

January 10, 2000

The Ellettsville, Indiana, Town Council met in regular session at 7:30 p.m., Monday, January 10, 2000. Members present were Geraldine McIntyre, President, Gina Hawkins, Vice-President, John Dailey, Jerry Pittsford, and David Sorokoty. Geraldine McIntyre called the meeting to order. John Dailey gave the prayer, which was followed by the Pledge of Allegiance, led by David Sorokoty.

ELECTION OF OFFICERS:

Gina Hawkins nominated Geraldine McIntyre for President. David Sorokoty seconded the motion. Gina Hawkins moved to close the nominations. David Sorokoty seconded. The vote to close nominations carried by a 5-0 vote. Geraldine McIntyre was elected president by a 5-0 vote.

Geraldine McIntyre nominated Gina Hawkins for Vice-President. John Dailey seconded. David Sorokoty moved that the nominations be closed. Jerry Pittsford seconded. Gina Hawkins was elected vice-president by a 5-0 vote.

APPOINTMENTS:

There was discussion about the duties of the various persons to be appointed. Jerry Pittsford asked about liaisons. Sandy Hash explained that each department has its own liaison. John Dailey asked about the grievance officer. Sandy explained that the grievance officer helps with an employee who has a problem. Geraldine explained that the health officer is the one who, if somebody has a problem in their neighborhood with trash or cars or something like that, they call the town hall and the health officer sends a letter and they have 30 days to take care of the matter like grass that's not been mowed, etc. Jerry Pittsford asked who is currently the health officer. Geraldine responded that Gina is the current health officer. Jerry asked if Gina is willing to continue. Gina said "not particularly." Sandy added that Gina has done it for three years. Geraldine said she did it before Gina. John Dailey asked about the grievance officer. Geraldine said Pat Stoffers was the grievance officer. Geraldine asked Gina to be the liaison to the Police Department. David Sorokoty was asked to be the liaison to the Water and Sewer Department. Jerry Pittsford volunteered to be the liaison to the Street Department. John Dailey will be the liaison to the Fire Department and be the Grievance Officer. The Health Officer will be David Sorokoty. There is one opening on the Plan Commission, to be filled by a Democrat and one opening on the Board of Zoning Appeals and the Parks Board.

Geraldine asked if the Parks Board was going to dissolve. Sandy Hash said that Maryann Williams told her, when she ordered the playground equipment, that she was going to send a letter, which has not yet been received, and her recommendation was to dissolve the Parks Board because they have had very little participation this past year. They did accomplish their goal to purchase new playground equipment for Campbell's Park and they have pretty much depleted that fund for a while. Maryann's term is up. Geraldine said we would have to wait for her letter.

Jerry Pittsford asked about the Monroe County Animal Control Board. Geraldine said the person does not have to be a council member. Mary Warner was the individual and she gave it up a couple years ago. Geraldine doesn't know who was on it last year. Jerry asked about the two names from David Schilling's office, Terry Bowen and Chuck Pate. Geraldine said they have already been approved. We must appoint one more. John Dailey asked Sandy if anyone has called to express interest in this position. Jerry asked if any of the police officers had any interest in this. Marshal Ron McGlocklin said he would put his name in the running. David Sorokoty said that is the only name we have. Jerry moved that Ron McGlocklin be appointed to the Monroe County Animal Control Board. David Sorokoty seconded. The motion passed 5-0.

Jerry Pittsford made a motion that we appoint the following liaisons: Police, Gina Hawkins; Water and Sewer Department, David Sorokoty; Street Department, Jerry Pittsford; Fire Department, John Dailey; Grievance Officer, John Dailey; Health Officer, David Sorokoty; Monroe County Ambulance Advisory Board, Jim Davis; Monroe County Animal Control Board, Ron McGlocklin; Monroe County Emergency Management Advisory Council, Mike Cornman; Monroe County Solid Waste Management Board, Geraldine McIntyre; leaving vacant the seat on the Plan Commission, Board of Zoning Appeals, and the Parks Board for the time being. John Dailey seconded. The motion passed 5-0.

