

August 27, 2018

The Ellettsville, Indiana, Town Council met for a regular meeting on Monday, August 27, 2018, at the Ellettsville Town Hall Meeting Room located at 1150 W. Guy McCown Drive. Scott Oldham called the meeting to order at 6:30 p.m. Brice Teter led the Pledge of Allegiance followed with a prayer by Jimmie Durnil.

Roll Call: Members present were Scott Oldham, President Brian Mobley, Vice President; Kevin Farris and Brice Teter. Scott Thomas was absent. Brice Teter left the meeting early. Sandra Hash, Clerk-Treasurer; Darla Brown, Town Attorney; and Mike Farmer, Interim Town Manager; and were also present.

Supervisors present were: Mike Cornman, Danny Stalcup, Jimmie Durnil, Kevin Tolloty and Jeff Farmer.

Approval of Minutes

Scott Oldham entertained a motion for approval of the minutes for the regular meeting and Work Session on August 13, 2018. Kevin Farris so moved. Brice Teter seconded. Motion carried.

Accounts Payable Vouchers

Scott Oldham entertained a motion for action to pay Accounts Payable Vouchers. Brian Mobley made a motion to pay payable vouchers. Brice Teter seconded. Motion carried.

Appointment to the County's Animal Management Commission

Sandra Hash, Clerk-Treasurer, advised Zach Michael has agreed to serve on the Animal Management Commission.

Scott Oldham entertained a motion. Brice Teter made a motion to appoint Zach Michael to the County Animal Management Commission. Kevin Farris seconded. Motion carried.

Resolutions

Resolution 17-2018 to Adopt the Comprehensive Plan Update for the Town of Ellettsville

Kevin Tolloty, Planning Director, explained a comprehensive plan is a broad, long range land use plan that serves many purposes such as guiding development, providing a legal basis for zoning map and text amendments. It is a requirement for many grants. It shapes the physical environment for future generations and coordinates growth and development across departments throughout Town. Topics covered are land use, housing, economic development, infrastructure, parks and recreation and information on Ellettsville. The Comprehensive Plan was last updated in 2007 and the state recommends updating it every five years. The Plan Commission unanimously approved the Comprehensive Plan at its August 2, 2018, meeting. He requested the Comprehensive Plan update be adopted by resolution with permission to change several photos and the title page which will not affect the content.

Scott Oldham asked how long the Comprehensive Plan has been available for the public to review. Mr. Tolloty answered it has been on the Planning Website since the beginning of 2018 and there have been public hearings at the Plan Commission since 2017. Mr. Oldham asked that it be made available for the public to view for an additional two weeks.

Scott Oldham made a motion to table for public input. Brice Teter seconded. Roll call vote: Scott Oldham –yes; Brian Mobley – yes; Kevin Farris – yes; and Brice Teter – yes. Motion carried.

Resolution 18-2018 to Declare Surplus Property for the Street Department

Danny Stalcup, Street Commissioner, advised their paver broke down in the middle of a job and is beyond repair. He requested permission to salvage it.

Scott Oldham entertained a motion.

Brian Mobley asked what the backup system will be. Mike Farmer answered they will be outsourcing the paving for the near future.

Kevin Farris made a motion to adopt Resolution 18-2018 to Declare Surplus Property for the Street Department paver. Brice Teter seconded. Roll call vote: Scott Oldham –yes; Brian Mobley – yes; Kevin Farris – yes; and Brice Teter – yes. Motion carried.

Resolution 19-2018 to Vote in Favor of an Allocation of Public Safety Local Income Tax

Darla Brown, Town Attorney, explained this document was prepared in regard to discussions held by the Public Safety Local Income Tax Council over the summer. The City of Bloomington started the process and is voting on this at their Common Council meeting.

Scott Oldham entertained a motion. Brice Teter made a motion to pass Resolution 19-2018 to vote in favor of an Allocation of Public Safety Local Income Tax. Kevin Farris seconded. Roll call vote: Scott Oldham –yes; Brian Mobley – yes; Kevin Farris – yes; and Brice Teter – yes. Motion carried.

Ordinances of First Reading

Ordinance 2018-27 to Amend Section 35.01 of the Ellettsville Town Code Regarding the Town Police Alliance

Chief Mike Cornman explained the original ordinance states the “Ellettsville Police Reserves” and according to Indiana law the actual organization has to be identified. Therefore, it was changed to the “Ellettsville Police Alliance”.

