



## Town of Ellettsville Town Council

### **Agenda Ellettsville Town Council Monday April 28, 2025**

#### **6:30 P.M. Call to Order**

**Prayer  
Pledge of Allegiance  
Roll Call**

#### **Approval of the Minutes for the Regular Meeting April 14, 2025**

#### **Action to pay Accounts Payable Vouchers and Payroll Vouchers**

#### **Resolutions**

Resolution 17-2025 Creating a Cash Change Fund for the Planning Department

#### **Ordinance on First Reading**

Ordinance 2025-12 to amend Chapter 130 of the Ellettsville Town code to allow the use of Firearms within the Corporate Limits of the Town under Certain Conditions

#### **Ordinance on Second Reading**

Ordinance 2025-06 Establishing Rates and Charges for the use of and Services Rendered by the Water Works System of the Town of Ellettsville, Indiana, and Repealing all Ordinances and parts of Ordinances in Conflict Herewith

Ordinance 2025-07 Amendment to Employee Handbook to add a ghost Employment Policy

Ordinance 2025-08 Amendment to Employee Handbook to Add a Grievance Policy

Ordinance 2025-09 Amendment to Employee Handbook to Amend/Add Miscellaneous Provision

#### **Old Business**

#### **New Business**

**Privilege of the Floor  
Supervisors Comments  
Council Comments**

**At this time, I know of no other business to come before the Council.**

**Noelle M. Conyer, Clerk-Treasurer**

Town Council meetings are wheelchair accessible. The accessible entrance is located on the Northwest side of the building. Accessible visitor parking spaces are located on the Northwest side of the building. The Town further assures every effort will be made to ensure nondiscrimination in all of its program's activities, whether those programs and activities are federally funded or not. Close captioning of the public meetings is broadcast on Community Access Television Series 14 (catstv.net). The meetings are also broadcast on Zoom.

## **Town Council Meeting Notice Monday April 28, 2025**

The Ellettsville Town Council will conduct its regular scheduled meeting on Monday April 28, 2025, at 6:30 p.m., local time.

The meeting will be held at the Town Hall. The Ellettsville Town Council will attend the meeting in person. The public is invited to attend in person or by remote access. The meeting will be available by Zoom.

Topic: Ellettsville Town Council Meeting 4-28-25

Time: Apr 28, 2025 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81608894798?pwd=ieDUJH7v0G93zvTCXclDywlohZyiAc.1>

Meeting ID: 816 0889 4798

Passcode: 631224

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One tap mobile

+16469313860,,81608894798#,,,,\*631224# US

+19292056099,,81608894798#,,,,\*631224# US (New York)

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Dial by your location

- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)

Meeting ID: 816 0889 4798

Passcode: 631224

Agendas and meeting packets can be obtained by submitting an email request to: [clerktreasurer@ellettsville.in.us](mailto:clerktreasurer@ellettsville.in.us)

**April 14, 2025**

The Ellettsville, Indiana, Town Council met for a regular meeting on Monday, April 14, 2025, at the Ellettsville Town Hall Meeting Room located at 1150 West Guy McCown Drive. Scott Oldham called the meeting to order at 6:30 p.m. William Ellis gave a word of prayer followed by the Pledge of Allegiance led by Kevin Patton.

**Roll Call:** Members present were Schott Oldham – President, Dan Swafford – Vice President, William Ellis, Trevor Sager. Michael Farmer - Town Manager, Noelle Conyer - Clerk Treasurer and Darla Brown – Town Attorney were also present.

**Absent Members:** Pamela Samples

**Supervisors participating:** Kevin Patton, Kip Headdy, Denise Line, Jeff Farmer & George Robinson

### **Approval of the Minutes for the Regular Meeting March 24, 2025**

Scott Oldham entertained a motion for approval of the minutes of the regular meeting on March 24, 2025. Dan Swafford so moved. Trevor Sager seconded. All in favor, motion carries.

### **Accounts Payable Vouchers and Payroll**

Scott Oldham entertained a motion to pay Accounts Payable Vouchers and Payroll. William Ellis so moved. Dan Swafford seconded. All in favor, motion carries.

### **Resolutions**

#### **Resolution 13-2025 to dispose of surplus property**

Kip Headdy explained there is a new truck coming to replace the old one and it will be sold on Gov Deals. Trevor Sager made a motion to approve Resolution 13-2025 to dispose of surplus property. Dan Swafford seconded. Roll call vote: William Ellis – yes; Scott Oldham – yes; Dan Swafford – yes; Trevor Sager – yes. Motion carries.

#### **Resolution 14-2025 Additional Appropriation for LIT Economic Development**

Mike Farmer explained the application fee to join the BEDC initiative is \$5,000. Funds will be used for safety upgrades in parks, accessories for the Heritage Center and more downtown parking on Vine Street, including additional flood mitigation. He asked for an appropriation of \$30,000 for these projects from LIT EDD which leaves a \$76,000 balance and eliminates the need for multiple transactions. Mike explained it is not a taxing entity and is a regional planning unit that helps coordinate and plan positive economic decisions for three counties: Owen, Brown and Monroe. William Ellis stated ROI will be confirming the tax question. Mike explained this will be decided at the county level and would like our town to participate. William Ellis made a motion to approve Resolution 14-2025 Additional Appropriation for LIT Economic

Development. Trevor Sager seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

**Resolution 15-2025 for fiscal plan for the Mychal Doering Annexation**

Darla Brown explained Mr. Doering's annexation was approved by the plan commission for 4.794 acres zoned R1 single family residential. Trevor Sager made a motion to approve Resolution 15-2025 for fiscal plan for the Mychal Doering Annexation. Dan Swafford seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

**Resolution 16-2025 for fiscal plan for the Railroad Corridor Annexation**

Darla Brown explained the plan commission approved the annexation of the Railroad Corridor of 0.91 acres zoned R1. William Ellis made a motion to approve Resolution 16-2025 for fiscal plan for the Railroad Corridor Annexation. Trevor Sager seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

**Ordinance on First Reading**

**Ordinance 2025-06 Establishing Rates and Charges for the use of and Services Rendered by the Water Works System of the Town of Ellettsville, Indiana, and Repealing all Ordinances and parts of Ordinances in Conflict Herewith**

Mike Farmer explained this was a two-phase increase and is ready for the second phase of a 5.5% increase in ONM and new building costs. Council member Dan Swafford asked for an increase from Phase 1 to Phase 2, the town manager said he will have that information at the next meeting.

**Ordinance 2025-07 Amendment to Employee Handbook to add a ghost Employment Policy**

Darla Brown, Town Attorney explained this is an addition to the employee handbook and is word for word what was in the personnel policy under Title 36 in the Old Town Code.

**Ordinance 2025-08 Amendment to Employee Handbook to Add a Grievance Policy**

Darla Brown explained this is an addition to the employee handbook and is word for word what was in the personnel policy under Title 36 in the Old Town Code.

**Ordinance 2025-09 Amendment to Employee Handbook to Amend/Add Miscellaneous Provision**

Darla Brown explained this is to add language to clarify retirement benefits by amending section 318 to state eligible full-time employees will be covered and section 320 regarding the 457-retirement savings plan. Darla Brown explained there is still unclear language in the amendment. Scott Oldham stated this will come back in finalized form next time.

**Ordinance on Second Reading**

**Ordinance 2025-04 to Amend the Zone Maps, to Rezone the Garreth and Ann Blackwell property from C2, General Business to R1, Single Family Residential**

Denise Line explained this is to rezone 7490 West State Road 46 from General Business to R1. Dan Swafford made a motion to approve Ordinance 2025-04 to Amend the Zone Maps, to Rezone the Garreth and Ann Blackwell property from C2, General Business to R1, Single Family Residential. William Ellis seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

**Ordinance 2025-10 Annexation of Doering Property**

Denise Line explained this is a request from Mr. Doering to voluntarily annex a parcel of 4.74 acres at 5474/5475 North Union Valley Road that is 14% contiguous to the town and is currently AGR to R1 which was approved by the plan commission. Trevor Sager made a motion to approve Ordinance 2025-10 Annexation of Doering Property. William Ellis seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

**Ordinance 2025-11 Annexation of Railroad Corridor**

Denise Line explained this is to annex 0.91 acres of abandoned railroad corridor located between West McNeely Street and West Main Street, parcel number 5304-101000-40001 01 1, from AGR to R1 which has been approved by the planning commission. William Ellis made a motion to approve Ordinance 2025-11 Annexation of Railroad Corridor. Dan Swafford seconded. Roll call vote: William Ellis – yes; Scott Oldam – yes; Trevor Sager – yes; Dan Swafford – yes. Motion carries.

**Old Business**

Wheel Tax; tabled until legislative session ends, and review of bill can be done

**New Business**

**Review of TIF Management Annual Report**

Darla Brown explained that the West Side and Riverfront areas have zero revenue and zero expenditure, but the TIF requires an Annual Expenditure TIF Management Report. RDW accepted the report and sent a copy to the council for review. Noted for the minutes that the annual report was presented and will be submitted on gateway by deadline 4-15-25.

**Board of Zoning Appeals Appointment**

Denise Line spoke about a presidential appointment for Kaleb Plummer who is an Ellettsville resident who would be a good asset to the board. Scott Oldham approved the appointment.

