

## **February 4, 2010**

The Ellettsville, Indiana Plan Commission met in regular session on Thursday, February 4, 2010 in the Fire Department Training and Conference Room located at 5080 West State Road 46. Dan Swafford called the meeting to order at 6:26 p.m. with the Pledge of Allegiance.

**Roll Call:** Members present were: Dan Swafford, Ron Wayt, Don Calvert and Sandra Hash.

**Members Absent:** Phillip Smith.

### **Approval of the Minutes- January 7, 2010**

**Dan Swafford** entertained a motion for approval of the January 7, 2010 minutes. Ron Wayt so moved. Don Calvert seconded. Motion carried.

### **New Business**

**Keith and Deborah Hoffman Rezone from R-1 to C-3 (4910 W SR 46, Bloomington, IN 47404, 0.51 acres.**

**Connie Griffin, Planning Director** – displayed a map of the area and presented the request for rezoning by Keith and Deborah Hoffman. This property is adjacent to the Libke and Williams properties recently rezoned from R-1 to C-3 and is currently zoned R-1. Mr. and Mrs. Hoffman have met all the protocol for a rezone including certified return receipt letters notifying adjacent property owners, fee payment to the clerk, advertising the hearing notice on January 20, 2010 and have no observable code violations. The property is 0.51 acres and is located west of Autumn Hills subdivision, north of State Road 46, east of the Assembly of God vacant property. The petitioners are present if there are any questions. Don Calvert made a motion to rezone the Keith and Deborah Hoffman property from R-1 to C-3, parcel number 4910 W. SR 46, Bloomington, IN, 47404. Ron Wayt seconded the motion. Roll Call Vote: Dan Swafford – yes; Ron Wayt – yes; Don Calvert – yes; Sandra Hash – yes. Motion carried 4-0.

### **Planning Department Updates**

#### **Ellettsville Parks and Recreation Plan**

**Connie Griffin** stated for the last two months she has been meeting with the Ellettsville Parks Board and discussing one of the grant deliverables of the Community Planning Grant – the I69 Grant – to write a five year recreation master plan. At the last meeting goals and objectives were discussed. She informed the Board she has a rough draft before the Parks Board to review. There will be a public hearing notice next month and she will be putting the drafted copy at Town Hall, the Planning Department, the Library, and possibly on the Planning Department website for public review.

#### **Timeline for remaining grant deliverables I69 Grant**

**Connie Griffin** informed the Board that part of her 2010 goals was to break down a lot of the projects currently on the docket. The first goal is to work on the Heritage Trail project and the Safe Routes to School, along with the I69 grant. She is working with her new assistant taking each of these goals and putting them into timeframes. She reports this timeline tool will allow them to keep things moving in the department and will be very helpful. Dan Swafford asked for a copy to be provided to the Board and Connie Griffin agreed to do so. She went on to say these goals will be discussed in an article in The Journal as well. Don Calvert expressed his concern over putting a lot of time and effort into the I69 grant. Ron Wayt reported an article in the Herald Times this date where they have approved the second section which will bring it up to Washington. Sandra Hash went on to say that we applied for and received a \$50,000 grant. It's a reimbursable grant and we have these procedures we must accomplish in order to be reimbursed.

## **Privilege of the Floor**

**Don Calvert** asked when the Board would have their two additional appointees. Sandra Hash responded it was on the agenda for the Town Council meeting Monday night. The president was just elected in January. He has a couple of people interested in the appointments but, if you know of someone interested in the position, have them call Phillip Smith.

**Sandra Hash** introduced the Plan Commission appointment to the Board of Zoning Appeals (BZA). It must be one of the Board Members and Terry Baker is a Democrat. However, she stated she was the only Democrat and does not want the position. Connie Griffin reported there was only one meeting of the BZA last year. Dan Swafford suggested the Board table the appointment until there is a full panel on the Plan Commission Board. Don Calvert asked if the bylaws or guidelines require a specific party to be in that position. Sandra Hash replied she would check.

**Dan Swafford** asked Connie Griffin if there were an issue with Tractor Supply regarding extra signage. She responded that she conducted an inspection and spoke with the contractor. He stated that after seeing their present signage lit at night, they have decided there is not a need for additional signage. Dan Swafford asked if everything is progressing on schedule. Connie Griffin responded it was and she felt they would be open by March 1. She reported she did grant them additional time on planting the trees and the grass until April 9 due to weather.

The need for name badges was discussed by the Board in order to identify themselves while out looking at properties. Russ Ryle asked if the Plan Commission members could go on private property. Don Calvert remarked he understood the members could not go on private property unless there was permission from the property owner. Ron Wayt asked Connie Griffin if she had the right to go on private property. She replied as a health officer she could. Ron Wayt suggested they could go with her onto the property. It was also suggested the property could be viewed from the car and photos could be taken from the vehicle as well.

**Ron Wayt** asked when the ordinances regarding the signs would be completed. He would like to see this done since it had been in the works for over a year. Connie Griffin replied the banners were a big holdup. He suggested getting this done fairly

quickly. Connie Griffin responded she had that included in her goals list. She suggested the Board review the requirements for the I69 grant which are very extensive and those documents are not small documents. These goals must be accomplished by their due dates or the \$50,000 grant is in jeopardy. Dan Swafford commended Connie Griffin on her organization and the direction we are going and he thanked her for her work.

### **Adjournment**

Dan Swafford entertained a motion to adjourn. Don Calvert made the motion to adjourn. Ron Wayt seconded. Dan Swafford adjourned the meeting at 6:55 p.m. The next meeting will be March 4, 2010 at 6:00 p.m.

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Dan Swafford, President

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Ron Wayt, Vice President

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Sandra Hash, Secretary

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Don Calvert

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Phillip Smith