Ordinance 2018-28 to Amend Section 36-126 of the Ellettsville Town Code Regarding Paid Sick Leave

Chief Mike Cornman explained the ordinance replaces “vacation” with “PTO”.

Ordinance 2018-29 to Amend Section 36.159 of the Ellettsville Town Code Regarding the Return of Property

Chief Mike Cornman explained “Reserves” was replaced with “Alliance”.

Sandra Hash, Clerk-Treasurer, advised the following ordinances require further consideration from the supervisors and requested they be removed from the agenda:

Ordinance 2018-30 to Amend Section 36.195 of the Ellettsville Town Code Regarding Definitions

Ordinance 2018-31 to Amend Section 36.204 of the Ellettsville Town Code Regarding Paid Time Off Hours

Ordinance 2018-32 to Amend Section 36-121 of the Ellettsville Town Code Regarding Paid Time Off Hours

Scott Oldham entertained a motion to table Ordinances 2018-30, 2018-31, 2018-32, 2018-20 and 2018-25. Kevin Farris so moved. Brice Teter seconded. Roll call vote: Scott Oldham –yes; Brian Mobley – yes; Kevin Farris – yes; and Brice Teter – yes. Motion carried.

Ordinances on Second Reading

Ordinance 2018-17 Vehicle Excise Surtax and Wheel Tax Ordinance

Sandra Hash, Clerk-Treasurer, explained the H.J. Umbaugh and Associates (“Umbaugh”) Comprehensive Financial Plan (“Financial Plan”) suggested a Vehicle Excise Surtax and Wheel Tax as a way to raise money. It would appear on vehicle registrations as a municipal tax. Excise tax was for vehicles 11,000 pounds and under and wheel tax applied to larger vehicles. Funds from the tax would go toward street repairs.

Scott Oldham entertained a motion. Brice Teter made a motion to disapprove Ordinance 2018-17 Vehicle Excise Surtax and Wheel Tax. Kevin Farris seconded. Roll call vote: Scott Oldham – yes; Brian Mobley – yes; Kevin Farris – yes; and Brice Teter – yes. Motion carried.

Ordinance 2018-18 to Amend Ordinance 2012-17 to Allow Cumulative Capital Development (“CCD”) Fund to be Used for All Purposes as Set Out in I.C. 36-9-15.5

Sandra Hash, Clerk-Treasurer, explained this ordinance is a result of the Financial Plan. Legislation has changed for the CCD Fund. It can be used for any purpose and will remain under the Town Council’s recommendation and approval of the budget.

Scott Oldham entertained a motion. Kevin Farris made a motion to adopt Ordinance 2018-18 to Amend Ordinance 2012-17 to allow Cumulative Capital Development Fund to be used for all purposes as set out in I.C. 36-9-15.5. Brice Teter seconded. Roll call vote: Scott Oldham - no; Brian Mobley – yes; Kevin Farris – yes; and Brice Teter – yes. Motion carried, 3-1.

Ordinance 2018-19 to Amend Section 36.136 of the Ellettsville Town Code Regarding Police Vehicles

Marshal Jimmie Durnil explained the ordinance provides the authority for police officers to have access to their vehicles off duty and provides the same for the Fire Department. Mr. Mobley asked if this applies to full time. Marshal Durnil answered it includes a designee which could be part-time.

Ed Bitner asked if police and fire personnel who use Town vehicles will be assessed taxes. Ms. Hash answered police and fire are exempt from the taxable fringe benefit. Ms. Brown added it is considered a qualified non-personal use vehicle for clearly marked police, fire and public safety officer vehicles.

Scott Oldham entertained a motion. Kevin Farris made a motion to adopt Ordinance 2018-19 to Amend Section 36.136 of the Ellettsville Town Code regarding Police Vehicles. Brice Teter seconded. Roll call vote: Scott Oldham - yes; Brian Mobley – no; Kevin Farris – yes; and Brice Teter – yes. Motion carried, 3-1.

Ordinance 2018-20 to Amend Section 36.101 of the Ellettsville Town Code Regarding Definitions

Tabled in motion under Ordinances of First Reading.