**Proposed MOU between Richland Bean Blossom and Town for Resurfacing Entryway**

Mike Farmer explained the businesses located along State Road 46 where the Richland Bean Blossom facility is located have asked the town him what they can do to get the drive repaired and they have agreed to pay for materials. The town is going to resurface it and then it will be taken over by the town. He explained it used to be maintained by an HOA that no longer exists. Darla Brown explained it will become a part of the town's inventory. Dan Swafford stated he does not believe it is legal or the town's responsibility and should be the responsibility of the private businesses on the property. William Ellis made a motion to approve the amended MOU with 50% of the cost up front including material and labor costs. Trevor Sager Seconded. Roll call: William Ellis - yes; Dan Swafford - no; Trevor Sager - yes. Motion carries.

**Privilege of the Floor**

Marvin Ulmet President of the Monroe County Fall Festival spoke about improvements to the festival in 2024 and 2025 and thanked the Town of Ellettsville for its' past and continued support.

Jim Perry spoke virtually about the sidewalk on Abigail and speed limit changes on state road 46.

**Supervisor Comments**

Mike Farmer thanked the employees that worked during the recent storms.

Chief Kevin Patton stated the fireworks will be on July 5<sup>th</sup> this year.

Kip Headdy spoke about the recent loss of Town employee, Mike Richardson. Other members spoke highly of him while sharing memories and a moment of silence was held.

Scott Oldham thanked Mike Farmer for all the flood mitigation work that has been done.

**Adjournment**

**Scott Oldham, President** adjourned the meeting at 7:43 p.m.

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Scott Oldham, President

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Dan Swafford, Vice President

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William Ellis

\_\_\_\_\_  
Pamela Samples

\_\_\_\_\_  
Trevor Sager

\_\_\_\_\_  
Attest: Noelle M. Conyer

# ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

## TOWN OF ELLETTSVILLE

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6

April 28, 2025

NOELLE M. CONYER, CLERK-TREASURER

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 6 pages and except for accounts payables not allowed as shown on the register such accounts payables are hereby allowed in the total amount of \$ 303,155.74 .

Dated this 28 day of April .

### TOWN COUNCIL

\_\_\_\_\_  
Scott Oldham  
PRESIDENT

\_\_\_\_\_  
Dan Swafford  
VICE-PRESIDENT

\_\_\_\_\_  
William Ellis  
COUNCIL MEMBER

\_\_\_\_\_  
Trevor Sager  
COUNCIL MEMBER

\_\_\_\_\_  
Pamela Samples  
COUNCIL MEMBER

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL					
Dept 001.00					
1101-001.00-00213.00	RED MECHANICAL PENCILS	VISA	CREDIT CARD CHARGES	24.18	1012
1101-001.00-00213.00	LABOR LAW POSTER	WORKWISE COMPLIANCE	LABOR LAW POSTER	30.93	28452
1101-001.00-00235.00	COLOR COPY CHARGES-B05111	GORDON FLESCH COMPANY, INC	COLOR COPY CHARGES-B05111	390.22	28437
1101-001.00-00244.00	TODD YOUNG - DIGNITARY DIVISA		CREDIT CARD CHARGES	185.00	1012
1101-001.00-00313.00	OTTER BUSINESS - KC	VISA	CREDIT CARD CHARGES	204.52	1012
1101-001.00-00354.00	STREET LIGHTS - SALE STRE	DUKE ENERGY	STREET LIGHTS - SALE STRE	28.11	1004
1101-001.00-00354.00	STREET LIGHTS - 103 TEMPE	DUKE ENERGY	STREET LIGHTS - 103 TEMPE	26.95	1005
1101-001.00-00356.00	LAWN APPLICATION- TOWN H2C&H	LAWN & LANDSCAPING, INC	LAWN APPLICATION	220.00	28432
1101-001.00-00365.00	ONLINE SERVER BACKUP	VISA	CREDIT CARD CHARGES	83.93	1012
1101-001.00-00365.00	MFA RESET - TOWN ADMINISIB	TOWN IT, LLC	MFA RESET - TOWN ADMINISIB	72.00	28431
1101-001.00-00394.00	MEAL @ ILMCT INSTITUTE &	VISA	CREDIT CARD CHARGES	1,313.00	1012
1101-001.00-00394.00	BUDGET WORKSHOP	AIM	BUDGET WORKSHOP	50.00	28430
1101-001.00-00396.00	FLOWERS - RICHARDSON FUNE	THE MIMOSA TREE	FLOWERS - RICHARDSON FUNE	75.00	28444
1101-001.00-00396.00	FLOWERS - HASH FUNERAL	THE MIMOSA TREE	FLOWERS - HASH FUNERAL	75.00	28444
1101-001.00-00396.00	FLOWERS - SHRUM FUNERAL	THE MIMOSA TREE	FLOWERS - SHRUM FUNERAL	75.00	28444
Total For Dept 001.00				2,853.84	
Dept 002.00 PLANNING					
1101-002.00-00211.00	STAMPS & POSTAGE - NPH PC	VISA	CREDIT CARD CHARGES	351.80	1012
1101-002.00-00221.00	FUEL CHARGES - PLANNING	WRIGHT EXPRESS FLEET SERV	FUEL CHARGES - PLANNING	82.38	28453
1101-002.00-00237.00	GLADE PLUGINS - MEETING	VISA	CREDIT CARD CHARGES	51.22	1012
1101-002.00-00313.00	ANNUAL SUBSCRIPTION - PL	THE HERALD-TIMES, INC	ANNUAL SUBSCRIPTION - PL	45.00	28438
Total For Dept 002.00 PL				530.40	
Dept 003.00 FIRE					
1101-003.00-00213.00	STATION 81 BATTERIES	INTERSTATE ALL BATTERY	STATION 81 BATTERIES	15.40	28429
1101-003.00-00213.00	HT ONLINE SUBSCRIPTION	VISA	CREDIT CARD CHARGES	9.99	1012
1101-003.00-00213.00	SCAM EMAIL FOLLOW UP	B-TOWN IT, LLC	SCAM EMAIL FOLLOW UP	24.00	28431
1101-003.00-00221.00	FUEL CHARGES - FIRE	WRIGHT EXPRESS FLEET SERV	FUEL CHARGES - FIRE	2,786.06	28453
1101-003.00-00223.00	ACCOUNTABILITY TAGS - RV	VISA	CREDIT CARD CHARGES	1,345.07	1012
1101-003.00-00223.00	TAIL COATS	MES SERVICE COMPANY, LLC	TAIL COATS	647.48	28445
1101-003.00-00223.00	GAS & OIL - CHAINSAWS	RICHARD'S SMALL ENGINE, INC	GAS & OIL - CHAINSAWS	313.66	28450
1101-003.00-00232.00	USB CHARGING CABLE & ADA	ADAFERS-OCI WIRELESS	USB CHARGING CABLE & ADA	170.70	28436
1101-003.00-00234.00	DAMPER - MOWER STN 81	RICHARD'S SMALL ENGINE, INC	DAMPER - MOWER STN 81	66.98	28449
1101-003.00-00243.00	HELMET FRONT - BURPO	VISA	CREDIT CARD CHARGES	82.50	1012
1101-003.00-00243.00	UNIFORM GEAR	MES SERVICE COMPANY, LLC	UNIFORM GEAR	467.95	28445
1101-003.00-00243.00	UNIFORM GEAR	MES SERVICE COMPANY, LLC	UNIFORM GEAR	435.97	28445
1101-003.00-00243.00	UNIFORM GEAR	MES SERVICE COMPANY, LLC	UNIFORM GEAR	1,351.50	28445
1101-003.00-00243.00	UNIFORM GEAR	MES SERVICE COMPANY, LLC	UNIFORM GEAR	144.95	28445
1101-003.00-00321.00	YOU TUBE TV	VISA	CREDIT CARD CHARGES	82.99	1012
1101-003.00-00352.00	NATURAL GAS - STATION 81	CENTERPOINT ENERGY	NATURAL GAS - STATION 81	151.33	998
1101-003.00-00352.00	NATURAL GAS - STATION 71	CENTERPOINT ENERGY	NATURAL GAS - STATION 71	223.86	999
1101-003.00-00355.01	STORMWATER FEE - STATION	MONROE COUNTY TREASURER	STORMWATER FEE - STATION	309.66	28454
1101-003.00-00394.00	FDIC PARKING - MIKE CORN	MIKE CORNMAN	FDIC PARKING - MIKE CORN	35.00	28443
Total For Dept 003.00 FIF				8,665.05	
Dept 004.00 POLICE					
1101-004.00-00213.00	POSTAGE	VISA	CREDIT CARD CHARGES	415.10	1012
1101-004.00-00221.00	FUEL CHARGES - POLICE	WRIGHT EXPRESS FLEET SERV	FUEL CHARGES - POLICE	4,739.94	28453
1101-004.00-00231.00	LICENSE PLATE BRACKET	VISA	CREDIT CARD CHARGES	18.71	1012
1101-004.00-00231.00	ENGINE REPAIRS - EV 2	CHAD'S EXPRESS LUBE & CAF	ENGINE REPAIRS - EV 2	1,263.81	28433
1101-004.00-00237.00	MOUNTING TAPE	VISA	CREDIT CARD CHARGES	6.64	1012
1101-004.00-00243.00	OAK LEAF RANK INSIGNIA -	VISA	CREDIT CARD CHARGES	723.12	1012
1101-004.00-00243.00	HOLSTER - MINNICK	RAY O'HERRON CO, INC	HOLSTER - MINNICK	166.55	28447
1101-004.00-00243.00	BELTS	RAY O'HERRON CO, INC	BELTS	485.09	28447
1101-004.00-00243.00	BELT	RAY O'HERRON CO, INC	BELT	33.30	28447
1101-004.00-00243.00	NAME BARS	RAY O'HERRON CO, INC	NAME BARS	508.75	28447



