

Building Inspection Process

Scheduling

- To schedule an inspection, please call (812) 876-8008
- Permit number is required to schedule an inspection, this number is shown on your approved building permit
- Inspections will be scheduled in the order they are requested, specific times may be accommodated when feasible
 - **Inspection hours are Mon./Wed./Fri. 8:00-3:30 and Tuesday 12:00-3:30**
- Permits must be posted and visible
- Someone familiar with the permit should be on site at the time of inspection

Types of Inspections

1) Footing Inspection

- a. Footing inspections must be completed after trench is dug, but before concrete is poured
- b. Footings must be cleared of loose dirt, tree roots, mud, and water
- c. Building footprint shall be staked and must match setbacks in plans

2) Foundation Inspection

- a. All external waterproofing and peripheral drainage must be installed
- b. Sill plates, insulation, steel reinforcement, ventilation, and anchor bolts must be installed
- c. Conducted prior to any backfill or framing

3) Underslab Inspection

- a. All electrical, plumbing, and/or HVAC that will be covered by the slab, must be inspected prior to pouring concrete
 - i. Structures built on slab only must have Underslab and Foundation Inspections at same time

4) Rough-In Inspection

- a. Takes place after framing, roof, plumbing lines, and electrical boxes and wiring are installed, and prior to insulation or drywall hung
- b. Inspection covers electrical, structural and plumbing
- c. Structure should be weather tight

5) Energy/Insulation Inspection

- a. Fireblocking and insulation inspected at this time, after passage of rough-in inspection
- b. Takes place prior to installation of drywall

6) Final Inspection

- a. After all improvements have been installed, prior to occupancy
- b. Exterior components, including sidewalk and landscaping will also be inspected

Inspections Required

- 1) New Construction/Addition**
 - a. Footing Inspection
 - b. Foundation Inspection
 - c. Underslab Inspection
 - d. Rough-In Inspection
 - e. Energy/Insulation Inspection
 - f. Final Inspection
- 2) Accessory Structure**
 - a. Footing/Foundation Inspection
 - b. Rough-In Inspection (if necessary)
 - c. Final Inspection
- 3) Remodel**
 - a. Rough-In Inspection
 - b. Energy/Insulation Inspection (if necessary)
 - c. Final Inspection
- 4) Deck/Porch**
 - a. Footing Inspection
 - b. Rough-In Inspection (if necessary)
 - c. Final Inspection
- 5) Pool**
 - a. Footing/Foundation Inspection
 - b. Rough-In Inspection (Electrical)
 - c. Final Inspection
- 6) Mechanical/Electric/Plumbing**
 - a. Rough-In/Initial Inspection (if necessary)
 - b. Final Inspection
- 7) Demolition**
 - a. Confirm Utilities Disconnected (sign off sheets, on-site if necessary)
 - b. Final Inspection

*** Class 1 Structures may require additional inspections at the determination of the Building Inspector.**

**** Any inspection may be waived at the discretion of the Building Department if inspection is deemed unnecessary.**

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