COMMENTS:

None.

OLD BUSINESS:

INDIANA PAGING: Pagers for Council members.

Geraldine asked Mike Farmer to talk about the pagers. Mike said the question is about buying them for the council members, not about the paging system itself. Ron McGlocklin said the paging system sucks. Mike suggested the Police Department get their own pagers. Ron asked about the antenna. Mike said it would be up in a week or two. Ron said no one had ever informed him. Mike said, "no one asked me."

Sandy Hash said the question is whether to purchase pagers at \$90 each and go on the Indiana Paging system or stay on Ameritech until we see how these others do. Mike Farmer said we were on Ameritech paying ten something a month per pager. Mike made a deal with Indiana Paging and they said they would supply us with pagers at \$90 each. We buy them rather than leasing. We would then pay \$4.75 per month. They also said they would put up another antenna and would pay us \$150 a month to have it up. It is not up yet so we are having a few glitches with the system. Indiana Paging traded the first year's rent on the tower for 23 pagers. The Utilities Department paid for their pagers and allowed the general fund to get theirs free. Five more are needed for the council members. When you consider leasing versus buying outright, in less than two years you pay for them. We have a five-year contract with Indiana Paging. Counting the council's pagers, once you buy them, we will save \$18,740 over a five-year period, through revenue and savings on per month fees. Mike Farmer has had this system for some time. They assured us we would have good coverage. There are a couple dead spots in town. Mike said he understands where the police and fire would want to have complete coverage. They said they could put an antenna on top of the tower. They are having a little problem with that because of wind gusts and things like that. They don't think they can go on the tower now so they are temporarily going to put one lower down on the tower that will give us the coverage we need and we are negotiating putting one on top of the McNeely St. water tower but somebody owns the rights to that right now and Mike is trying to get that resolved. The antenna should be up in the next week or so. We now have 35 pagers and may get 15 or so more. If we can't get the reception we need, we could bolt. These are the message displaying pagers. Jim Davis said you could buy used pagers for \$65 each. Indiana Paging is out of Indianapolis but has local representatives. There was discussion about whether to wait until the antenna is up. Jerry Pittsford said he didn't really want a pager but if he must have one, the \$65 model is okay. David Sorokoty said the used pager is also okay for him. David Sorokoty moved that we accept used pagers for the five council members at \$65 a piece from Indiana Paging. Jerry Pittsford seconded. The motion passed 5-0.

GREENBRIAR KNOLLS SECTION 6 FINAL PLAT APPROVAL: Rick Coppock

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Rick Coppock of Bynum Fanyo Associates said he is representing the petitioner, Robinson Development, and he also works as the town's engineer. He requested the final plat approval for Greenbriar Knolls Section 6, which is a continuation of the Greenbriar Knolls Subdivision. It is the road that goes down and connects to Deer Run. Deer Run is not quite finished yet as far as the roadway goes so we will probably table that for now. This section has the roadway complete and they have a bond for the items that have not been completed, mostly the sidewalk. It has been approved by the Plan Commission. David Sorokoty said the holding pond is done. Jerry Pittsford asked when the sidewalks would be completed. Rick Coppock said they would probably do them as the houses go in. David Sorokoty said the stipulation was made that the developer couldn't continue the development of the land until we agreed on the last section of the first half. And that he couldn't go any further until the holding pond had been built. Upon further inspection, the holding pond has been finished. Jerry Pittsford made a motion to approve the final plat for Greenbriar Knolls, Section 6. Gina Hawkins seconded. The motion passed 5-0.

DEER RUN SECTION 4 FINAL PLAT APPROVAL: Rick Coppock

Rick Coppock asked to table this until the weather gets better and they can finish the streets.