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL					
Dept 004.00 POLICE					
1101-004.00-00321.00	CELLULAR SERVICE - POLICE	VERIZON WIRELESS	CELLULAR SERVICE - POLICE	202.45	1007
Total For Dept 004.00 POI				8,563.46	
Total For Fund 1101 GENE				20,612.75	
Fund 2201 MOTOR VEHICLE HIGHWAY					
Dept 001.00					
2201-001.00-00221.00	GAS WITH FUEL MIX	RICHARD'S SMALL ENGINE,	IGAS WITH FUEL MIX	74.97	28448
2201-001.00-00230.00	EQUIP CLEANERS & SPRAY	PfMENARDS - BLOOMINGTON	EQUIP CLEANERS & SPRAY P	34.90	28442
2201-001.00-00231.00	HARDWARE & CUTTING EDGE	FCLARK TRUCK EQUIPMENT CO,	HARDWARE & CUTTING EDGE F	518.00	28434
2201-001.00-00316.00	CDL PHYSICAL - WRIGHT	IUH BLOOMINGTON OCCUPATIC	CDL PHYSICAL - WRIGHT	110.00	28439
2201-001.00-00352.00	NATURAL GAS - DPW BLDG	CENTERPOINT ENERGY	NATURAL GAS - DPW BLDG	29.98	1000
2201-001.00-00352.00	NATURAL GAS - STREET	CENTERPOINT ENERGY	NATURAL GAS - STREET	303.98	997
2201-001.00-00353.00	ELECTRIC - DPW BUILDING	DUKE ENERGY	ELECTRIC - DPW BUILDING	231.74	1003
2201-001.00-00353.00	ELECTRIC - STREET	DUKE ENERGY	ELECTRIC - STREET	343.28	1011
2201-001.00-00394.00	LODGING @ PURDUE ROAD SCH	VISA	CREDIT CARD CHARGES	428.84	1012
Total For Dept 001.00				2,075.69	
Total For Fund 2201 MOTO				2,075.69	
Fund 2202 LOCAL ROAD AND STREETS					
Dept 001.00					
2202-001.00-00245.00	PAINT MACHINE FILTER	VISA	CREDIT CARD CHARGES	13.20	1012
Total For Dept 001.00				13.20	
Total For Fund 2202 LOCAL				13.20	
Fund 2204 PARK AND RECREATION					
Dept 001.00					
2204-001.00-00238.00	TRASH CAN, PET WASTE STN	VISA	TRASH CAN, PET WASTE STAI	1,641.16	1012
2204-001.00-00238.00	KNOX BOX - HERITAGE CENTE	VISA	KNOX BOX - HERITAGE CENTE	523.00	1012
2204-001.00-00238.00	AMERICAN FLAGS	VISA	CREDIT CARD CHARGES	51.94	1012
2204-001.00-00238.00	LAWN APPLICATION - MEDIAN	C&H LAWN & LANDSCAPING,	ILAWN APPLICATION	120.00	28432
2204-001.00-00238.00	BATHROOM KEYS	J & S LOCKSMITH, INC	BATHROOM KEYS	87.00	28440
2204-001.00-00353.00	NEW LIGHT - MEMORIAL PARK	DUKE ENERGY	NEW LIGHT - MEMORIAL PARK	13.62	1001
2204-001.00-00353.00	ELECTRIC - 221 N SALE ST	DUKE ENERGY	ELECTRIC - 221 N SALE ST	305.07	1002
2204-001.00-00353.00	ELECTRIC - MEMORIAL PARK	DUKE ENERGY	ELECTRIC - MEMORIAL PARK	18.66	1006
2204-001.00-00353.00	ELECTRIC - SHELTER	DUKE ENERGY	ELECTRIC - SHELTER	13.91	1008
2204-001.00-00353.00	ELECTRIC - CAMPBELL'S PA	DUKE ENERGY	ELECTRIC - CAMPBELL'S PAF	75.10	1009
2204-001.00-00353.00	ELECTRIC - SPORT'S PARK	DUKE ENERGY	ELECTRIC - SPORT'S PARK	172.37	1010
Total For Dept 001.00				3,021.83	
Total For Fund 2204 PARK				3,021.83	
Fund 2228 LAW ENFORCEMENT CONTINUING EDUCATION					
Dept 004.00 POLICE					
2228-004.00-00394.00	CAR SEAT RECERT - LEGGIO	VISA	CREDIT CARD CHARGES	55.00	1012
2228-004.00-00394.00	HOSTAGE NEGOTIATIONS TRAI	PUBLIC AGENCY TRAINING	CCHOSTAGE NEGOTIATIONS TRAI	650.00	28446
Total For Dept 004.00 POI				705.00	
Total For Fund 2228 LAW E				705.00	
Fund 2402 LOCAL GRANTS & DONATIONS					
Dept 001.00					
2402-001.00-00250.21	SANDING MATERIALS FOR EXT	VISA	SANDING MATERIALS FOR EXT	26.96	1012
Total For Dept 001.00				26.96	
Total For Fund 2402 LOCAL				26.96	
Fund 2404 DRUG EDUCATION & EQUIPMENT GRANT					
Dept 001.00					
2404-001.00-00250.00	AMMO	KIESLER POLICE SUPPLY,	INAMMO	86.24	28441
Total For Dept 001.00				86.24	
Total For Fund 2404 DRUG				86.24	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 2411 LOCAL OPTION INCOME TAX-ECONOMIC DEVELOP					
Dept 001.00					
2411-001.00-00341.00	FIRE TRAILER	SELECTIVE	FIRE TRAILER	186.00	28451
Total For Dept 001.00				186.00	
Total For Fund 2411 LOCAL				186.00	
Fund 2503 FIRE DEPT COMMUNICATION EQUIPMENT					
Dept 003.00 FIRE					
2503-003.00-00420.00	REFURBISHED COMPUTER	VISA	CREDIT CARD CHARGES	572.41	1012
Total For Dept 003.00 FIF				572.41	
Total For Fund 2503 FIRE				572.41	
Fund 4402 CUMULATIVE CAPITAL DEVELOPMENT					
Dept 004.00 POLICE					
4402-004.00-00374.00	THERMAL ROLL PAPER	VISA	CREDIT CARD CHARGES	108.00	1012
Total For Dept 004.00 POI				108.00	
Total For Fund 4402 CUMUI				108.00	
Fund 4425 CUMULATIVE BUILDING & EQUIPMENT					
Dept 003.00 FIRE					
4425-003.00-00446.00	YEARLY SUBSCRIPTION - IAM	EMERGENCY SERVICE MARKETI	YEARLY SUBSCRIPTION - IAM	899.00	28435
Total For Dept 003.00 FIF				899.00	
Total For Fund 4425 CUMUI				899.00	
Fund 6101 WATER					
Dept 000.00					
6101-000.00-00625.61	2ND QTR 2025 TANK MAINTEN	UTILITY SERVICE COMPANY,	2ND QTR 2025 TANK MAINTEN	8,424.75	18798
Total For Dept 000.00				8,424.75	
Dept 100.00 SSO					
6101-100.00-00610.00	WATER - SMITH PIKE	CITY OF BLOOMINGTON UTILI	WATER - SMITH PIKE	4,977.09	18788
6101-100.00-00610.00	WATER - ARLINGTON ROAD	CITY OF BLOOMINGTON UTILI	WATER - ARLINGTON ROAD	70,535.60	18788
6101-100.00-00610.00	WATER - WOODYARD ROAD	CITY OF BLOOMINGTON UTILI	WATER - WOODYARD ROAD	9,331.20	18788
Total For Dept 100.00 SSC				84,843.89	
Dept 500.00 TDO					
6101-500.00-00615.00	NATURAL GAS - UTILITY BLI	CENTERPOINT ENERGY	NATURAL GAS - UTILITY BLI	144.69	560
6101-500.00-00615.00	ELECTRIC - UTIL BLDG	DUKE ENERGY	ELECTRIC - UTIL BLDG	177.36	563
Total For Dept 500.00 TDC				322.05	
Dept 600.00 TDM					
6101-600.00-00604.00	CDL PHYSICAL - PLUMMER	IUH BLOOMINGTON OCCUPATIC	CDL PHYSICAL - PLUMMER	55.00	18799
6101-600.00-00620.00	DUMP BODY LATCH - F-550	CLARK TRUCK EQUIPMENT CO,	DUMP BODY LATCH - F-550	63.00	18789
6101-600.00-00620.00	SUCTION HOSE - 2" PUMP ON	INDUSTRIAL SERVICE & SUP	SUCTION HOSE - 2" PUMP ON	75.61	18791
6101-600.00-00620.00	EQUIP CLEANERS & SPRAY P	MENARDS - BLOOMINGTON	EQUIP CLEANERS & SPRAY P	34.91	18792
6101-600.00-00620.00	PVC GLOVES	SHARE CORPORATION	PVC GLOVES	18.91	18796
6101-600.00-00635.00	COLIFORM TESTS	CITY OF BLOOMINGTON UTILI	COLIFORM TESTS	562.50	18788
6101-600.00-00635.00	WATER TESTING FOR IDEM	PACE ANALYTICAL SERVICES,	WATER TESTING FOR IDEM	1,136.20	18794
6101-600.00-00636.00	ANSWERING SERVICE TO 5-3	CINDIANA PAGING NETWORK,	ANSWERING SERVICE TO 5-3	124.15	18790
6101-600.00-00636.00	STORMWATER FEE - LOUDEN T	MONROE COUNTY TREASURER	STORMWATER FEE - LOUDEN T	271.80	18793
Total For Dept 600.00 TDM				2,342.08	
Dept 700.00 CA					
6101-700.00-00620.00	BILLING SERVICE & POSTAGE	SMARTBILL, LTD	BILLING SERVICE & POSTAGE	2,618.81	18797
Total For Dept 700.00 CA				2,618.81	
Dept 800.00 ADM					
6101-800.00-00615.00	NATURAL GAS - DPW BLDG	CENTERPOINT ENERGY	NATURAL GAS - DPW BLDG	29.99	561
6101-800.00-00615.00	ELECTRIC - DPW BUILDING	DUKE ENERGY	ELECTRIC - DPW BUILDING	231.74	562
6101-800.00-00636.00	ONLINE SERVER BACKUP	VISA	ONLINE SERVER BACKUP	83.94	564
Total For Dept 800.00 ADM				345.67	
Total For Fund 6101 WATEF				98,897.25	
Fund 6201 WASTEWATER					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 6201 WASTEWATER					
Dept 000.00					
6201-000.00-00625.90	REPAIR RAW PUMP - WWTP	BBC PUMP & EQUIPMENT CO,	REPAIR RAW PUMP - WWTP	5,925.90	17364
6201-000.00-00625.90	REPAIR RETURN SLUDGE PUMFBL	ANDERSON COMPANY, INC	REPAIR RETURN SLUDGE PUMF	1,512.00	17365
6201-000.00-00625.90	REPLACE DISCONNECT FOR R2C	ASSADY ELECTRICAL CONTRA	REPLACE DISCONNECT FOR R2	9,689.09	17366
Total For Dept 000.00				17,126.99	
Dept 300.00 CSO					
6201-300.00-00715.00	NATURAL GAS - UTILITY BLIC	CENTERPOINT ENERGY	NATURAL GAS - UTILITY BLI	144.68	433
6201-300.00-00715.00	ELECTRIC - UTIL BLDG	DUKE ENERGY	ELECTRIC - UTIL BLDG	177.37	436
6201-300.00-00715.00	MAPLE GROVE FLOW METER	MCDUKE ENERGY	MAPLE GROVE FLOW METER MC	15.71	437
6201-300.00-00715.00	HARTSTRAIT FLOW METER	MONDUKE ENERGY	HARTSTRAIT FLOW METER MON	15.60	438
Total For Dept 300.00 CSC				353.36	
Dept 400.00 CSM					
6201-400.00-00604.00	CDL PHYSICAL - PLUMMER	IUH BLOOMINGTON OCCUPATIC	CDL PHYSICAL - PLUMMER	55.00	17377
6201-400.00-00620.00	DUMP BODY LATCH - F-550	CLARK TRUCK EQUIPMENT CO,	DUMP BODY LATCH - F-550	63.00	17367
6201-400.00-00620.00	SUCTION HOSE - 2" PUMP ON	INDUSTRIAL SERVICE & SUP	SUCTION HOSE - 2" PUMP ON	75.61	17369
6201-400.00-00620.00	EQUIP CLEANERS & SPRAY P	MENARDS - BLOOMINGTON	EQUIP CLEANERS & SPRAY P	34.91	17371
6201-400.00-00620.00	PVC GLOVES	SHARE CORPORATION	PVC GLOVES	18.91	17373
6201-400.00-00631.00	SEPTIC RECEIVING STATION	WESSLER ENGINEERING, INC	SEPTIC RECEIVING STATION	426.25	17376
6201-400.00-00631.00	ON-CALL WASTEWATER - MARC	WESSLER ENGINEERING, INC	ON-CALL WASTEWATER - MARC	1,305.90	17376
6201-400.00-00631.00	SEWER USE ORDINANCE - MAF	WESSLER ENGINEERING, INC	SEWER USE ORDINANCE - MAF	451.25	17376
6201-400.00-00636.00	ANSWERING SERVICE TO 5-3C	INDIANA PAGING NETWORK,	ANSWERING SERVICE TO 5-3C	124.15	17368
Total For Dept 400.00 CSM				2,554.98	
Dept 600.00 TDM					
6201-600.00-00620.00	FUSES - WWTP	ALL-PHASE ELECTRIC SUPPLY	FUSES - WWTP	45.75	17363
6201-600.00-00636.00	EXTINGUISHER SERVICE - W	KOORSEN FIRE & SECURITY,	EXTINGUISHER SERVICE - W	245.95	17370
6201-600.00-00711.00	SLUDGE REMOVAL - WWTP	SYCAMORE RIDGE LANDFILL	SLUDGE REMOVAL - WWTP	4,984.72	17375
Total For Dept 600.00 TDM				5,276.42	
Dept 700.00 CA					
6201-700.00-00620.00	BILLING SERVICE & POSTAGE	SMARTBILL, LTD	BILLING SERVICE & POSTAGE	2,618.82	17374
Total For Dept 700.00 CA				2,618.82	
Dept 800.00 ADM					
6201-800.00-00615.00	NATURAL GAS - DPW BLDG	CENTERPOINT ENERGY	NATURAL GAS - DPW BLDG	29.98	434
6201-800.00-00615.00	ELECTRIC - DPW BUILDING	DUKE ENERGY	ELECTRIC - DPW BUILDING	231.74	435
6201-800.00-00636.00	ONLINE SERVER BACKUP	VISA	ONLINE SERVER BACKUP	83.94	439
Total For Dept 800.00 ADM				345.66	
Total For Fund 6201 WASTE				28,276.23	
Fund 6501 STORMWATER					
Dept 400.00 CSM					
6501-400.00-00620.00	BATTERIES FOR STREET SWEE	INTERSTATE BATTERY	BATTERIES FOR STREET SWEE	282.00	1849
6501-400.00-00620.00	ANGLE IRON FOR STORM GRAT	WESTSIDE AUTO & STEEL	ANGLE IRON FOR STORM GRAT	48.00	1851
6501-400.00-00620.00	SAW BLADES	VISA	CREDIT CARD CHARGES - STC	459.97	36
6501-400.00-00631.00	MS4 SERVICES - MARCH 2025	WESSLER ENGINEERING, INC	MS4 SERVICES - MARCH 2025	1,500.00	1850
Total For Dept 400.00 CSM				2,289.97	
Total For Fund 6501 STORM				2,289.97	
Fund 8901 PAYROLL					
Dept 000.00					
8901-000.00-00457.01	DEFERRED COMP	NATIONWIDE RETIREMENT SOI	NATIONWIDE	1,069.08	2108
8901-000.00-00721.01	OASDI WITHHELD & MATCHING	INTERNAL REVENUE SERVICE	941 PAYMENT	23,897.32	2107
8901-000.00-00722.01	HEALTH INSURANCE - MAY 2C	IU HEALTH PLANS	HEALTH INSURANCE - MAY 2C	42,222.99	8207
8901-000.00-00725.01	PERF CONTRIBUTIONS	INDIANA PUBLIC RETIREMENT	PERF CONTRIBUTIONS	21,978.01	2104
8901-000.00-00725.03	1977 FIRE PENSION	INDIANA PUBLIC RETIREMENT	1977 FIRE PENSION	7,283.00	2105
8901-000.00-00725.04	1977 POLICE PENSION	INDIANA PUBLIC RETIREMENT	1977 POLICE PENSION	2,184.90	2106
8901-000.00-00730.01	FEDERAL WITHHELD	INTERNAL REVENUE SERVICE	941 PAYMENT	19,115.82	2107
8901-000.00-00731.01	STATE WITHHOLDING	INDIANA DEPARTMENT OF REV	STATE & COUNTY TAX - APRI	12,051.64	2103

