

April 22, 2024

The Ellettsville, Indiana, Town Council met for a regular meeting on Monday, April 22, 2024 at the Ellettsville Town Hall Meeting Room located at 1150 West Guy McCown Drive. Scott Oldham called the meeting to order at 6:30 p.m. John Samples done the prayer followed by the Pledge of Allegiance led by Kevin Patton.

Roll Call: Members present were Scott Oldham, Dan Swafford, Vice President, William Ellis, Trevor Sager and Pamela Samples. Michael Farmer, Town Manager and Noelle Conyer, Clerk Treasurer and Darla Brown, Town Attorney were also present.

Supervisors participating: Kevin Patton, Kip Headdy, George Robinson, Denise Line and Jeff Farmer.

Approval of the Minutes for the Regular Meeting April 09, 2024

Scott Oldham entertained a motion for approval of the minutes of the regular meeting April 09, 2024. Trevor Sager so moved. William Ellis seconded. All in favor, motion carries.

Accounts Payable Vouchers and Payroll

Scott Oldham entertained a motion to pay Accounts Payable Vouchers and Payroll. Dan Swafford so moved. Pamela Samples seconded. All in favor, motion carries.

Resolutions

Resolution 11-2024 Additional Appropriation: Rural Transit

Michael Farmer, Town Manager explained this is the money needed to fund Rural Transit through the rest of the year. Dan Swafford made a motion to approve Resolution 11-2024 Additional Appropriation for Rural Transit. William Ellis seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion carries.

Resolution 12-2024 Additional Appropriation: Telephone and Fax

Noelle Conyer, Clerk Treasurer explained this is for the new phones for the Clerk’s office that was an oversight in budgeting the amount and needs an additional amount of \$2,700.00 to cover the costs. William Ellis made a motion to approve Resolution 12-2024 Additional Appropriation: Telephone and Fax. Dan Swafford seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion carries.

Resolution 13-2024 Additional Appropriation: Email services

Noelle Conyer, Clerk Treasurer explained this will help the Clerk’s Office in entering the claim for email services. Currently the amounts are appropriated by departments and would like to have them come from one line to cut down the time it takes to enter it by department. The additional amount is to cover it from the Clerk’s line for the rest of the year instead of transferring from all the departments and those funds left in the department lines will go back to the general fund. The council agreed they would prefer the money to be transferred from the individual departments instead of the additional appropriation and fix it for next year. Pamela Samples made a motion to table to the next meeting on May 13th. Trevor Sager seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion carries. To clarify, if they table this motion it will be up for a revote at the next meeting and it isn’t necessary if the Clerk’s office does the transfers the additional appropriation won’t be needed. William Ellis made a motion to reconsider Resolution 13-2024. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion carries. William Ellis made a motion to approve Resolution 13-2024. Roll call vote: Pamela Samples – no; Scott Oldham – no; William Ellis – no; Trevor Sager – no; Dan Swafford – no; Motion carries.

Resolution 14-2024 Additional Appropriation: Computer Services

Noelle Conyer, Clerk Treasurer explained this is for new computers for the Clerk's office. The computers they have currently were purchased in 2013 and outdated and was recommended by our IT to upgrade. The amount requested is \$2,500.00. Kevin Patton, Fire chief explained there have been some upgrades but they are very outdated. Noelle explained there is a little money in CCD that she will incorporate for the purchase. That fund is used for Computer services and there has been a great deal of issues this year that there isn't a lot of funds left in the account. There was discussion about hiring a part-time IT person to take care of all the Town's needs and requested the amount that has been spent on issues in the last year. Valerie Dewar from the public suggested hiring someone on a retainer. Trevor Sager made a motion to approve Resolution 14-2024 for Computer Services. Roll call vote: Pamela Samples – no; Scott Oldham – no; William Ellis – no; Trevor Sager – no; Dan Swafford – no; Motion carries.