NEW BUSINESS:

PUBLIC HEARING ON McNEELY STREET PHASE I ANNEXATION:

Town Attorney Mike Spencer said basically we annexed this piece of property in 1998 and afterwards discovered that the ordinance was passed without the ward number being completed in the ordinance. In fact, when it was published, it was published as being in Ward 5. It is our opinion that the ordinance as originally passed is a valid and enforceable ordinance and in fact it has been accepted by the county as being in the town. That is the way we have approached it since then. However, to eliminate any question in the future of someone coming back and saying the ordinance is invalid, we initiated the process again and so we are now at the time of having a public hearing. Anyone wishing to speak on that particular ordinance is permitted to do so. Once that is done, we will pass the ordinance again in February. Geraldine asked if anyone wanted to speak on it at this time. No one appeared. Rick Coppock said all property owners involved have been notified by mail. This includes Perry Woods, White Oaks, and McNeely Street. Jerry Pittsford asked if there was any opposition the first time around. Mike Spencer said one person appeared and spoke but he would not characterize it as opposition. Mike Spencer said the correct Ward number is 4. Geraldine asked if we need a motion, and Mike Spencer said that there is no motion needed. This is simply a public hearing.

CORRECTION ON 1998 AND 1999 VOLUNTEER FIREFIGHTER RUN MONEY:

Jim Davis explained that one of the volunteer firemen became a "part-time paid" and Jim evidently failed to tell the secretary to remove him from the voluntary run sheet and put him solely on the paid run sheet. The secretary did not catch it. It was caught in September or October 1999, and brought to Jim's attention. We tried to come up with some way of correcting it that would be suitable for everybody. We finally decided the best way was to go back all the way and correct it. He was paid but paid from the wrong account. One correction has been done for 1999. This is to correct 1998. The secretary was asked to document everything so it would be on file for the State Board of Accounts in case of an audit. John Dailey moved that the correction be made on the 1998 and 1999 volunteer firemen's run money. Jerry Pittsford seconded. The motion passed 5-0.

ELLETTSVILLE POLICE RESERVES: Request to enlarge membership.

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Geraldine McIntyre explained that the Ellettsville Police Reserves are requesting that we enlarge the membership from 20 to 30 members. She said the ordinance now says they can have up to 20. There was a question about the motion to put this on the floor.

Spencer said normally before you discuss something, you make a motion to accept or reject. Once the motion is made, there is discussion. David Sorokoty said he has several questions. He made a motion for approval that we accept the request from the Police Reserves. John Dailey seconded. David asked how many hours of training are required to be a reserve officer. Mike Hendricks replied that there is a mandatory 40-hour pre-basic training before they can have arrest powers. They can either get it through the Law Enforcement Academy or find another school such as the Monroe County Reserves.

Jerry Pittsford asked if that qualifies them to ride in a car with a certified officer, but they, according to the Indiana Code in his packet, have no ability to make an arrest, conduct search or seizure of property or carry a firearm. Mike Hendricks said a reserve officer could do all that once the officer completes the 40-hour pre-basic training. Jerry asked if all reserve officers have 40 hours. Mike Hendricks said yes. David Sorokoty asked if they can be solo in a car. Mike replied that after 12 months, they can be solo in a car. David asked if they have a time sheet. Mike replied yes, they fill out their own time sheet. It can be audited by checking when they time in and out with dispatch. David asked how many can go solo. Mike said approximately 14 of the 20 officers.