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 8901 PAYROLL					
Dept 000.00					
8901-000.00-00732.01	COUNTY WITHHOLDING	INDIANA DEPARTMENT OF REVSTATE & COUNTY TAX - APRI		8,407.56	2103
8901-000.00-00733.01	CHILD SUPPORT - KOON	INDIANA CHILD SUPPORT BUFCHILD SUPPORT		632.00	2102
8901-000.00-00734.01	LIFE AND AD&D	AMERICAN UNITED LIFE INSUAUL PREMIUM - MAY 2025		461.33	8205
8901-000.00-00735.01	VISION INSURANCE	ANTHEM BLUE CROSS BLUE SFVISION INSURANCE		437.92	2101
8901-000.00-00737.01	SHORT-TERM	AMERICAN UNITED LIFE INSUAUL PREMIUM - MAY 2025		469.46	8205
8901-000.00-00738.01	LONG-TERM	AMERICAN UNITED LIFE INSUAUL PREMIUM - MAY 2025		687.19	8205
8901-000.00-00739.01	VOL LIFE	AMERICAN UNITED LIFE INSUAUL PREMIUM - MAY 2025		846.93	8205
8901-000.00-00758.01	ROTH	NATIONWIDE RETIREMENT SOINATIONWIDE		195.00	2108
8901-000.00-00763.01	DENTAL INSURANCE - MAY 20	ANTHEM DENTAL	DENTAL INSURANCE - MAY 20	3,315.92	8206
8901-000.00-00767.01	SECTION 125	AFLAC	AFLAC	109.48	2100
8901-000.00-00768.01	SHORT-TERM	AFLAC	AFLAC	19.66	2100
		Total For Dept 000.00		145,385.21	
		Total For Fund 8901 PAYRC		145,385.21	

GL Number                      Invoice Line Desc                      Vendor                      Invoice Description                      Amount      Check #

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Fund Totals:

Fund 1101	GENERAL	20,612.75
Fund 2201	MOTOR VEHICLE F	2,075.69
Fund 2202	LOCAL ROAD AND	13.20
Fund 2204	PARK AND RECREP	3,021.83
Fund 2228	LAW ENFORCEMENT	705.00
Fund 2402	LOCAL GRANTS &	26.96
Fund 2404	DRUG EDUCATION	86.24
Fund 2411	LOCAL OPTION IN	186.00
Fund 2503	FIRE DEPT COMMU	572.41
Fund 4402	CUMULATIVE CAPI	108.00
Fund 4425	CUMULATIVE BUII	899.00
Fund 6101	WATER	98,897.25
Fund 6201	WASTEWATER	28,276.23
Fund 6501	STORMWATER	2,289.97
Fund 8901	PAYROLL	145,385.21

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303,155.74

Period Ending: 04/13/2025      Check Date: 04/17/2025

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
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ALLOWANCE OF CLAIMS

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED CLAIMS AND THE INVOICES OR BILLS ATTACHED THERETO ARE TO AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-1.6.

