

May 11, 2020

Due to COVID 19, The Ellettsville, Indiana, Town Council met for a virtual meeting on Monday, May 11, 2020 by Zoom. Dan Swafford called the meeting to order at 6:30 p.m. Prayer was conducted by Jimmie Durnil at the end of the meeting due to complications in getting logged in for the online meeting.

Roll Call: Members present were Dan Swafford, President; Scott Oldham, Vice President; Trevor Sager, Pamela Samples and William Ellis (joined late). Sandra Hash, Clerk-Treasurer; Darla Brown, Town Attorney and Mike Farmer, Town Manager and were also present.

Supervisors present: Mike Cornman, Jimmie Durnil, Kevin Tolloty and Kip Headdy.

Accounts Payable Vouchers and Payroll

Dan Swafford entertained a motion to pay Accounts Payable Vouchers and Payroll. Trevor Sager so moved. Scott Oldham seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; Trevor Sager – yes. Motion carried.

Approval of Minutes

Dan Swafford entertained a motion for approval of the minutes of the Zoom meeting on April 27, 2020. Scott Oldham so moved. Trevor Sager seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes. Motion carried.

Resolutions

Resolution 12-2020 Temporary Loan form the Rainy-Day Fund to the Parks & Recreation Fund

Sandra Hash, Clerk Treasurer explained this is a temporary loan from the Rainy-Day fund to the Parks for a Trail expense. There is plenty of appropriation once it is fully funded by the tax payout but until we receive the payout, she will transfer \$5,000.00 from the Rainy-Day Fund to the Parks and Recreation fund to be reimbursed after tax payment. Dan Swafford entertained a motion to approve Resolution 12-2020 Temporary Loan form the Rainy-Day Fund to the Parks & Recreation Fund. Trevor Sager so moved. Pamela Samples seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

Resolution 13-2020 Transfer of Funds

Sandra Hash, Clerk Treasurer explained this was for an email upgrade to Office 365 that was not budgeted for. It was decided at a Supervisors meeting that the \$4,200.00 needed would be taken from the extra in the Town Manager's salary line. It will cover the Fire Department, the General and the Police. She will also transfer \$2,500.00 to cover the Food Pantry donation discussed and approved at the last council meeting. She will transfer from the Town Manager's salary line to Promotion of Town Business and \$180.00 from the Motor Vehicle Highway telephone line to cover their email upgrade to email services line. Dan Swafford entertained a motion to approve Resolution 13-2020 Transfer of Funds. Scott Oldham so moved. William Ellis seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

Ordinances on Second Reading

Ordinance 2020-15 to replace Section 150 of the Ellettsville Town Code Regarding Building Department, Building Commissioner and Building Codes

Kevin Tolloty, Planner explained this will allow the Building Department to ran through the Town instead of the County. It has been pre-approved by the State and after council approves it will go the State for final approval. He estimated a start date of July 1, 2020. William Ellis made a motion to approve Ordinance 2020-15. Pamela Samples seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

Old Business

Purchase of 104 West Vine Street

Darla Brown, Town Attorney explained she received the report from Vet Environmental Engineering for Phase I of the purchase of 104 West Vine Street. She has forwarded that to all the council members to review. She asked to table and discuss in an Executive Session. William Ellis made a motion to table the purchase of 104 West Vine Street and be discussed in an Executive Session at 6:30, Thursday May 14, 2020 at the Ellettsville Town Hall. Scott Oldham seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

New Business

Plans and Procedure to Reopen Town Services and Facilities

Scott Oldham advised it should wait until after May 15, 2020 once the Board of Health decides proper procedures to proceed. He suggested it be at the hands of the Town Manager and the Supervisors after the Board of Health's decision comes out and not the Town Council. Michael Farmer, Town Manager stated the crews have been working full employment maintaining safe practices and the office staff at varied shifts as needed so once the transition arrives it will not be that noticeable. Sandra Hash, Clerk Treasurer asked when they would open Town Hall back up to the Public. Michael Farmer explained they would work out some procedures for a gradual re-opening to continue to safely operate. This will all be determined once the Health Department decides and the Governor's Executive Order. Darla Brown, Town Attorney advised it will be decided county by county assessment. It is stated also that nothing in the Executive Order prevents the local health department from enforcing isolation or quarantine orders. Town Council would like to be informed of numbers and decisions made. Darla Brown is contacting Margie Rice, County attorney, for local statistics to enable the council to provide information and answer questions from the public as needed.