John Dailey asked where in the Code it says we are limited to 20 officers. Geraldine said it is in our ordinance. Ron McGlocklin said it is not in the ordinance. John Dailey said he could not see it in the ordinance. David Sorokoty asked the cost per each man to the town. Mike Hendricks said there is no cost to the town. The unit pays for their own uniforms and badges. The members pay for their own guns. The major reason for the request is to get reserves out to double up with the full-timers so that there are two men on duty at all times. The second reason is to increase staffing at the Monroe County Fall Festival, and third because the reserves have been approached by the Monroe County Fair Board to provide their annual security at the Monroe County Fair. David asked the average hours put in on a weekly basis. Ron McGlocklin said the policy is 16 hours per month. Mike said that is a minimum of 16 hours per month. Last year the unit put in just over 4000 hours, and with 20 men, that is just over 200 hours per man for the entire year. Jerry Pittsford asked about the limit. The ordinance does not limit the number. Did you set your membership limit at 20? Geraldine said it is in the minutes of the meeting, back when Herb Ray was president, the number was set at 15 but no more than 20. Mike Hendricks said it was originally set at 15. Geraldine said it is in the minutes of the meeting. John asked if it is in the minutes of the meeting but not in the ordinance, how do you rule on something like that. Mike Spencer said it is controlled by what is in the ordinance. There is no ordinance affecting the limit. It has not been formalized. Mike Spencer said unless there is a budgetary restriction, they are probably not bound to any limit. There is an informal communication to that effect. Jerry asked if the town pays the liability insurance for these officers. What kind of an increase would there be? Ron McGlocklin said it is a blanket policy. He didn't think it would cost that much.

Geraldine said she talked to May Insurance and they said it would be \$75 per individual to go on according to our liability policy and that is medically only. With 10, you are talking \$750. John asked if we have it in our budget. Sandy Hash said that it is not a budgeted item and it is hard to say on January 10 if we would have money available.

Jerry asked if the reserves had committed to the fair board for this service. Mike Hendricks said they are getting their ducks lined up first. Ron McGlocklin said, "This is the only way this organization makes any money. The town doesn't give them a dime. They put in over 4000 hours, almost 5000 hours, a year and they are asking for more men to do the coverage plus be able to make money for their organization so they can have equipment. You are getting free labor. If it's \$750 for liability for a year, that is pretty cheap labor. Those guys are putting their life on the line the same as what I get paid to do." David Sorokoty asked if we need this. Ron said we have six full-time officers. That is one officer on per shift. On vacations and sick days, these guys fill in. These guys usually work the weekends. One guy has been off 5 months for medical leave and the

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reserves have been filling in the shifts when they can. David Sorokoty said the police must keep up with the growing population of the area. We cannot let that slack at all. For \$750 to get 10 reserves on, he feels it is a good bargain. David wants clarification that it costs \$75 per man. He would also want to make sure we have money in the budget. Sandy asked if Ron McGlocklin could earmark \$750 for this purpose. Ron said he would have to look at the budget. He asked Jim Davis who pays his liability insurance when he brings new volunteers on. Jim said he has a policy based on 50 and he has approximately 32 volunteers. It is mandated by state statute that the governing body pay the liability, workman's comp, and all that stuff for volunteer firemen.

Jerry Pittsford asked how many officers are on the Monroe County Auxiliary Police and what are their duties. Ron McGlocklin said the number is between 40 and 50. You would have to talk to the sheriff and Archie Percifield, who is over the auxiliary to find out what they do. They were commissioned by the County Commissioners as a policing unit. The statute changed. They are used mostly for traffic control. They are supposed to be a helping hand to the sheriff. Some of their reserve members have joined our unit so they can do police work and not just direct traffic.

Jerry Pittsford asked if the addition of one officer that has been budgeted for later in the year would relieve the situation. Ron McGlocklin replied no. David Sorokoty asked if the reserve officers worked at the Fall Festival last year. Mike Hendricks replied that reserve officers worked 252 hours at the Fall Festival. David asked if there would be enough work to keep them busy all year. Ron McGlocklin said yes. They must put in 16 hours per month, they have rules and bylaws, and if they do not comply, they are dealt with by their organization. Gina Hawkins asked what the 16 hours consists of. Mike Hendricks said patrol, answering telephones on station, helping dispatch, directing school bus traffic, anything that constitutes community service. Jerry Pittsford asked how often they are recertified. Mike Hendricks replied that they are not required by law to go back. They must qualify on the firing line quarterly.

Jerry Pittsford asked what the feedback has been regarding reserve officers, both pro and con. Ron replied, "Con, too many tickets being written. Pro, you always see them out in the neighborhood."