Ordinance 2018-21 to Amend Section 36.106 of the Ellettsville Town Code Regarding Selection of Job Applicants for Extension of Job Offers

Brian Mobley thinks it’s a good practice to post job openings for the public. Chief Cornman is uncertain when the code changed but it is not something they have to post. Mr. Mobley asked if job openings should be opened to the public. Chief Cornman answered no, they let departments look at it first. If no one is available then the supervisor can seek employees from outside of the department.

Scott Oldham entertained a motion. Brice Teter made a motion to adopt Ordinance 2018-21 to Amend Section 36.106 of the Ellettsville Tow Code regarding Selection of Job Applicants and Extension of Job Offers. Kevin Farris seconded. Roll call vote: Scott Oldham - yes; Brian Mobley – no; Kevin Farris – yes; and Brice Teter – yes. Motion carried, 3-1.

Ordinance 2018-22 to Amend Section 36.109 of the Ellettsville Town Code Regarding Orientation of New Employees

Chief Mike Cornman explained previously supervisors did not have to do orientation but it was encouraged. This has been problematic. The amendment requires the supervisor to make sure there is an orientation albeit informal. This will also result in compliance with the American’s with Disabilities Act in that all employees have had an opportunity to review the Personnel Policy whether it be in print or another format.

Scott Oldham entertained a motion. Brice Teter made a motion to adopt Ordinance 2018-22 to Amend Section 36.109 of the Ellettsville Town Code regarding Orientation of New Employees. Kevin Farris seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - yes; Kevin Farris - yes; and Brice Teter - yes. Motion carried.

Ordinance 2018-23 to Amend Section 36.100 of the Ellettsville Town Code Regarding the Recruitment and Hiring of New Employees

Chief Mike Cornman explained the ability to recruit for a vacancy in an existing or newly created position rests with the supervisor of that particular department. It also specifies that all full-time personnel be presented to the Town Manager or Town Council for approval. Candidates for part-time employment may be hired at the supervisor's discretion without approval of the Town Council. However, all paid firefighters, police officers and Alliance members shall be approved by the Town Council.

Brian Mobley asked if the Town Marshal could make a patrolman assistant chief. Chief Cornman answered no. According to Indiana law the Town Marshal would have to go through Town Council. There was a discussion about the top two ranks serving at the pleasure of the Town Council.

Scott Oldham entertained a motion. Kevin Farris made a motion to adopt Ordinance 2018-23 to Amend Section 36.100 of the Ellettsville Town Code Regarding the Recruitment and Hiring of New Employees. Brice Teter seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - no; Kevin Farris - yes; and Brice Teter - yes. Motion carried, 3-1.

Ordinance 2018-24 to Amend Section 36.112 of the Ellettsville Town Code Regarding Performance Evaluations for Employees

Fire Chief Mike Cornman advised the Personnel Policy states employees should be evaluated. There was a discussion on language in the ordinance and whether or not evaluations should be required. Chief Cornman suggested tabling this matter until it can be discussed with all supervisors.

Kevin Farris made a motion to table Ordinance 2018-24 to Amend Section 36.112 of the Ellettsville Town Code Regarding Performance Evaluations for Employees until different department supervisors can discuss it amongst themselves. Brice Teter seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - yes; Kevin Farris - yes; and Brice Teter - yes. Motion carried.

Ordinance 2018-25 to Amend Section 36.113 of the Ellettsville Town Code Regarding Employment Hours and Wage Administration

Tabled in motion under Ordinances of First Reading.

Ordinance 2018-26 to Amend Section 36.116 of the Ellettsville Town Code Regarding Classification and Pay System Maintenance

Chief Mike Cornman explained the amendment makes it clearer on how the salary ordinance works. All Town employees will be compensated in accordance with the current year's salary ordinance. Any compensation not within the salary ordinance must be approved by the Town Council. Mr. Farris asked how this differed with what has been done in the past. Chief Cornman answered they may have adopted someone's salary that was not commensurate to the salary ordinance.

Scott Oldham entertained a motion. Brice Teter made a motion to adopt Ordinance 2018-26 to Amend Section 36.116 of the Ellettsville Town Code Regarding Classification and Pay System Maintenance. Kevin Farris seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - yes; Kevin Farris - yes; and Brice Teter - yes. Motion carried.

Old Business

Flood Report – Vine Street Appraisals

Brian Mobley advised Mr. Farmer has received appraisals for two properties.