*Noelle M. Conyer*

NOELLE M. CONYER  
FISCAL OFFICER

WE HAVE EXAMINED THE CLAIMS ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF      PAGES,  
AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH CLAIMS ARE HEREBY ALLOWED IN  
THE TOTAL AMOUNT OF \$    197,050.13      DATED THIS    28    DAY OF    April, 2025

\_\_\_\_\_  
Scott Oldham  
PRESIDENT

\_\_\_\_\_  
Dan Swafford  
VICE PRESIDENT

\_\_\_\_\_  
William Ellis  
COUNCIL MEMBER

\_\_\_\_\_  
Trevor Sager  
COUNCIL MEMBER

\_\_\_\_\_  
Pamela Samples  
COUNCIL MEMBER

Period Ending: 04/13/2025

Check Date: 04/17/2025

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount		
-----								
Fund: 1101								
-----								
Totals For: 1101						97,870.10	1,183.97	99,054.07
-----								
Fund: 2201								
-----								
Totals For: 2201						14,652.34	0.00	14,652.34
-----								
Fund: 2204								
-----								
Totals For: 2204						255.10	0.00	255.10
-----								
Fund: 2240								
-----								
Totals For: 2240						5,830.47	0.00	5,830.47
-----								
Fund: 2403								
-----								
Totals For: 2403						852.43	0.00	852.43
-----								
Fund: 2411								
-----								
Totals For: 2411						29,386.64	0.00	29,386.64
-----								
Fund: 6101								
-----								
Totals For: 6101						22,044.00	0.00	22,044.00
-----								
Fund: 6201								
-----								
Totals For: 6201						21,753.54	0.00	21,753.54
-----								
Fund: 6501								
-----								
Totals For: 6501						3,221.54	0.00	3,221.54
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<b>Grand Totals</b>	<b>04/13/2025</b>					<b>195,866.16</b>	<b>1,183.97</b>	<b>197,050.13</b>

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
-----						
Fund: 1101	GENERAL					
-----						
Department: 1101-001.00						
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1101-001.00-00101.00	112000	5	ELLIS, WILLIAM P	160.48	0.00	160.48
1101-001.00-00101.00	111600	5	OLDHAM, SCOTT	173.97	0.00	173.97
1101-001.00-00101.00	772400	5	SAGER, TREVOR R	160.48	0.00	160.48
1101-001.00-00101.00	111900	5	SAMPLES, PAMELA S	160.48	0.00	160.48
1101-001.00-00101.00	110800	5	SWAFFORD, DANIEL R	160.48	0.00	160.48
1101-001.00-00101.40	442900	55	RAGLE-WRIGHT, AMBER R	1,263.41	0.00	1,263.41
1101-001.00-00101.45	441600	10	HASH, SANDRA C	363.20	0.00	363.20
1101-001.00-00102.00	443700	10	CONYER, NOELLE M	1,218.32	0.00	1,218.32
1101-001.00-00103.00	444700	10	CANTRELL, KELLEY R	830.05	0.00	830.05
1101-001.00-00110.00	443500	10	PETTYJOHN, SERENA L	830.05	0.00	830.05
Totals For: 1101-001.00				5,320.92	0.00	5,320.92
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Department: 1101-002.00 PLANNING						
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1101-002.00-00112.00	443200	7	LINE, DENISE K	3,568.88	0.00	3,568.88
1101-002.00-00112.01	443800	7	BURNS, MICHAEL R	2,520.93	0.00	2,520.93
1101-002.00-00112.02	444800	7	JONES, RENEE I	1,084.02	0.00	1,084.02
1101-002.00-00113.00	443200	7	LINE, DENISE K	9.62	0.00	9.62
Totals For: 1101-002.00				7,183.45	0.00	7,183.45
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Department: 1101-003.00 FIRE						
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1101-003.00-00104.00	333200	30	ABRAMS, TRAVIS L	2,912.50	0.00	2,912.50
1101-003.00-00104.00	331700	30	CLOUSE, CHRISTOPHER M	3,758.65	0.00	3,758.65
1101-003.00-00104.00	339500	30	CLOUSE, RYLAN T	2,604.81	0.00	2,604.81
1101-003.00-00104.00	337800	30	HENRY, DEANNA	2,604.81	0.00	2,604.81
1101-003.00-00104.00	340300	30	JARRETT, SHANE B	2,604.81	0.00	2,604.81
1101-003.00-00104.00	338000	30	MAUDER, BRIAN K	2,700.96	0.00	2,700.96
1101-003.00-00104.00	448400	80	MAY, CODY L	436.12	0.00	436.12
1101-003.00-00104.00	332500	30	PARRISH, KENNY R	3,181.73	0.00	3,181.73
1101-003.00-00104.00	441700	30	PATTON, KEVIN B	4,143.27	0.00	4,143.27
1101-003.00-00104.00	338700	30	PURSELL, RYAN M	2,700.96	0.00	2,700.96
1101-003.00-00104.00	340900	30	SAFT, SAMUEL P	2,604.81	0.00	2,604.81
1101-003.00-00104.00	330600	30	VANDEVENTER, RONALD S	2,797.12	0.00	2,797.12
1101-003.00-00106.00	341400	30	HALTER, ALEXANDER J	2,190.00	0.00	2,190.00
1101-003.00-00106.00	341700	30	HARDY, MAESON R	1,934.50	88.97	2,023.47
1101-003.00-00106.00	342500	30	MAUDER, CODY J	1,934.50	383.25	2,317.75
1101-003.00-00106.00	343000	30	MERCER, AMELIA R	1,934.50	711.75	2,646.25
1101-003.00-00106.00	340500	30	SHADOIN, AUSTIN T	219.00	0.00	219.00
1101-003.00-00106.00	336600	30	STRANGE, JOSHUA C	1,314.00	0.00	1,314.00
1101-003.00-00106.00	341200	30	TURNER, TOBY C	183.00	0.00	183.00
1101-003.00-00110.00	331400	30	MEDLEY, DONYA L	2,490.40	0.00	2,490.40
1101-003.00-00113.00	333200	30	ABRAMS, TRAVIS L	105.77	0.00	105.77
1101-003.00-00113.00	340300	30	JARRETT, SHANE B	48.08	0.00	48.08
1101-003.00-00113.00	338000	30	MAUDER, BRIAN K	96.15	0.00	96.15
1101-003.00-00113.00	332500	30	PARRISH, KENNY R	125.00	0.00	125.00
1101-003.00-00113.00	338700	30	PURSELL, RYAN M	48.08	0.00	48.08
1101-003.00-00113.00	340900	30	SAFT, SAMUEL P	38.46	0.00	38.46
1101-003.00-00113.00	330600	30	VANDEVENTER, RONALD S	86.54	0.00	86.54
1101-003.00-00116.00	333200	30	ABRAMS, TRAVIS L	577.61	0.00	577.61
1101-003.00-00116.00	339900	30	BURPO, LOGAN A	1,357.77	0.00	1,357.77
1101-003.00-00116.00	339500	30	CLOUSE, RYLAN T	910.87	0.00	910.87
1101-003.00-00116.00	339600	30	JOHNSON, BRENDEN C	500.23	0.00	500.23



GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
1101-003.00-00116.00	338700	30	PURSELL, RYAN M	519.03	0.00	519.03
1101-003.00-00116.00	340900	30	SAFT, SAMUEL P	498.43	0.00	498.43
1101-003.00-00116.00	336200	30	SIEBOTT, MATTHEW E	2,018.98	0.00	2,018.98
Totals For: 1101-003.00				52,181.45	1,183.97	53,365.42