Mike Hendricks said almost all the reserve officers have full-time jobs. Some are self-employed and are more flexible. Jerry Pittsford asked about liability of officers working alone. Mike Spencer said they are working under the auspices of the town and the town is liable. Jerry was concerned about the difference in opinion regarding the status of full-time officers as opposed to reserve officers. Mike Spencer said you need to make sure all the officers are qualified. Ron McGlocklin said all the training records for all officers are on file.

Ron McGlocklin said one reserve officer is a former police officer from Terre Haute. Several reserve officers have taken additional training. All are trained and certified. The reserve officers must take the 40-hour pre-basic before they are sworn in.

Geraldine McIntyre said there is a blanket policy for the police reserves. Geraldine "asked Regina if we added ten more, would that raise the insurance money. She said yes, it would be \$75 per each one we bring on."

Jerry Pittsford asked if the qualifications of an officer are considered when an assignment is made. Ron McGlocklin said that 3/4 of the membership right now, he would consider for any investigation. If he did not have that much faith in them, he would not want them on the streets. Geraldine asked if a schedule is kept. Mike Hendricks showed a copy of a schedule. David Sorokoty asked if the officers sign their time cards. The reply was yes.

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A roll call vote was taken on this question. Jerry Pittsford voted nay. He said he does not see a demonstrated need for an additional 10 officers and we do not know where the money would come from. John Dailey voted yes. Geraldine McIntyre voted nay. Gina voted nay. David Sorokoty voted yes. The motion was defeated three to two.

Gina Hawkins said she would like to see documentation from the insurance company as to what our policy is now and what the increase would be. Jerry Pittsford said it is not a matter of \$750, but is the money budgeted, is it really \$750, and he would like to see a demonstration of need. It is based more on a lack of information than the information that was given.

David Sorokoty said it looks like about \$2 a day and if that's all it costs us, it is a good bargain. John Dailey asked if the money is not available in the town budget, would Ron McGlocklin take the money out of his budget to pay for the insurance for these 10 officers. Ron said he would have to look at his budget, but if he could find the money, he would pay it. David asked if the money came to over \$750, would Ron make up the difference. Ron said he would find the money somewhere. Sandy Hash said she would like to make it clear that it should come out of the police budget and not the clerk's budget. Ron said he would budget for it in 2001.

Ron said the organization does not receive money from the town, they work ball games for the Monroe County Auxiliary Police to buy uniforms, ammunition for target practice, to send someone to a school, or whatever. They need the additional 10 men to work security nine days at the Monroe County Fairgrounds so they can earn between \$8,000 and \$9,000. They need funds to outfit their personnel.

Bill Earles asked if *The Journal* could write an article explaining what the reserve officers can and cannot do. What authority do they have or not have? Ron McGlocklin said they have the same authority as any full-time paid police officer. The only difference is that they are not paid.

Darlyne Sowder spoke about her husband who is one of the reserve officers and has been since the program began. He has spent several thousand dollars of his own money to buy equipment. He puts his life on the line every time he works. Since he is self-employed, he has been called away from the business the Sowder's operate at various times during the day to fill in for regular officers who had to attend meetings or for other reasons. She added that when her burglar alarm sounded at 5:30 a.m. that morning, it took quite a while for an officer to arrive since he was working a traffic stop some distance away and was the only officer on duty. The ten additional officers would help to increase the number of officers on duty. If the town does not want to approve the ten free officers, maybe they should hire additional paid officers.

David Sorokoty said for \$2 a day, we could have these additional officers. Gina Hawkins said the reason for voting no is because we do not have all the facts.

Mike Hendricks said the reserve officers are supposed to meet with the Fair Board next Monday to discuss working for them. Everything must be negotiated.

