

## **January 14, 2002**

**The Ellettsville, Indiana, Town Council met in regular session at 7:30 PM, Thursday, January 14, 2002 at the Town Hall.** Jerry Pittsford called the meeting to order and led in prayer. Geraldine McIntyre led the Pledge of Allegiance.

### **Election of Officers**

Jerry opened the floor for nominations for President and Vice-President. Mike Cornman made the motion to nominate David Sorokoty for Town Council President, Geraldine McIntyre seconded the nomination. Jerry asked for a motion to close the nominations. Geraldine moved to close the nominations and Mike seconded. Motion carried to close nominations. Jerry asked for a motion to vote on David Sorokoty as President. Geraldine moved to take a vote, David Drake seconded. Motion carried. **Vote taken on David Sorokoty as President for 2002, motion carried.**

Jerry asked for nominations for Vice-President. Geraldine McIntyre made the motion to nominate David Drake for Town Council Vice-President, Mike Cornman seconded the nomination. Motion carried. Jerry asked for a motion to close the nominations. Mike moved to close the nominations and David Sorokoty seconded. Motion carried to close nominations. Jerry asked for a motion to vote on David Drake as Vice-President. Geraldine moved to vote, David Drake seconded. Motion carried. **Vote taken on David Drake as Vice-President for 2002, motion carried.** Jerry wished David Sorokoty and David Drake good luck for their new terms and **turned the meeting over to David Sorokoty.**

### **Roll Call**

David Sorokoty asked for roll call of the Council Members. Members present were Jerry Pittsford, David Sorokoty, Michael Cornman, David Drake and Geraldine McIntyre. Also present were Sandra Hash, Clerk-Treasurer and Mike Spencer, Town Attorney.

### **Appointment of Liaisons**

David Sorokoty explained they would be having one appointment and two changes of liaison officials for the Departments.

Police Department – Mike Cornman	Fire Department – David Drake
Street Department – Jerry Pittsford	Utilities Department – Geraldine McIntyre
Grievance Officer – Jerry Pittsford	Health Officer – Mike Cornman

The Board Members listed below were the same as last year.

Zoning Appeals Board – no change

Ambulance Advisory Board – Jim Davis

Animal Control Board – Chuck Pate

Emergency Management Board – Jerry Pittsford

Monroe County Solid Waste Board – Geraldine McIntyre, Vice-President

Parks Board – reappointed L. D. Axsom for a 4 year term expiring in 2005

### **Approval of Minutes of the regular meeting of December 27, 2001**

Mike Cornman made a motion to accept the minutes of the December 27, 2001 meeting. Geraldine McIntyre seconded. Motion carried.

### **Ordinances on First Reading** None

### **Resolutions** None

### **Ordinances on Second Reading**

**Ordinance 01-33 amending section 290-10 of the Ellettsville Town Code concerning the division of the Town every ten years**

Jerry Pittsford read by title. Geraldine made a motion to approve Ordinance 01-33, David Drake seconded. David Sorokoty said the deadline for redistricting the wards is January 23<sup>rd</sup>, 2002. Mike Spencer said this is a free standing Ordinance to comply with State requirements and should be voted on. Motion carried.

The Council will have a special work session, which is a public meeting to redraft the wards on Friday, January 18<sup>th</sup>, 2002 at 6:30 p. m. The information will be forwarded to Mike Spencer to look over and put in ordinance form. There will be a special session on Tuesday, January 22<sup>nd</sup>, 2002 at 6:30 p. m. to adopt the new ordinance.

**Ordinance 01-34 amending title 12 of the Ellettsville Town Code by adding chapter 265 entitled records retention schedule**

David Drake read by title. Geraldine McIntyre moved to approve Ordinance 01-34, Jerry Pittsford seconded. Sandy explained the State’s retention policy. Motion carried.

**Old Business** None

**New Business**

**Set Meeting Dates for the Town Council, Plan Commission and Park and Recreation Board**

Park Board changed their meetings from Mondays to Tuesdays, the first Tuesday of each month. David Sorokoty asked for a motion to approve the meeting dates for the three Boards, Geraldine moved to approve the dates, David Drake seconded. Motion carried.

**2002 Fire Service Agreement between the Town of Ellettsville and Richland Township**

Jim Davis explained it is the standard, annual contract the Ellettsville Fire Department has with Richland Township with a 5% increase. Geraldine moved to approve the contract, David Drake seconded. Motion carried with Mike Cornman abstaining.

**Employees’ requests to transfer remaining vacation days to sick days in accordance with the Ellettsville Town Code 255-35.**

Jay Humphrey - 2	Steve Bartlett – 9
Kay Neal – ½	Jean Ramsey – 1

Mike Cornman made the motion to approve the transfer of vacation days to sick days, Geraldine McIntyre seconded. Motion carried.

