

Due to COVID 19, The Ellettsville, Indiana, Town Council met for a virtual meeting on Monday, October 26, 2020 by Zoom. Dan Swafford called the meeting to order at 6:30 p.m. Mike Cornman led the Pledge of Allegiance followed with a prayer by Jimmie Durnil.

**Roll Call:** Members present were Dan Swafford, President; Scott Oldham, Vice President; William Ellis, Trevor Sager and Pamela Samples. Sandra Hash, Clerk-Treasurer; Darla Brown, Town Attorney, Michael Farmer, Town Manager were also present.

**Supervisors present:** Jimmie Durnil, Mike Cornman, Kevin Tolloty, Danny Stalcup.

### **Approval of Minutes**

Dan Swafford entertained a motion for approval of the minutes of the regular meeting on October 12, 2020. William Ellis made a motion. Trevor Sager seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

### **Accounts Payable Vouchers and Payroll**

Dan Swafford entertained a motion to pay Accounts Payable Vouchers and Payroll. Scott Oldham so moved. Pamela Samples seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

### **Resolutions**

#### **Resolution 20-2020 Transfer of Funds and Appropriation**

**Sandra Hash**, Clerk Treasurer explained this is for the Community Crossings Grant. Funds and Appropriations will be moved from MVH (Motor Vehicle Highway) restricted fund to Local Road and Bridge Matching Grant Fund in the amount of \$90,211.16. The \$270,633.49 received from the state has been deposited into the Local Road and Bridge Matching Grant Fund. The \$90,211.16 is the Town's 25% matching portion. The paving expense will be paid from this fund. Trevor Sager made a motion to approve Resolution 20-2020 Transfer of Funds and Appropriation. Pamela Samples seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

#### **Resolution 21-2020 Additional Appropriation – Community Crossings Matching Grant**

**Sandra Hash**, Clerk Treasurer stated the Community Crossings Grant is in the Local Road and Bridge Matching Grant Fund. An additional appropriation is required to spend the \$270,633.49. Scott Oldham made a motion to approve the Resolution 21-2020 Additional Appropriation – Community Crossings Matching Grant. William Ellis seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

#### **Resolution 22-2020 Additional Appropriation – 27<sup>th</sup> Payroll in 2020**

**Sandra Hash**, Clerk Treasurer explained, due to the New Year's Eve holiday the 27<sup>th</sup> pay will actually fall in 2020 and not 2021 as predicted during budget time. The General Fund needs and additional amount of \$20,500.00 and Local Income Tax – Public Safety will need \$6,400.00. That total was reduced from approximately \$80,000.00 due to unpaid employee leaves. William Ellis made a motion to approve Resolution 22-2020 Additional Appropriation – 27<sup>th</sup> Payroll in 2020. Pamela Samples seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

#### **Resolution 23-2020 Create a Separate Fund for COVID 19 Cares Act Coronavirus Relief Fund**

**Sandra Hash**, Clerk Treasurer explained this fund is for the Cares reimbursement of public safety payrolls during the shutdown. State Board of accounts instructed the funds be deposited into a separate fund and the fund number should be 150. It will be a temporary home for the funds. There will be adjusting entries to move the money from the Grant Fund back into payroll. Scott Oldham asked if the grant funds could be moved to the Rainy Day Fund. Sandra answered at the end of each year 10% of the remaining appropriations may be moved to the Rainy-Day fund. She received approximately \$216,000.00. Originally the funds were to cover expenses incurred for personal protective equipment and supplies during



the shutdown but later expanded to reimburse public safety wages for the hours worked during the shutdown. Trevor Sager made a motion to approve Resolution 23-2020 to Create a Separate Fund for Cares Act Coronavirus Relief Fund. William Ellis seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried.

### **Flood Report**

#### **Flood Mitigation Plan for Vine Street**

**Michael Farmer**, Town Manager commented he did not have an exact figure from Andrew Miller at Christopher Burke on the cost of the flood plan to include the Chandler property but should by the next meeting. It can be voted on at the time whether to proceed with the plan.

### **New Business**

#### **2021 Agreement to Provide Community Access Television Service – Town of Ellettsville**

**Sandra Hash**, Clerk Treasurer explained this is the yearly contract for the CATS (Community Access Television Service). The price is \$17,870.00, it increased by the growth quotient allowed by the state. Scott Oldham inquired what the revenue from cable was because it used to be based on a percentage of fees from cable. Sandra explained the revenue was down, but in 2019 we received \$40,623.4. William Ellis made a motion to approve the 2021 Agreement to Provide Community Access Television Service – Town of Ellettsville. Pamela Samples seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried. Russ Ryle thanked CATS for providing the service and hopes it continues.

### **Privilege of the Floor**

**Russ Ryle** appreciated being able to view the work session last week. His thoughts were the original purpose is to take care of the town needs. The Utilities building would be a Town need, and anything left over could be used for other purposes. He is concerned about the traffic impact on entering and exiting 46 with a heavy volume from having a Post Office or ballfields. He is also interested in a master park plan that unifies the current and potential property to fulfill the needs of the Town by placing things appropriately. He doesn't feel the acreage is enough to do everything discussed and should consider the future fixed boundaries with nowhere else to expand. Transportation and drainage systems should be considered and more critical the revenue system. Will they have the right type of utilization given the limits we have from the government funding? Can the Town break even with what we have.


### **Supervisors Comments**


**Michael Farmer**, Town Manager discussed that at the next meeting he will have a flood study cost for board consideration. He also would like the board to be prepared to act on land clearing and preparation of a site for the location of the new Utility Maintenance building. He will be sending information concerning the purchase of a new Vactor combo sewer cleaning machine. The existing one is a 1997 and will need approval to purchase a used one for approximately \$210,000.00. Lastly, he thanked Danny, Kip and Denise for putting together the Community Crossings Matching grant. The newly paved streets and the sidewalks for Area 10 Agency are very nice.

### **Adjournment**

Dan Swafford entertained a motion to adjourn. Scott Oldham so moved. Trevor Sager seconded. Roll call vote: Dan Swafford – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Pamela Samples – yes. Motion carried. Dan Swafford adjourned the meeting at 6:53 p.m.

  
Dan Swafford, President

  
William Ellis

  
Pamela Samples

  
Scott Oldham, Vice President

  
Trevor Sager

  
Sandra C. Hash, Clerk-Treasurer, IAMC, MMC