Department: 1101-004.00 POLICE

1101-004.00-00107.00	223400	40	BROWN, JASON R	2,624.92	0.00	2,624.92
1101-004.00-00107.00	224200	40	BUNGER, SHANNON E	2,624.92	0.00	2,624.92
1101-004.00-00107.00	220900	40	DAVIS, CRAIG W	2,837.53	0.00	2,837.53
1101-004.00-00107.00	220200	40	DURNIL, JIMMIE D	3,778.77	0.00	3,778.77
1101-004.00-00107.00	222500	40	LEGGIO, ALEC M	2,837.53	0.00	2,837.53
1101-004.00-00107.00	448400	80	MAY, CODY L	436.11	0.00	436.11
1101-004.00-00107.00	222100	40	MICHAEL, ZACHARY G	2,941.27	0.00	2,941.27
1101-004.00-00107.00	223900	40	MILLER, SAMUEL J	2,624.92	0.00	2,624.92
1101-004.00-00107.00	223800	40	ROBINSON, GEORGE F	3,225.65	0.00	3,225.65
1101-004.00-00107.50	224100	40	MINNICK, LEVI K	3,269.23	0.00	3,269.23
1101-004.00-00107.51	901000	40	SALMON, IAN F	150.00	0.00	150.00
1101-004.00-00109.00	111101	40	DRAKE, DAVID B	131.25	0.00	131.25
1101-004.00-00109.00	221900	40	FREEMAN, MARK K	375.00	0.00	375.00
1101-004.00-00110.00	222700	40	FIEGLE, LEAH A	2,490.40	0.00	2,490.40
1101-004.00-00113.00	223400	40	BROWN, JASON R	38.46	0.00	38.46
1101-004.00-00113.00	224200	40	BUNGER, SHANNON E	48.08	0.00	48.08
1101-004.00-00113.00	220900	40	DAVIS, CRAIG W	38.46	0.00	38.46
1101-004.00-00113.00	220200	40	DURNIL, JIMMIE D	28.85	0.00	28.85
1101-004.00-00113.00	222500	40	LEGGIO, ALEC M	67.31	0.00	67.31
1101-004.00-00113.00	222100	40	MICHAEL, ZACHARY G	76.92	0.00	76.92
1101-004.00-00113.00	223900	40	MILLER, SAMUEL J	38.46	0.00	38.46
1101-004.00-00113.00	223800	40	ROBINSON, GEORGE F	19.23	0.00	19.23
1101-004.00-00116.00	224000	40	BAKER, MATTHEW A	276.30	0.00	276.30
1101-004.00-00116.00	221100	40	BOWLEN, ANTHONY RAY	82.41	0.00	82.41
1101-004.00-00116.00	222500	40	LEGGIO, ALEC M	1,063.74	0.00	1,063.74
1101-004.00-00116.00	222100	40	MICHAEL, ZACHARY G	229.83	0.00	229.83
1101-004.00-00116.00	223700	40	NEWCOMER, JOHN M	584.50	0.00	584.50
1101-004.00-00116.00	223800	40	ROBINSON, GEORGE F	244.23	0.00	244.23
Totals For: 1101-004.00				33,184.28	0.00	33,184.28

Totals For: 1101 97,870.10 1,183.97 99,054.07

Fund: 2201 MOTOR VEHICLE HIGHWAY

Department: 2201-001.00

2201-001.00-00111.01	441400	55	BOWMAN, JOSEPH D	843.97	0.00	843.97
2201-001.00-00111.01	449000	55	BREEDEN, TYLER L	686.20	0.00	686.20
2201-001.00-00111.01	448100	55	DAY, DYLAN R	686.20	0.00	686.20
2201-001.00-00111.01	442700	55	FLUKE, KEVIN D	971.47	0.00	971.47
2201-001.00-00111.01	449100	55	GRUBB, COLE B	843.97	0.00	843.97
2201-001.00-00111.01	440300	80	HEADDY, CHARLES KIP	1,189.51	0.00	1,189.51
2201-001.00-00111.01	442000	80	HICKS, STEPHEN J	255.10	0.00	255.10
2201-001.00-00111.01	444600	55	HOBBS, JERRY L	971.47	0.00	971.47
2201-001.00-00111.01	448500	55	HOENE, ROBERT D	871.97	0.00	871.97
2201-001.00-00111.01	444500	80	HUMPHREY, JAY E	971.47	0.00	971.47
2201-001.00-00111.01	447600	80	LENTZ, JORDAN B	686.20	0.00	686.20
2201-001.00-00111.01	448400	80	MAY, CODY L	436.11	0.00	436.11
2201-001.00-00111.01	447700	55	PLUMMER, DILLON	871.99	0.00	871.99
2201-001.00-00111.01	449200	55	STEPHENS, JOSEPH A	843.97	0.00	843.97



GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
2411-003.00-00104.00	339600	30	JOHNSON, BRENDEN C	2,604.81	0.00	2,604.81
2411-003.00-00104.00	339700	30	MCMANUS, RONALD E	2,604.81	0.00	2,604.81
2411-003.00-00104.00	336200	30	SIEBOTT, MATTHEW E	2,912.50	0.00	2,912.50
2411-003.00-00113.00	339900	30	BURPO, LOGAN A	48.08	0.00	48.08
2411-003.00-00113.00	339600	30	JOHNSON, BRENDEN C	48.08	0.00	48.08
2411-003.00-00113.00	339700	30	MCMANUS, RONALD E	67.31	0.00	67.31
2411-003.00-00113.00	336200	30	SIEBOTT, MATTHEW E	86.54	0.00	86.54
Totals For: 2411-003.00				13,074.78	0.00	13,074.78

Department: 2411-004.00 POLICE

2411-004.00-00107.00	224000	40	BAKER, MATTHEW A	2,624.92	0.00	2,624.92
2411-004.00-00107.00	221000	40	BOHALL, ALVA L	2,624.92	0.00	2,624.92
2411-004.00-00107.00	223600	40	HALL, RICHARD R	2,837.53	0.00	2,837.53
2411-004.00-00107.00	223500	40	KOON, JAROD N	2,624.92	0.00	2,624.92
2411-004.00-00107.00	224400	40	MUNCIE, BENJAMIN R	59.79	0.00	59.79
2411-004.00-00107.00	223700	40	NEWCOMER, JOHN M	2,624.92	0.00	2,624.92
2411-004.00-00107.00	221600	40	PERIAN, TRAVIS R	2,624.92	0.00	2,624.92
2411-004.00-00113.00	224000	40	BAKER, MATTHEW A	78.40	0.00	78.40
2411-004.00-00113.00	221000	40	BOHALL, ALVA L	9.62	0.00	9.62
2411-004.00-00113.00	223600	40	HALL, RICHARD R	38.46	0.00	38.46
2411-004.00-00113.00	223500	40	KOON, JAROD N	19.23	0.00	19.23
2411-004.00-00113.00	223700	40	NEWCOMER, JOHN M	76.92	0.00	76.92
2411-004.00-00113.00	221600	40	PERIAN, TRAVIS R	67.31	0.00	67.31
Totals For: 2411-004.00				16,311.86	0.00	16,311.86

Totals For: 2411

29,386.64 0.00 29,386.64

Fund: 6101 WATER

Department: 6101-500.00 TDO

6101-500.00-00601.00	442700	55	FLUKE, KEVIN D	1,302.57	0.00	1,302.57
6101-500.00-00601.00	440300	80	HEADDY, CHARLES KIP	1,189.86	0.00	1,189.86
6101-500.00-00601.00	444600	55	HOBBS, JERRY L	1,406.30	0.00	1,406.30
6101-500.00-00601.00	444500	80	HUMPHREY, JAY E	971.77	0.00	971.77
Totals For: 6101-500.00				4,870.50	0.00	4,870.50

Department: 6101-600.00 TDM

6101-600.00-00601.00	441400	55	BOWMAN, JOSEPH D	843.97	0.00	843.97
6101-600.00-00601.00	449000	55	BREEDEN, TYLER L	957.63	0.00	957.63
6101-600.00-00601.00	330700	30	CORNMAN, MICHAEL D	349.64	0.00	349.64
6101-600.00-00601.00	448100	55	DAY, DYLAN R	927.92	0.00	927.92
6101-600.00-00601.00	449100	55	GRUBB, COLE B	850.93	0.00	850.93
6101-600.00-00601.00	442000	80	HICKS, STEPHEN J	255.10	0.00	255.10
6101-600.00-00601.00	448500	55	HOENE, ROBERT D	871.96	0.00	871.96
6101-600.00-00601.00	447600	80	LENTZ, JORDAN B	686.20	0.00	686.20
6101-600.00-00601.00	448400	80	MAY, CODY L	436.12	0.00	436.12
6101-600.00-00601.00	447700	55	PLUMMER, DILLON	872.27	0.00	872.27
6101-600.00-00601.00	449200	55	STEPHENS, JOSEPH A	986.62	0.00	986.62
6101-600.00-00601.00	447400	80	VAGEDES, GREGORY J	49.41	0.00	49.41
6101-600.00-00601.00	447900	80	WRIGHT, DONOVAN C	961.10	0.00	961.10
Totals For: 6101-600.00				9,048.87	0.00	9,048.87

Department: 6101-700.00 CA

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
6101-700.00-00601.00	444800	7	JONES, RENEE I	542.01	0.00	542.01
6101-700.00-00601.00	443600	55	MEDLEY, D'ELIZABETH L	1,244.48	0.00	1,244.48
Totals For: 6101-700.00				1,786.49	0.00	1,786.49

Department: 6101-800.00 ADM

6101-800.00-00601.00	444700	10	CANTRELL, KELLEY R	830.05	0.00	830.05
6101-800.00-00601.00	443700	10	CONYER, NOELLE M	1,218.31	0.00	1,218.31
6101-800.00-00601.00	112000	5	ELLIS, WILLIAM P	160.53	0.00	160.53
6101-800.00-00601.00	443000	55	MEADOWS, SHAWN R	1,380.56	0.00	1,380.56
6101-800.00-00601.00	111600	5	OLDHAM, SCOTT	174.02	0.00	174.02
6101-800.00-00601.00	443500	10	PETTYJOHN, SERENA L	830.05	0.00	830.05
6101-800.00-00601.00	442900	55	RAGLE-WRIGHT, AMBER R	1,263.03	0.00	1,263.03
6101-800.00-00601.00	772400	5	SAGER, TREVOR R	160.53	0.00	160.53
6101-800.00-00601.00	111900	5	SAMPLES, PAMELA S	160.53	0.00	160.53
6101-800.00-00601.00	110800	5	SWAFFORD, DANIEL R	160.53	0.00	160.53
Totals For: 6101-800.00				6,338.14	0.00	6,338.14