Jerry Pittsford said he wants to be sure the money is there, is coming from the right fund, that it is the figure that Geraldine has given us, some documentation of the hours and the way they are serving. He does not feel he can make a decision based on the information in front of him. Mike Hendricks asked if it could be approved pending finding the money for insurance. Jerry said there is no ordinance binding you to twenty men. Mike said the council serves as the merit board and courtesy would say that procedures should be followed. Jerry said we are not in the business of limiting how many people you can have. He does not want you to go away from here saying that the board wants you to stay at twenty and no more. He wants to make sure liability is taken care of, both for the

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sake of the officers, the sake of the town, and the citizens and everybody who comes into contact with these auxiliary officers.

John Dailey asked if this information could be had by the next board meeting, could you still tell Monroe County Fair that you could do it? Mike Hendricks said he does not know. David Sorokoty asked if old business could be brought up at the next meeting. He was told yes. Jerry Pittsford said we will know in two weeks. Geraldine said if they could come back in two weeks with more information to consider, that is the way we should go.

Sandy Hash said the comment was made that the reserves have been totally unfunded by the town. Ron did have some surplus money in his cumulative capital fund this year and he did make about a \$5,000 payment toward the reserve's car. It is easy to see at the end of the year the surplus that you have in funds, a little more difficult at the beginning of the year.

ELLETTSVILLE POLICE RESERVES: Personal vehicle use during an emergency.

Geraldine McIntyre said the Ellettsville Police Department is requesting the Town Board to approve the use of emergency red and/or red and blue lights on personal vehicles owned and operated by the full-time, part-time, and reserve staff of the Ellettsville Police Department in emergency situations as declared by the Marshal and/or his designee.

Ron McGlocklin said they are asking not that the officers be allowed to patrol in their personal vehicles but in case of an emergency disaster situation. Jerry Pittsford made a motion for approval of the use of these lights in emergency situations and limiting the use of personal lights to emergency situations. John Dailey seconded.

The officers would not be able to make traffic stops with their personal vehicles. John Dailey asked about the use of the lights on stationary vehicles. It was explained that the lights are used when working traffic control at Cedar Bluff Gardens, etc. Jerry Pittsford asked about the guidelines for stopping highway traffic so someone can get out of Cedar Bluff. Geraldine said "Or at the church when you have to sit 28 minutes in line or 15 minutes in line." What authority is needed to override traffic signals? Is it legal to disrupt the flow of traffic? Ron McGlocklin said he refers the calls about this to the State Police. Ron suggested talking to Bill Williams who is a member of the Catholic Church. Mike Spencer said the police certainly have the authority to control traffic. IU does it at every ball game. David Sorokoty said he is concerned about an off-duty cop who has his family with him. Our white cars look good, the officers look good. He is concerned about a '62 Fairlane going down the road with lights on it. Ron McGlocklin said the law does not say the lights cannot be displayed. They just cannot be operating if the vehicle is moving. This is only for disaster situations. Jerry Pittsford asked if the law allows for this. Mike Hendricks said it only has to be a police emergency vehicle. It does not have to be marked or striped. It must be visible 180 degrees around the front of the vehicle, nothing has to be visible to the back. Sirens are not required.

Jeff Schunn said that he hopes the volunteers will continue to be able to use their lights in stationary situations. He noted that a situation arose last Halloween and the lights on the stationary personal vehicle helped keep the situation safe.

Jerry Pittsford said he wants to make sure guidelines are followed and he jokingly said Dave wants to make sure they are all driving '98 Cadillacs. Jerry suggested a description be given of a suitable vehicle. Ron McGlocklin said the only requirement would be that it is an operational vehicle. Geraldine asked how many vehicles we are talking about. She said she thought there are four now. She noted that Sowder has two on his van, Hendricks has one, Benningfield has one, Deckard has one, and Kura has one. Geraldine said these were being used before the election she understands from the State Police Post

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and was told they were not to be used on private cars. Ron said he has never been informed by the State Police. Geraldine said she knows that Bob Sowder had one working when he was up here working when the tree fell. Ron said it was greatly appreciated--we needed it. Mike Hendricks added that the vehicle was stationary. David Sorokoty asked if the other police agencies allowed this. Some Monroe County Auxiliary officers have lights on their personal vehicles. They have no sirens, but most have two-way radios, cellular telephones and stay in contact until other officers arrive.