**Job Description for Administrative Assistant to the Town Council**

Mike Cornman with input from the Council wrote this description. David asked Mike to read and discuss this description. Mike Spencer suggested adding (g) grant writing to the description. Line (g) will read, “Shall research, write and submit grant applications or grant proposals as directed by the Council”. Mike Spencer also suggested changing (b) in the Descriptive section to read, “Shall administer and enforce Town ordinances, orders and resolutions of the Town Council not otherwise designated to be enforced by other town officers”. Jerry Pittsford made the motion to approve the job description with tonight’s revisions, Geraldine McIntyre seconded. Motion carried. David Sorokoty asked it to be posted tomorrow and be advertised in The Journal and The Herald-Times.

**Action to pay Accounts Payable Vouchers**

Geraldine McIntyre moved to approve the accounts payable vouchers. Jerry Pittsford seconded. Motion carried.

**Supervisor's comments**

**Mike Farmer** – Jean Ramsey, Utilities Clerk, started as part-time and has worked for ten years in this office. She has been considered limited-full time since May of 1999 but in fact has worked at a full-time capacity since that time. Mike would like to officially raise Jean's status to full-time employee at her request, which means she is entitled to be offered insurance and retirement (PERF). Mike Cornman made a motion to advance Jean Ramsey from limited-full time status to full-time status. David Drake seconded. Motion carried.

**Ron McGlocklin** – The Police Department is contacting Bloomington Ford for bids for two new cars, which will create two surplus cars in the Department.

He informed the Council that the remodeling was complete.

**David Sorokoty** – Commended the Police Officers for keeping their cars neat and clean looking.

**Jim Davis** – The Fire Department still has a full-time vacancy at Station #8 so Jim explained he would like to advertise for the full-time position internally within the Town because the department already has several good, qualified candidates within the nine new part-timers that we hired in August. David Sorokoty requested that Jim advertise the position in the newspapers also and Jim agreed to advertise.

**Sandy Hash** – The encumbrances list has been corrected with the new total being **\$52,109.88**. Mike Cornman made a motion to approve the amended amount of the encumbrances. David Drake seconded. Motion carried.

**Geraldine McIntyre** – Told that it was a privilege to work with Jerry Pittsford during his term as Council President and she said she was looking forward to working with David Sorokoty as the new President.

**Rick Coppock** – Part of the underground utility project includes reconnecting the services for 65 residential customers and 3 commercial customers. Rick requested permission to advertise for an electrical contractor to reconnect these services. The expense to change these customers over to an underground service will not have to be paid by either the homeowner or business owner, it is part of the project expense. Council granted permission and Rick or the Town can accept bids. Then on February 11<sup>th</sup> we will open the bids.

**Mike Cornman** – Thanked the Police Department for remodeling the Police Station which most of the work was done by the officers and other volunteers.

He also thanked Jerry for a good year during his term.

**Jerry Pittsford** – Expressed his appreciation for the cooperation he's received from everyone. He thanked Mr. Sparks at the Junior High School and Mr. Kain. He enjoyed being Council President and working with the other Council members.

He said he would like to have stayed on as Council President but his wife is expecting their second child in March, so he felt he should decrease some of his outside responsibilities. He and David Sorokoty had spoken about the Town's and the Council's future and Jerry expressed that David would be a good candidate for President since he doesn't have small children at home.

Jerry commended the Police Department for the fine remodeling job on the station.

**David Drake** – Thanks to Jerry for a good year. He said that he's just a heartbeat away from the Presidency.

**David Sorokoty** – Prepared a speech for tonight's meeting starting with thanking his fellow Council members for their confidence in electing him for President. He also congratulated Jerry for a great year.

He said he would hold official office hours every Wednesday from 3 – 5 p. m. to take calls, accept visits and address issues. He felt this would keep him up to speed and allow citizens the opportunity to deal directly with the Council instead of the Clerk’s office just taking and forwarding messages.

David said the Council would have another work session after they complete the redistricting of the wards, where each Council member can bring any and all concerns, priorities and future expectations before the Council to address. He plans on having at least one work session per month or every two months to keep everyone informed.

**Privilege of the Floor** None

**Adjournment**

David asked for a motion to adjourn the meeting. Jerry Pittsford moved to adjourn and Geraldine McIntyre seconded. Motion carried. Adjourned at 8:40 p. m.

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David Sorokoty, President

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David Drake, Vice President

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Mike Cornman

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Jerry Pittsford

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Geraldine McIntyre

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Sandra C. Hash  
Clerk-Treasurer