ordinance was published in the Bloomington Herald Times on the _____ day of _____, 2025.

\$0.00 per 1,000 gallons

Noelle Conyer Clerk/Treasurer

ORDINANCE 2025-07

AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK

WHEREAS, the Ellettsville Town Council, by ordinance, adopted an Employee Handbook which will serve as the Town's personnel policy as of January 1, 2025; and

WHEREAS, the Town Council finds that the Employee Handbook should be amended to add a policy prohibiting "ghost employment."

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:

<u>Section 1.</u> A new section 709 on Ghost Employment is hereby added to the Employee Handbook, to read as follows:

709 Ghost Employment

The Town of Ellettsville is committed to providing efficient and lawful services to its residents and to maintaining public trust. Therefore, "ghost employment" is a violation of Town policy and of Indiana Code 35-44.1-1-3. Ghost employment is a Level 6 felony.

A public servant who knowingly or intentionally hires an employee for a governmental entity and fails to assign the employee any duties, or assigns duties not related to the operation of the governmental entity, is committing ghost employment.

Additionally, a public servant employed by a governmental entity knowing that he or she has not been assigned any duties to perform for the entity and accepts property (compensation) from the entity, or a public servant who knowingly or intentionally accepts property (compensation) from the entity for the performance of duties not related to the operation of the entity, commits ghost employment.

Examples of violations of this policy include, but are not limited to, performing work on public property that is not job related, authorizing or receiving payment for time not worked, and authorizing or receiving payment for leave time not authorized by the Town's paid leave policies. Violation of this policy will result in disciplinary action, up to and including termination of employment, in addition to potential prosecution under Indiana Code 35-44-2-4.

Employees should contact their Supervisor for additional information about ghost employment.

<u>Section 2</u>. This Ordinance shall be in full force and effect from and after its passage and

approval by the Town Council.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 28th day of April, 2025.

ELLETTSVILLE TOWN COUNCIL

Scott Oldham, President

ATTEST:

Noelle Conyer, Clerk/Treasurer

ORDINANCE 2025-08

AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK

WHEREAS, the Ellettsville Town Council, by ordinance, adopted an Employee Handbook which will serve as the Town's personnel policy as of January 1, 2025; and

WHEREAS, the Town Council finds that the Employee Handbook should be modified to add a grievance procedure for Town employees.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:

<u>Section 1.</u> A new section 719 outlining the employee grievance procedure is hereby added to the Employee Handbook, to read as follows:

719 Grievance Procedure for Employee Complaints

Policy. It shall be the policy of the Town of Ellettsville to provide all employees the opportunity to air complaints, clarify misunderstandings and seek redress where the employee feels he or she has been unfairly treated regarding his or her employment with the town.

Procedure. Whenever an employee feels that he or she has been aggrieved or otherwise treated unfairly, the employee shall follow the grievance procedure as delineated herein. It should be noted that failure to comply with the specific time limitations noted herein shall be grounds to dismiss the grievance due to lack of procedural compliance hereto. All written documentation shall be made a part of the employee's personnel file.

Discussion with Department Head. Any employee who believes that he or she has suffered a grievance may discuss the matter with his or her supervisor in an attempt to arrive at a satisfactory settlement. The employee shall present the grievance, in writing, to the supervisor within five working days of the alleged act or occurrence which is the basis of the grievance. The supervisor shall make his or her decision known, in writing, within five working days thereafter.

Appeal to Town Manager.

•If no satisfactory settlement is reached at the discussion with the supervisor the grievance shall be reduced to writing, in duplicate and signed by the employee and the supervisor and forwarded to the Town Manager within five working days from the receipt of the supervisor's decision. The Town Manager shall indicate receipt of the written grievance by signing, dating and indicating the time of day on both copies, returning one copy to the employee.

•The Town Manager shall attempt to resolve the grievance. The Town Manager will render his or her decision, in writing, within five working days from receipt of said grievance. If the grievance is complicated and requires more time for a lengthy investigation, the Town Manager shall have an additional ten working days to complete the investigation. If the grievance is successfully settled at this point, no further action shall be forthcoming.

Appeal to Town Council.

• If no satisfactory settlement is reached at the appeal to the Town Manager, the employee may appeal the decision to the Town Council. Said grievance shall be reduced to writing, in duplicate and presented to the Council President within three working days of the Town Manager's decision. Said grievance shall be signed and dated by the Council President. At its discretion, the Council may choose to hold a hearing and shall notify the employee of the date, time and place.

•The hearing shall be held within 21 working days from the receipt of the said grievance. If a conflict of schedules occurs, the hearing shall be set as soon as possible following the receipt of said grievance.

•The Town Council shall be provided with copies of all decisions from this grievance process and any other necessary information pertaining to said grievance. The Town Council hearing shall be an informal process.

•The Town Council shall act as a final tribunal, which shall render a written decision of its findings of facts and judgment with ten working days of the Town Council hearing.

<u>Section 2</u>. This Ordinance shall be in full force and effect from and after its passage and approval by the Town Council.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 28th day of April, 2025.

ELLETTSVILLE TOWN COUNCIL

Scott Oldham, President

ATTEST:

Noelle Conyer, Clerk/Treasurer

ORDINANCE 2025-09 (As Amended)

AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK TO CLARIFY RETIREMENT BENEFITS

WHEREAS, the Ellettsville Town Council, by ordinance, adopted an Employee Handbook which will serve as the Town's personnel policy as of January 1, 2025; and

WHEREAS, the Town Council finds that modifications should be made to clarify retirement benefits.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:

<u>Section 1</u>. The following revisions are hereby made to Sections 318 and 320 of the Employee Handbook.

When an existing section of the ordinance is being amended, the text of the existing provision will appear in this style type, additions will appear in this style type, and deletions will appear in this style type.

a.) Section 318

318 Indiana Public Retirement System (INPRS)

The Town's Clerk-Treasurer, those Eelected officials **specifically designated in an ordinance,** and **eligible** full-time employees will be covered by the Indiana Public Retirement System (INPRS). The benefits, costs and administration are determined by current INPRS directives.

b.) Section 320

320 457(b) Retirement Savings Plan

The Town of Ellettsville has established a 457(b) retirement savings plan to provide employees the potential for future financial security for retirement. Employees in the following employment classifications re eligible to participate in the 457(b) retirement savings plan:

• Regular full-time employees

The 457(b) retirement savings plan allows employees to elect how much salary they want to contribute and how they want to direct the investment of their plan account, so that they are able to tailor their own retirement package to meet their individual needs. The Town of Ellettsville does not currently contribute to each employee's

457(b) retirement savings plan. Complete details of the 457(b) retirement savings plan are described in the Summary Plan Description (SPD) provided to eligible employees.

The Town may contribute funds to those employees' 457(b) retirement savings plans if the employees are enrolled full-time but are not eligible to be re-enrolled in the Public Employees Retirement Plan ("PERF") due to retirement. For those employees, the Town will match the percentage equal to that an employee enrolled in PERF would receive.

Employees may contact the Clerk-Treasurer's Office for additional information about the 457(b) retirement savings plan.

<u>Section 2</u>. This Ordinance shall be in full force and effect from and after its passage and approval by the Town Council.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 28^{th} day of April, 2025.

ELLETTSVILLE TOWN COUNCIL

Scott Oldham, President

ATTEST:

Noelle Conyer, Clerk/Treasurer