Mike Farmer, Interim Town Manager, has received two appraisals for the Vine Street properties the Town is interested in purchasing. He requested direction on how to proceed. If they're interested in making an offer, then whom will make it and how much will they offer. Ms. Brown advised there are two approaches the Town Council can take. Council can make an offer to purchase the property. A resolution stating the Town's interest in the property would need to be passed and then an offer, not more than the average of the two appraisals, can be made to the property owner. The other option is eminent domain. The Town would have to put the offer in a form that follows language of the statute and includes an appraisal(s) to support the offer. If the offer is rejected then they proceed with filing a complaint which begins the eminent domain proceedings. Mr. Farmer anticipates coming to terms with 105 E. Vine Street and they will have to decide what to pay for 104 W. Vine Street. Mr. Oldham asked how the purchase of the properties would be funded. Ms. Hash answered it will have to be financed and then payments would come from stormwater. There was a discussion on obtaining a loan from Utilities. Mr. Farris asked the amounts of the appraisals. Mr. Farmer explained the appraisals for 105 E. Vine Street are \$105,000 and \$100,000. Both appraisals for 104 W. Vine Street are \$130,000. Mr. Stephens originally paid \$150,000 for the purchase of 104 W. Vine Street. Mr. Farmer suggested he make the offer for at or less than the appraised value. Both properties have been somewhat abandoned, have problems, are in the floodway and are in a blighted area. The worth of the properties is not necessarily based on appraised values. Mr. Oldham asked if the intent is to abate both properties. Mr. Farmer answered yes. The Town will clean up the properties, remove the concrete and change the grade. The Street and Utilities Departments will be involved in cleaning up the properties. Jeff Farmer thinks clean up costs will be less than \$5,000 because labor will be done in-house. Mike Farmer added they will recycle everything they can. Offers will include passing a Level 1 Environmental Study. Mr. Oldham suggested giving Mike Farmer the authority to negotiate in the best interest of the Town. Ms. Brown will prepare a resolution that expresses the Town's interest in purchasing 105 E. Vine Street for the next meeting. She prefers someone speak with Umbaugh to make certain an internal loan can be done. She requested preliminary instructions giving them the authority to move forward. Mr. Farmer would like the ability to start a dialog on purchasing 104 W. Vine Street. Mr. Oldham suggested giving Mr. Farmer the ability to proceed on 105 E. Vine Street and begin negotiations on 104 W. Vine Street. Ms. Hash noted this was a recommendation of the Indiana Department of Natural Resources ("DNR"). Jeff Farmer stated stormwater would have to pay Utilities \$15,500 a year, over 15 years for the purchase of both properties. If payments were over 10 years it would be \$23,200 a year. Stormwater fees were increased to help with flooding downtown. Ms. Hash added when the Town borrowed money from Utilities to purchase the Stewart property, the State Board of Accounts advised the Town had to pay interest because they would have been earning it on their reserve. She will research interest rates as well as contacting Indiana Bond Bank.

Darlyne Sowder lives across the street from the properties. What do you intend to do with it? Mr. Oldham answered they've discussed removing the buildings. Ms. Sowder asked how it helps the flooding situation? Mr. Mobley explained by removing the buildings to the creek level, a swath will be dug so when the water rises, it will pond and hold the excess water. The DNR has determined that area is where the flooding begins. As the water rises it will become a holding area. Ms. Sowder disagrees because she has watched the water and it does not come over the bank but from Chandler Funeral Home and the Village Inn. When she experiences flooding it comes from Vine Street and the highway. Mr. Farmer explained the consideration is the properties have been brought to a grade that makes Vine Street the invert of the water. With the grading being taken down on the creek side where the buildings are located the water will go back into the creek instead of toward her property. The Town has just approved a floodplain study to be done. When the water hits Vine Street it will go toward the lower grade. Ms. Sowder has two drains in front her business and she was told the Town would work to get them changed so the water would go in instead of around them. What's the status of this? Mr. Farmer answered they've been so busy but have discussed lowering one of the drains. Mr. Stalcup doesn't think it would improve things.

Kevin Farris made a motion to allow the Town Manager to start negotiations with the owner of the property at 105 E. Vine Street. Brian Mobley seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - yes; Kevin Farris - yes; and Brice Teter - yes. Motion carried.

Jeff Farmer asked if the Town is interested in only one property if they can't purchase the other. All agreed they were.