Mike Spencer was unable to tell if it is legal to give this authority. Ron stressed that this would be an emergency disaster situation and would be under the Marshal's authority. Mike Spencer examined the Indiana State Code to try to determine the legality of the disaster situation. He said he could not find the pertinent statute and suggested the proposal be tabled and he will have an answer by the next board meeting. Jerry Pittsford made a motion to table the proposal for the use of emergency lights by private vehicles until a report from the town attorney, Mike Spencer. David Sorokoty seconded. The motion to table passed by a 5-0 vote.

SUPERVISORS:

Mike Farmer reported that the Utility Department is starting the second phase operations for the 46 project. They will be working between Main Street and 46 and Redhill Road. The pipe is already on site. Individual notices will be sent to residences and work should begin some time next week. The council will get their end of the year report for utilities activities at the supervisor's meeting at the next meeting.

The Utility Department will advertise and rebid the sanitary sewer project. The cost was over \$75,000 so it is required that it be advertised.

Rick Coppock reported that they are working on the McNeely Street bridge project. They will have to relocate some water and sewer lines. They are hoping the Utility Department will be reimbursed for sewer line relocation through an agreement with the state. It will also upsize the pipe. They will relocate the water line. A 6" water line will be tied to the 16" line coming off the tank. That is not a reimbursable item. All the sewer and water line work will be done in connection with the one-way pair through town. There are two or three different phases and two, three, or four different projects. We should have increased capacity for both water and sewer.

Ron McGlocklin spoke about vehicles at Thrashers Market. All are operable and mobile. They are not in violation of town code for abandoned vehicles. At 312 Blackfoot, the owner moved out and the vehicle has been sitting there for two months. The vehicle has flat tires and will not move. The property owner is unable to locate the vehicle owner and Rick's Towing Service will tow it. At 557 Potowatami, there is a report that they are possibly running a used car lot. He thinks this is something the plan commission should handle. There were seven vehicles at this location and two had for sale signs in the windows. Geraldine asked Mike Spencer to draft a letter for the president of the Plan Commission, Kevin Farris, to send to the property owner. The letter should contain historical background and information about the complaint. Ron McGlocklin explained the procedures for dealing with towed vehicles. The towing company holds the vehicle for 60 days. Storage and the tow bill will need to be paid before the vehicle is released. If not paid, the towing company will file for a salvage title, or other method to be reimbursed for costs.

Ron McGlocklin reported that Officer Mobley is in training in Michigan with the canine. He was bit the first day and this is typical. Officer Mobley should return on January 23 with the dog.

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Ron McGlocklin has prepared an operating procedure statement and asked Mike Spencer to look it over to see if changes or corrections need to be made.

The 2000 contract for Mike Spencer's services was presented for approval. Mike said the contract is consistent with previous contracts except for changes in the statute last year. The money was budgeted. This year the only change is the rate amount which raised from

\$100 to \$110. The retainer went up just a little bit. Gina Hawkins made a motion that the contract for employment of Mike Spencer be put on the agenda. Jerry Pittsford seconded. The motion to put it on the agenda passed by a 5-0 vote. Gina Hawkins made a motion to approve the contract for employment for Mike Spencer. David Sorokoty seconded. The motion passed 5-0.

MINUTES AND CLAIMS:

Gina Hawkins made a motion to approve the minutes and claims. John Dailey seconded. The motion passed 5-0.

COMMENTS:

None.

Gina Hawkins made a motion to adjourn. Jerry Pittsford seconded. The motion passed 5-0 and the meeting adjourned at 9:23 p.m.

Geraldine McIntyre
President

Gina Hawkins
Vice President

David Sorokoty

Jerry Pittsford

John Dailey

Sandra C. Hash
Clerk-Treasurer