Totals For: 6101

22,044.00 0.00 22,044.00

Fund: 6201 WASTEWATER

Department: 6201-400.00 CSM

6201-400.00-00601.00	441400	55	BOWMAN, JOSEPH D	844.22	0.00	844.22
6201-400.00-00601.00	449000	55	BREEDEN, TYLER L	858.30	0.00	858.30
6201-400.00-00601.00	330700	30	CORNMAN, MICHAEL D	349.64	0.00	349.64
6201-400.00-00601.00	448100	55	DAY, DYLAN R	928.13	0.00	928.13
6201-400.00-00601.00	442700	55	FLUKE, KEVIN D	971.47	0.00	971.47
6201-400.00-00601.00	449100	55	GRUBB, COLE B	851.18	0.00	851.18
6201-400.00-00601.00	440300	80	HEADDY, CHARLES KIP	1,189.51	0.00	1,189.51
6201-400.00-00601.00	442000	80	HICKS, STEPHEN J	255.10	0.00	255.10
6201-400.00-00601.00	444600	55	HOBBS, JERRY L	1,526.68	0.00	1,526.68
6201-400.00-00601.00	448500	55	HOENE, ROBERT D	872.23	0.00	872.23
6201-400.00-00601.00	444500	80	HUMPHREY, JAY E	971.47	0.00	971.47
6201-400.00-00601.00	447600	80	LENTZ, JORDAN B	686.41	0.00	686.41
6201-400.00-00601.00	448400	80	MAY, CODY L	435.85	0.00	435.85
6201-400.00-00601.00	447700	55	PLUMMER, DILLON	871.99	0.00	871.99
6201-400.00-00601.00	449200	55	STEPHENS, JOSEPH A	844.22	0.00	844.22
6201-400.00-00601.00	447900	80	WRIGHT, DONOVAN C	1,171.90	0.00	1,171.90
Totals For: 6201-400.00				13,628.30	0.00	13,628.30

Department: 6201-700.00 CA

6201-700.00-00601.00	444800	7	JONES, RENEE I	542.01	0.00	542.01
6201-700.00-00601.00	443600	55	MEDLEY, D'ELIZABETH L	1,244.47	0.00	1,244.47
Totals For: 6201-700.00				1,786.48	0.00	1,786.48

Department: 6201-800.00 ADM

6201-800.00-00601.00	444700	10	CANTRELL, KELLEY R	830.30	0.00	830.30
6201-800.00-00601.00	443700	10	CONYER, NOELLE M	1,218.68	0.00	1,218.68
6201-800.00-00601.00	112000	5	ELLIS, WILLIAM P	160.48	0.00	160.48
6201-800.00-00601.00	443000	55	MEADOWS, SHAWN R	1,380.56	0.00	1,380.56
6201-800.00-00601.00	111600	5	OLDHAM, SCOTT	173.97	0.00	173.97
6201-800.00-00601.00	443500	10	PETTYJOHN, SERENA L	830.30	0.00	830.30
6201-800.00-00601.00	442900	55	RAGLE-WRIGHT, AMBER R	1,263.03	0.00	1,263.03

Salaries By GL Fund-Dept Report  
For Payroll ID: 318

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
6201-800.00-00601.00	772400	5	SAGER, TREVOR R	160.48	0.00	160.48
6201-800.00-00601.00	111900	5	SAMPLES, PAMELA S	160.48	0.00	160.48
6201-800.00-00601.00	110800	5	SWAFFORD, DANIEL R	160.48	0.00	160.48
Totals For: 6201-800.00				6,338.76	0.00	6,338.76
Totals For: 6201				21,753.54	0.00	21,753.54
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Fund: 6501	STORMWATER					
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Department: 6501-400.00	CSM					
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6501-400.00-00601.00	448400	80	MAY, CODY L	435.85	0.00	435.85
6501-400.00-00601.00	447700	55	PLUMMER, DILLON	169.53	0.00	169.53
6501-400.00-00601.00	447400	80	VAGEDES, GREGORY J	2,616.16	0.00	2,616.16
Totals For: 6501-400.00				3,221.54	0.00	3,221.54
Totals For: 6501				3,221.54	0.00	3,221.54
-----						
Grand Totals				195,866.16	1,183.97	197,050.13

## RESOLUTION 14-2025

**WHEREAS**, it has been determined that a cash change fund is needed in the Planning Department for the purpose of collecting permit fees, filing fees, fines or any other cash revenues as provided by IC 36-1-8-2.

**THEREFORE**, be it resolved by the Ellettsville Town Council that a cash change fund be established in the Planning Department effective May 1, 2025. The amount of said fund shall be One-Hundred Dollars (\$100.00). A warrant will be drawn on the appropriate fund in favor of the Planning Director, Denise Line, in the amount of \$100.00. Ms. Line shall convert the warrant to cash, shall use it to make change when collecting cash revenues, and shall account for it in the same manner as is required for other funds. The Ellettsville Town Council require the entire cash change fund to be returned to the appropriate fund whenever there is a change in the custodian of the fund or if the fund is no longer needed.

Dated this 28<sup>th</sup> day of April, 2025

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Scott Oldham, President

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Attest: Noelle Conyer, Clerk-Treasurer

## ORDINANCE 2025-12

### AN ORDINANCE TO AMEND CHAPTER 130 OF THE ELLETTSVILLE TOWN CODE TO ALLOW THE USE OF FIREARMS WITHIN THE CORPORATE LIMITS OF THE TOWN UNDER CERTAIN CONDITIONS.

**BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:**

Section 1. The following revisions are hereby made to section 130.01 of the Ellettsville Town Code to allow for hunting and target practice, provided that certain conditions are met.

When an existing section of the ordinance is being amended, the text of the existing provision will appear in this style type, additions will appear **in this style type**, and deletions will appear ~~in this style type~~.

#### § 130.01 SHOOTING WEAPONS WITHIN TOWN.

- (A) It shall be unlawful for any person or persons to shoot or cause to be shot any firearm, BB gun, pellet gun, or similar weapon within the limits of the town-, **unless otherwise provided in this section.**
- (B) **This section shall not apply to any police officer or members of the armed forces and authorized emergency management agencies while in the performance of their official duties.**
- (C) **Hunting and target shooting may be permitted within the Town limits on privately owned land, the size of which must be no less than 20 acres per parcel, or adjacent and contiguous parcels owned by the same person that total 20 or more acres. In addition, all of the following conditions must be met:**
  - (a) **The parcel of real estate on which the hunting or target shooting is taking place is zoned AG (Agricultural); and**
  - (b) **The hunting or target shooting takes place at least 2,000 feet from a habitable building, park, playground, public roadway or adjacent property owner's property line; and**
  - (c) **Guests shall have written permission from the private landowner of the 20 or more acres to hunt or target shoot; and**
  - (d) **The individuals participating have secured the appropriate permits and licenses for hunting and adhere to all rules and**

**regulations of the Department of Natural Resources, Division of Fish and Wildlife; and**

- (e) The parcel of real estate on which the hunting or target shooting is taking place is not being used by the private landowner as a bed and breakfast, short term rental, or for any other commercial purpose or use which required a Special Exception under the Town's Unified Development Ordinance.**

~~(B)~~ **(D)**      Whoever violates this section commits a class ~~D~~ **C** ordinance violation.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 12<sup>TH</sup> day of May, 2025.

**ELLETTSVILLE TOWN COUNCIL**

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Scott Oldham, President  
Ellettsville Town Council

ATTEST:

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Noelle Conyer, Clerk/Treasurer



**ORDINANCE 2025-06**

**An Ordinance Establishing Rates and Charges for the use of and Services  
Rendered by the Water Works System of the Town of Ellettsville, Indiana, and  
Repealing all Ordinances and parts of Ordinances in Conflict Herewith.**

**WHEREAS**, the Town of Ellettsville, Indiana ("Town"), owns and operates a municipal water works system ("Water Works"), by and through its Town Board ("Board"), furnishing the public water supply to the public in and around the Town and collecting rates and charges for such services pursuant to IC 8-1.5, et. seq.; and

**WHEREAS**, the Board previously determined that the existing rates and charges for the water utility services rendered do not produce sufficient revenues to pay all the legal and other necessary expenses incident to the operation of the Water Works, including maintenance costs, operating charges, upkeep, repairs, depreciation and interest charges on bonds or other obligations including leases, to provide a sinking fund for the liquidation of bonds or other obligations including leases, to provide a debt service reserve on bonds or other obligations including leases, to provide adequate money for working capital, and refinancing of debt to provide money for the payment of any taxes that may be assessed against the Water Works; and

**WHEREAS**, the Board, pursuant to IC 8-1.5-3-8, has the power, authority and responsibility to approve nondiscriminatory, reasonable and just Water Works rates and charges, subject to approval of the Indiana Utility Regulatory Commission ("IURC"); and

**WHEREAS**, the Board, based upon data furnished by the recognized utility financial consultants, Baker Tilly Municipal Advisors, LLC ("Baker Tilly") employed by the Board to perform a Water Works rate study, adopted a proposed new schedule of rates and charges in Ordinance 2023-04 to provide increased revenues necessary to provide sufficient funds to meet such financial requirements of the Water Works and to maintain the Water Works property in a sound physical and financial condition to render adequate and efficient services; and

**WHEREAS**, the Town filed a petition with the IURC under Cause number 45900-U for authority to increase its rates and charges for water service and for approval of the new proposed schedule of rates and charges for water service approved by the Board in Ordinance 2023-04, among other things; and

**WHEREAS**, the IURC issued its Order in Cause number 45900-U on February 7, 2024, authorizing the Town to increase its rates and charges for utility service; and

**WHEREAS**, a tariff containing the schedule of rates and charges fixed by this Ordinance, as hereinafter set forth, was approved by the IURC on February 7, 2024.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF ELLETTSVILLE, INDIANA;**

**Section 1.** There shall be and there are hereby established for the services rendered by the Water Works system of the Town of Ellettsville, Indiana, the following rates and charges, during each monthly billing period, starting May 1, 2025:

**ELLETTSVILLE (INDIANA) MUNICIPAL WATER UTILITY  
Town of Ellettsville  
Town Hall  
Ellettsville, Indiana 47429**

**SCHEDULE OF WATER RATES AND CHARGES PHASE II**

Pursuant to IURC Order in Cause No. 45900-U Approved February 7, 2024.