Kevin Farris made a motion to allow the Town Manager to approach the landowner of 104 W. Vine Street to see if there is any interest in selling the Town the property. Brian Mobley seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - yes; Kevin Farris - yes; and Brice Teter - yes. Motion carried.

New Business

2019 Agreement Between the Town of Ellettsville and the Richland Township Trustee for Fire Protection

Chief Mike Cornman explained this is a Supplemental Fire Service Agreement for 2019. There was a 3.4% increase and the total payout of the contract is \$526,961.89. Payment for the rescue truck is \$57,228.64 and payment of \$102,000 from the Cumulative Fire Find will be allocated to the capital outlay portion of the Fire Department budget for the purchase of fire equipment. Mr. Mobley asked if the decrease in the contract is from two years ago. Chief Cornman replied \$150,000 to \$200,000 less. Mr. Mobley commented the Agreement states the Fire Chief will make the decision to close Station 8. Mr. Oldham asked how far it is from Station 7 to Clear Creek. Chief Cornman answered over five miles. Mr. Oldham asked if five miles is the limit. Chief Cornman replied it is. Mr. Oldham stated they will not jeopardize public safety if they move Station 8 to Station 7. Chief Cornman agreed.

Scott Oldham entertained a motion. Kevin Farris made a motion to adopt the 2019 Agreement between the Town of Ellettsville and Richland Township Trustee for fire protection. Brice Teter seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - no; Kevin Farris - yes; and Brice Teter - yes. Motion carried, 3-1.

Purchase of a 550 Dump and Plow Truck – Street/Utilities

This agenda item was moved to after Consolidation of the Utilities and Street Departments.

Consolidation of the Utilities and Street Departments

Mike Farmer, Interim Town Manager, explained the cost savings proposal for the operation of the Street and Utilities Departments has been referred to as a consolidation of the departments. The proposal is a cost savings plan to implement a change in the way the employees, equipment and services are managed and coordinated to provide a significant cost savings to the Town. The departments will remain as separate entities, employees will remain as Town employees and operate much in the way that they have in the past. There are peak times when equipment and manpower is needed such as plowing snow in the winter and building a secondary waterline from Bloomington to Ellettsville. The Utilities Department ("Utilities") lost two employees who have not been replaced. It is essential in the summer that they have a peak number of employees and equipment. The needs of both departments can be met with a leaner crew and equipment. The Street Department has two dump trucks that are 18 years old and need replaced. The Utilities Department has a 1987 dump truck, backhoe, plow truck and dumper bed that need replaced. If the departments merge they can purchase two to share and eliminate the need for a third dump truck. The Street Department has a backhoe that can be utilized by Utilities, eliminating the need to purchase one. Utilities has a 10-year plan on equipment and projects. Projects over ten years will cost approximately \$130,000 yearly and equipment will cost approximately \$500,000. They would like to prepare a 10-year plan for the Street Department then merge the two plans.

Jeff Farmer, Ellettsville Utilities, explained they can immediately save money in the next two years by purchasing equipment that can be shared between departments. Utilities lost two full-time and one part-time employee this year who were not replaced because of the

possibility to merge departments. Utilities had a savings of \$60,000 by not hiring another full-time person. If they can utilize 2,080 hours from the Street Department that is another \$60,000 in savings to the MVH. There is a possibility that money can go to the General Fund by changing the tax structure. They think they can get the Street Department in new equipment over the next two years. Utilities needs a smaller dump truck and the cost will be split between two departments. They've already put some of this into motion because they work well together. Rick Coppock is now part of Bynum Fanyo Utilities ("Bynum Fanyo") staff. Mr. Coppock was the Street Commissioner for the City of Bloomington for years. This is of no additional cost to the Town. It is a great idea for the Town to have a Department of Public Works that can help each other. Ms. Hash commented the funds are separate and have to remain that way. Time sheets will require more detail. They will know more after the one-year test period. Mike Farmer added Utilities is helping with additional staffing in the Clerk-Treasurer's office. Mr. Headdy agreed it has worked well to date.