Resolution 13-2024 – Revisited

Darla Brown, Town Attorney stated the Resolution needed revisited to reject the motion or table. Trevor Sager made a motion to reject Resolution 13-2024 Email Services. Pamela Samples seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion rejected.

Resolution 15-2024 Additional Appropriation: Fleet Insurance

Noelle Conyer, Clerk Treasurer explained that earlier this year there was a transfer from Fire and Police salaries to cover the beginning year invoice for Fleet property and liability insurance. There was a 16% increase in rates and no additional appropriation was done at the end of last year so the line is at zero and there needs to be funds in the line to cover any new vehicles purchased for the rest of the year. There were a lot of questions about a recent vehicle that was totaled and taken off the insurance and reinstated but is irrelevant to the Additional Appropriation. Dan Swafford made a motion to approve Resolution 15-2024 Additional Appropriation: Fleet Insurance. William Ellis seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion carries.

Resolution 16-2024 Additional Appropriation: Telephone and Fax

Noelle Conyer, Clerk Treasurer explained this is to cover costs for the Planning Department for the remainder of the year. Dan Swafford made a motion to approve Resolution 16-2024 Additional Appropriation: Telephone and Fax. Pamela Samples seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion carries.

New Business

DPW Laborer I Vacancy

Michael Farmer, Town Manager requested approval to hire an additional DPW Laborer I. Salary is budgeted and to be split in thirds between Water, Sewer and Street beginning at \$30.14. Joe Stephens comes from the City of Bloomington and has extensive experience in Utilities, line locating, boring, holds a CDL and has the background needed to complete all the capital projects coming up in the next 2 years. Trevor Sager made a motion to approve hiring Joseph Stephens as DPW Laborer I. William Ellis seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion carries.

Purchase of New DPW vehicle

Michael Farmer, Town Manager requested to table until the next meeting due to difficulties in getting exact quotes. They are looking to purchase a Crew Cab Silverado 4x4 as a pool truck used by Stormwater MS4 operator. William Ellis made a motion to table Purchase of New DPW vehicle until the next meeting. Dan Swafford seconded. Roll call vote: Pamela Samples – yes; Scott Oldham – yes; William Ellis – yes; Trevor Sager – yes; Dan Swafford – yes; Motion tabled.

Supervisor Comments

Michael Farmer, Town Manager explained there is an Envision Ellettsville work session to discuss signage, street fronts, benches so it should be an interesting meeting and one of the last ones for a while. He also mentioned they started the 21” main project at Starnes Road. They have laid 2400 feet in 6 days so it is going well. Finally, they started the new trail so you will start seeing some black on the trail in the next few months.

Jeff Farmer explained they have the new UV system installed and online since April 1st and working wonderfully. He thanked the council for the approval of the new system.

Kevin Patton, Fire Chief discussed Captain Matt Siebott was recently given an award through the Town of Ellettsville and the Indianapolis Metropolitan Police Department presented his name to the State of Indiana to the Department of Homeland Security and they will be awarding him on Thursday, May 25th at the Fire Station a valor award if anyone would like to attend. The officer that Captain Seibott helped will be attending the ceremony.


Noelle Conyer, Clerk Treasurer clarified that for the Additional Appropriation the advertised amount was \$64,100 and the actual amount that council approved was \$54,100.

Council Comments

William Ellis received feedback from residents and businesses on Vine Street that after all the recent rain they reported it has been the driest season they can recall. Michael Farmer concurred and was happy to report the water stayed within the banks and there was no pooling and it has really improved the esthetics of the Town.

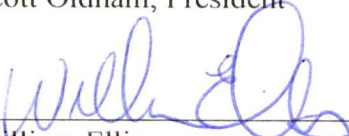
Adjournment

Scott Oldham, Council President adjourned the meeting at 7:13 p.m.

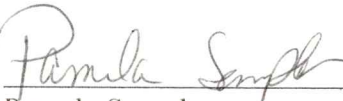


Scott Oldham, President

Dan Swafford, Vice President



William Ellis



Pamela Samples

Trevor Sager



Noelle M. Conyer Clerk Treasurer