Scott Oldham discussed that for all the employees of the Town that were not able to stay at home and work from a safe distance, that they be compensated in a special way. He proposed that they receive a 48-hour PTO bonus in a separate bank. For those that have worked at similar risk working limited hours be compensated by a percentage based on hours. He has emailed his proposal for review. Trevor Sager agreed and thanked everyone for their hard work and feels they should be rewarded for that. Dan Swafford agreed and asked for guidance from Darla Brown. She will research it but feels like there needs to be a resolution drafted. She will have it ready for the next meeting. William Ellis agreed and praised our employees for their extra effort. Pamela Samples agreed also

Privilege of the Floor

Jennifer Pearl, President of the Bloomington Economic Development Corporation (BEDC) serving Monroe County gave an update on the work they have been doing for the COVID-19 response. They serve on the Economic Stabilization & Recovery Working Group that includes a lot of partners in Bloomington and representatives of the City and County Councils. She explained first working with The City of Bloomington on a rapid response fund with loans for local businesses and their second phase was with the Bloomington Chamber of Commerce running an online conference, available on their website, to help businesses prepare to reopen. They will continue to work on a long-range plan to recover their partners economically. Clark Greiner, also from the BEDC, spoke about their recent survey of employers and the impact from the COVID-19 regarding layoffs, decrease sales and supply chain disruptions. The biggest challenge being not knowing what to expect and trying to plan accordingly. He feels they will continue to do well as things reopen and they will do what they can to support the Town as the challenges arise.

Supervisor Comments

Jimmie Durnil, Town Marshal complimented everyone on working so well together and being well supplied with gloves, masks, and disinfectant to get through this difficult time.

Michael Farmer gave a shout out to Marty Stephens for the work they completed near Chester Drive cleaning up the area and building a nice parking lot. He is creating a green space across from the parking lot with a lot of landscaping to improve the area additions. He also mentioned the Street department put up the banners for all the Edgewood High School Seniors. There are 38 banners listing the names of the graduates along the East and West corridors.

Scott Oldham inquired on the progress for the dog park located on the pasture of the Stewart property. Michael Farmer explained they are working with the DNR (Department of Natural Resources) on flood remediation and regulations. They are hoping by June to have more answers to be discussed at that time in further detail.

Mike Cornman, Fire Chief explained they have had several successful zoom meetings with the county and other Fire chiefs. They have worked well together to create a personal protective equipment list to be available to everyone on a cloud document, so they all know in case they need it. He has seen a lot of great leadership virtues come out during this time and feels everyone is doing a great job working together.

Michael Farmer mentioned the upcoming end to the Boys & Girls club Big Hearts Campaign, and they are near the \$80,000.00 goal.

Kevin Tolotty, Planner stated that they are ahead of the pace on new driveway permits than last year.

Sandra Hash, Clerk Treasurer inquired about sending out a cancellation for the work session for next Monday. Council agreed, if regulations are met, they can have a meeting and they feel they should go ahead with it as a live meeting and not virtual. Sandra Hash will post it as a public meeting, and they are going to experiment with adding zoom for the public to attend without being in person. Darla Brown will have to investigate participation requirements first. Typically, someone must be in person to make a statement and sign in, but different regulations are allowed during COVID-19 and will expire on June 4th.

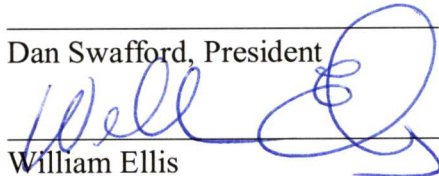
Council Comments

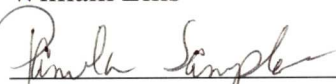
Dan Swafford commended on all the great work from all the employees and continue to be safe, we will get through this.

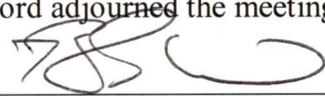
Adjournment

Trevor Sager made a motion to adjourn. William Ellis seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried. Dan Swafford adjourned the meeting at 7:26 p.m.


Dan Swafford, President


William Ellis


Pamela Samples


Scott Oldham, Vice President


Trevor Sager


Sandra C. Hash, Clerk-Treasurer, IAMC, MMC