Brian Mobley thinks both departments need employees. The Town isn't gaining anything from the employee savings. Although departments are being combined they will be short people. Mr. Farmer thinks part of the answer is seasonal help for mowing. It isn't a good idea to use people who earn \$22/hour for mowing. They also utilize seasonal help that can be used up to nine months a year to augment manpower. They're trying to save money that can be utilized for raises for existing employees, divert funds to the General Fund and start a robust parks department. Promotion of the individual employee is important. They can promote their well-being, how much they can make an hour, overtime and improve their morale by being productive. More people aren't always the answer. Mr. Mobley stated employees from the Street Department have spoken with him and they disagree. Mr. Farmer thinks this will allow them to be more productive and geared toward peak season with existing employees. Mr. Mobley is against it being managed and coordinated by Bynum Fanyo. Bynum Fanyo does a great job but too much is enough. He would rather keep it in Ellettsville and managed by a Town employee they can discipline and control. A discussion on discipline ensued.

Valerie Dewar asked if Mike Farmer and Jeff Farmer are employed by the Town. Mr. Oldham answered by contract. Ms. Dewar commented anytime the Town doesn't like the arrangement they don't renew the contract. Mr. Oldham added there's an exit clause. Ms. Dewar asked how is control over the contract changed by merging the two departments? Mr. Oldham doesn't think it is. Ms. Dewar commented it is not a big deal.

Scott Oldham entertained a motion. Kevin Farris made a motion to consolidate Utilities and the Street Department under the management of Bynum Fanyo for a trial of one year. Brice Teter seconded.

Sandra Hash, Clerk-Treasurer, confirmed there is to be a trial period of one year. She thought they were going to look at the employee cost. Mike Farmer stated they never proposed for it a one-year trial period and it can be undone if the Town Council decides to do so. Ms. Hash clarified she meant a test period for determining the results of the wages. Mr. Oldham suggested combining departments and expecting a report on the results at the end of 2019.

Kevin Farris amended his earlier motion as follows: A motion to consolidate the Utilities and Street Departments under the management of Bynum Fanyo to be reported back on at the end of fiscal year 2019. Brice Teter seconded. Roll call vote on the aforementioned vote: Scott Oldham - yes; Brian Mobley - no; Kevin Farris - yes; and Brice Teter - yes. Motion carried, 3-1.

Brice Teter left the meeting.

Purchase of a 550 Dump and Plow Truck – Street/Utilities

Kip Headdy, Street Department Foreman, presented two quotes for a Ford F550. Two trucks were purchased in 2000 and they're replacing one of them. The Ford F550 is ¾ ton truck with a heavier suspension and a shorter wheel base that is better for cul-de-sacs and housing additions. It will be equipped with a plow and sand spreader. The lowest quote of

\$75,910.50 is from Community Fund. The meeting continued while additional information was located.

Town Council Comments

Supervisors Comments

Kevin Tolloty, Planning Director, attended a meeting with county election officials. They're going to move precinct lines to match annexations over the past 10 years. Mr. Oldham explained there are some people voting in Town elections who technically cannot and vice versa. The problem is some realignments will impact the wards. Mr. Tolloty stated they aren't looking at changing ward boundaries but realigning their precinct boundaries around the Town's annexations. Mr. Oldham thinks it could affect the wards. Chief Cornman advised there is an emergency meeting of the Election Board on August 30, 2018. Mr. Tolloty commented ward boundaries will be revised in 2025.

Fire Chief Mike Cornman explained they have not filled the position of Assistant Chief which became vacant after Jim Davis retired. They are requesting to promote Lieutenant Chris Clouse to Assistant Chief. Town Code states the Town Manager is to be involved in the process, however, he told them to move ahead as the duties pertain to the higher echelon.

Scott Oldham asked if this would be a second in command. Chief Cornman answered no, the second in command is the Deputy Chief and the third in command is the Assistant Chief. Mr. Oldham asked if the Town Manager excluded himself, does it meet Town Code. Ms. Brown answered yes.

