

# ELLETTSVILLE UTILITIES

## AUTOMATIC PAYMENT PLAN (APP)

Ellettsville Utilities provides a hassle-free monthly deduction of your utility bill from your existing checking or savings account with our [Automatic Payment Plan](#). The payment will be deducted on the date your water and wastewater bill is due. All transactions are listed on your checking or savings account monthly bank statement. You will continue to receive your monthly bill stating the due date and the amount to be deducted from your account. You will typically see the deduction the day after the due date. The best part is it's **FREE!**

To participate in our [Automation Payment Plan](#), fill out the enrollment form, attach a voided check for the checking account, a deposit slip for the savings account, or provide a form from the bank with your account information. You may mail or drop off the form at the [Ellettsville Utilities Office](#). For your convenience, we have two drop boxes available – one at the front of the building next to our entrance and one that you may drive up to.

Ellettsville Utilities  
1150 W. Guy McCown Dr.  
P.O. Box 8  
Ellettsville, IN 47429-4501

Authorization for enrollment of Automatic Payment Plan (APP).

\*Customer Name: \_\_\_\_\_

\*Customer Address: \_\_\_\_\_

\*Name on Bank Account: \_\_\_\_\_

*Both parties must be present if names differ, or Power of Attorney must be provided*

\*Bank Account Number: \_\_\_\_\_

*\*must be provided*

Ellettsville Utilities Account Number: \_\_\_\_\_

I hereby authorize [Ellettsville Utilities](#) to withdraw monthly payments for my utility bill from the above checking or savings account. I understand that I can discontinue my participation with APP at any time by **notifying [Ellettsville Utilities](#) in writing 30 days prior to date of discontinuation. This can be done by visiting the Utilities office and signing off on your APP.** I understand that [Ellettsville Utilities](#) reserves the right to limit participation in APP.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

**ATTENTION:** Please be sure to attach an original voided check for checking accounts, deposit slip for savings accounts, or a form from your bank. Signature must match name of checking or savings account. Faxes will not be accepted. APP may take up to 60 days from received date to be activated. Any changes affecting your APP account should be submitted in writing to [Ellettsville Utilities](#) 30 days prior to desired date. Any banking or account changes will require a new enrollment form to be filled out and may take 60 days for the changes to take effect.

FOR OFFICE USE ONLY:

BANK CODE \_\_\_\_\_ RECEIVED DATE \_\_\_\_\_ START DATE \_\_\_\_\_