Brian Mobley asked if the candidates were told where the questions came from on the test. Chief Cornman answered no. Mr. Mobley asked how recent was everyone put through the Fire Officer 3 Class. Chief Cornman replied one was ten to eleven months prior and the other was seven years. Mr. Mobley inquired if Chief Cornman thought that was fair. Chief Cornman answered the person who attended seven years prior had a better test score than the nine-month person. Mr. Mobley asked if one person was a lieutenant and the other was a captain. Chief Cornman replied currently, yes. Mr. Mobley asked if the lieutenant skipped captain and is going straight to Assistant Chief. Chief Cornman answered they are both company officers and that is correct. Mr. Mobley asked if being a captain is in the Standard Operating Procedures. Chief Cornman replied it was previously but that was changed earlier in 2018. Mr. Mobley asked who changed it. Chief Cornman changed it. Mr. Mobley asked if Town Council changed it. Chief Cornman explained Town Council does not change job descriptions. Mr. Mobley doesn't think two people should have made the decision on a high-ranking position. Chief Cornman earlier stated the Fire Department stated was getting overcome by other work previously performed by the former Assistant Chief Jim Davis. If the Town closed Station 8 would that bring personnel in rank to Station 7. Chief Cornman answered it would bring one rank and nothing else. Him and Deputy Chief Kevin Patton are available every weekend and evenings on a regular basis. They would like to have relief from another chief officer from time-to-time. Mr. Mobley noted Mr. Davis did not list the work he did as Assistant Chief on timesheets. Chief Cornman explained Mr. Davis did as much work as a person could do and when he became Town Manager the work was limited. Part of the contract provided for Mr. Davis to remain as Assistant Chief. Mr. Davis was there whenever they needed someone right away. Mr. Mobley asked if they will post a job listing for the lieutenant position. Chief Cornman answered it has not been decided. The Personnel Policy allows for a sergeant but there has not been one since he's been Fire Chief and he would like to get that started in the promotional process. He foresees additional promotions after the sergeants prove themselves in those positions. The overall goal is a ranking officer at each station and a higher rank officer on every shift.

Scott Oldham entertained a motion. Brian Mobley made a motion to hire Chris Clouse as Assistant Chief of the Fire Department. Kevin Farris seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - yes; and Kevin Farris - yes. Motion carried.

Purchase of a 550 Dump and Plow Truck – Street/Utilities Continued

Kip Headdy, Street Department Foreman, explained Community Ford was the low quote of \$75,910.50. Mr. Oldham asked how they will pay for it. Ms. Hash answered there are sufficient funds in Equipment to buy it. She was told it will be a 50-50 split with Utilities so the Street Department will only pay for half of it. Mr. Farmer commented they may make payments instead of buying it outright to free up the funds for other purchases. Mr. Oldham asked if they will borrow the funds from a bank. Mr. Farmer answered yes.

Scott Oldham entertained a motion. Brian Mobley made a motion to purchase the Ford F550 with the plow, spreader, bed and hydraulics. Kevin Farris seconded. Roll call vote: Scott Oldham - yes; Brian Mobley - yes; and Kevin Farris - yes. Motion carried.

Town Manager's Comments

Mike Farmer, Town Manager, announced the Lieutenant Governor will be attending a Chamber of Commerce event in Town Hall on September 10, 2018. The Monroe County Fall Festival will be held the following week. The Street Department has been busy cleaning sidewalks and curbs along the highway and in Town. Businesses and local residents are encouraged to mow their yards and put their best foot forward for visitors.

Scott Oldham reminded everyone that the Monroe County Fall Festival and other events no longer require Council approval to close the road. The Fire and Police Chiefs and the Town Manager are doing this.

Marshal Jimmie Durnil reminded everyone about Food Truck Wednesdays.


Privilege of the Floor

Ed Bitner noted at the last meeting the Fire Chief was going to ask the City of Bloomington about merging fire departments. It was to be discussed at this meeting but was not on the agenda. Mr. Oldham answered they have not heard from the City of Bloomington at this time. Chief Cornman added they're checking with other jurisdictions and territory districts.

Valerie Dewar asked how the trailhead issue is coming along including painting the garage and making a parking area. Will it be done before the Monroe County Fall Festival? Mr. Farmer answered painting of trim work has been finished. He has spoken with Main Street and they will begin moving items into the garage prior to the contract being signed. They've been busy and haven't been able to build the parking lot.

Adjournment

Scott Oldham entertained a motion to adjourn. Kevin Farris so moved. Brian Mobley seconded. Scott Oldham adjourned the meeting at 8:35 p.m.



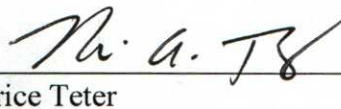
Scott Oldham, President




Brian Mobley, Vice President



Kevin Farris



Brice Teter



Scott Thomas



Sandra C. Hash, Clerk-Treasurer, IAMC, MMC