(a) Metered User Block Schedule:

For use of and service rendered by the waterworks system of the Town, based upon the use of water supplied by said waterworks system:

<u>Monthly Water Usage</u>			<u>Rate Per</u> <u>1,000 Gallons</u>
First	3,000	gallons	\$8.42*
Next	5,000	gallons	7.76*
Next	12,000	gallons	6.95*
Next	30,000	gallons	6.65*
Next	50,000	gallons	6.41*
Next	100,000	gallons	6.24*
Over	200,000	gallons	6.11*

(b) Metered User Minimum Schedule:

Each user shall pay a minimum charge in accordance with the following applicable size of meter installed, for which the user will be entitled to the quantity of water set out in the above schedule of rates.

<u>Minimum Charges</u>		<u>Monthly</u> <u>Gallonage</u>	
5/8	inch meter	3,000	\$ 25.26*
3/4	inch meter	3,336	27.87*
1	inch meter	3,611	30.00*
1 1/4	inch meter	5,826	47.19*
1 1/2	inch meter	6,934	55.79*
2	inch meter	11,405	87.72*
3	inch meter	19,730	145.58*
4	inch meter	49,765	345.40*
6	inch meter	99,540	664.51*
8	inch meter	159,240	1037.12*

\*Subject to the water tracking factor in Appendix A of the Appendix to Chapter 51 of the Ellettsville Town Code of Ordinances.

(c) Fire Protection Service

Municipal Hydrant User Charges

<u>Meter Size</u>	<u>Per Month</u>
5/8 inch	\$ 2.25
3/4 inch	2.47
1 inch	3.14
1 1/2 inch	4.03
2 inch	6.52
3 inch	24.75
4 inch	31.45
6 inch	47.18
8 inch	65.27
Private Hydrants (Per Hydrant, Per Annum)	\$271.19

Automatic Sprinkler Charges

1 inch connection	\$ 7.54
1 1/4 inch connection	11.77
1 1/2 inch connection	16.93
2 inch connection	30.13
3 inch connection	67.70
4 inch connection	120.51
6 inch connection	271.19
8 inch connection	482.13
10 inch connection	867.06
12 inch connection	1,400.53

**Town of Ellettsville**

**Town Hall**

**Ellettsville, Indiana 47429**

Appendix A

Water Tracking Adjustment. The water tracking factor set forth in this schedule is applicable where clearly denoted on other rate schedules and shall be occasioned solely by changes in the wholesale cost of water, in accordance with 170 IAC 6-5-1.

Water Tracking Rate:

\$0.00 per 1,000 gallons

**Section 2.** The Schedule of Rates and Charges set forth in Table A of the Appendix to Chapter 51 of the Ellettsville Town Code of Ordinances is hereby amended in conformity herewith.

**Section 3.** All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Passed and adopted by the Town Council of the Town of Ellettsville this 28<sup>th</sup> day of April, 2025.

Voted for:

Voted Against:

\_\_\_\_\_  
Scott Oldham, President

\_\_\_\_\_  
Scott Oldham, President

\_\_\_\_\_  
Dan Swafford, Vice President

\_\_\_\_\_  
Dan Swafford, Vice President

\_\_\_\_\_  
Pamela Samples, Member

\_\_\_\_\_  
Pamela Samples, Member

\_\_\_\_\_  
Trevor Sager, Member

\_\_\_\_\_  
Trevor Sager, Member

\_\_\_\_\_  
William Ellis, Member

\_\_\_\_\_  
William Ellis, Member

ATTEST:

\_\_\_\_\_  
Noelle Conyer, Clerk/Treasurer

This Ordinance was published in the Bloomington Herald Times on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

Noelle Conyer Clerk/Treasurer

## ORDINANCE 2025-07

### AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK

**WHEREAS**, the Ellettsville Town Council, by ordinance, adopted an Employee Handbook which will serve as the Town’s personnel policy as of January 1, 2025; and

**WHEREAS**, the Town Council finds that the Employee Handbook should be amended to add a policy prohibiting “ghost employment.”

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:**

Section 1. A new section 709 on Ghost Employment is hereby added to the Employee Handbook, to read as follows:

#### 709 Ghost Employment

The Town of Ellettsville is committed to providing efficient and lawful services to its residents and to maintaining public trust. Therefore, “ghost employment” is a violation of Town policy and of Indiana Code 35-44.1-1-3. Ghost employment is a Level 6 felony.

A public servant who knowingly or intentionally hires an employee for a governmental entity and fails to assign the employee any duties, or assigns duties not related to the operation of the governmental entity, is committing ghost employment.

Additionally, a public servant employed by a governmental entity knowing that he or she has not been assigned any duties to perform for the entity and accepts property (compensation) from the entity, or a public servant who knowingly or intentionally accepts property (compensation) from the entity for the performance of duties not related to the operation of the entity, commits ghost employment.

Examples of violations of this policy include, but are not limited to, performing work on public property that is not job related, authorizing or receiving payment for time not worked, and authorizing or receiving payment for leave time not authorized by the Town’s paid leave policies. Violation of this policy will result in disciplinary action, up to and including termination of employment, in addition to potential prosecution under Indiana Code 35-44-2-4.

Employees should contact their Supervisor for additional information about ghost employment.

Section 2. This Ordinance shall be in full force and effect from and after its passage and

approval by the Town Council.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 28<sup>th</sup> day of April, 2025.

**ELLETTSVILLE TOWN COUNCIL**

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Scott Oldham, President

ATTEST:

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Noelle Conyer, Clerk/Treasurer

## ORDINANCE 2025-08

### AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK

**WHEREAS**, the Ellettsville Town Council, by ordinance, adopted an Employee Handbook which will serve as the Town's personnel policy as of January 1, 2025; and

**WHEREAS**, the Town Council finds that the Employee Handbook should be modified to add a grievance procedure for Town employees.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:**

Section 1. A new section 719 outlining the employee grievance procedure is hereby added to the Employee Handbook, to read as follows:

#### 719 Grievance Procedure for Employee Complaints

*Policy.* It shall be the policy of the Town of Ellettsville to provide all employees the opportunity to air complaints, clarify misunderstandings and seek redress where the employee feels he or she has been unfairly treated regarding his or her employment with the town.

*Procedure.* Whenever an employee feels that he or she has been aggrieved or otherwise treated unfairly, the employee shall follow the grievance procedure as delineated herein. It should be noted that failure to comply with the specific time limitations noted herein shall be grounds to dismiss the grievance due to lack of procedural compliance hereto. All written documentation shall be made a part of the employee's personnel file.

*Discussion with Department Head.* Any employee who believes that he or she has suffered a grievance may discuss the matter with his or her supervisor in an attempt to arrive at a satisfactory settlement. The employee shall present the grievance, in writing, to the supervisor within five working days of the alleged act or occurrence which is the basis of the grievance. The supervisor shall make his or her decision known, in writing, within five working days thereafter.

#### *Appeal to Town Manager.*

● If no satisfactory settlement is reached at the discussion with the supervisor the grievance shall be reduced to writing, in duplicate and signed by the employee and the supervisor and forwarded to the Town Manager within five working days from the receipt of the supervisor's decision. The Town Manager shall indicate receipt of the written grievance by signing, dating and indicating the time of day on both copies, returning one copy to the employee.



●The Town Manager shall attempt to resolve the grievance. The Town Manager will render his or her decision, in writing, within five working days from receipt of said grievance. If the grievance is complicated and requires more time for a lengthy investigation, the Town Manager shall have an additional ten working days to complete the investigation. If the grievance is successfully settled at this point, no further action shall be forthcoming.

*Appeal to Town Council.*

● If no satisfactory settlement is reached at the appeal to the Town Manager, the employee may appeal the decision to the Town Council. Said grievance shall be reduced to writing, in duplicate and presented to the Council President within three working days of the Town Manager's decision. Said grievance shall be signed and dated by the Council President. At its discretion, the Council may choose to hold a hearing and shall notify the employee of the date, time and place.

●The hearing shall be held within 21 working days from the receipt of the said grievance. If a conflict of schedules occurs, the hearing shall be set as soon as possible following the receipt of said grievance.

●The Town Council shall be provided with copies of all decisions from this grievance process and any other necessary information pertaining to said grievance. The Town Council hearing shall be an informal process.

●The Town Council shall act as a final tribunal, which shall render a written decision of its findings of facts and judgment with ten working days of the Town Council hearing.

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval by the Town Council.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 28<sup>th</sup> day of April, 2025.

**ELLETTSVILLE TOWN COUNCIL**

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Scott Oldham, President

ATTEST:

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Noelle Conyer, Clerk/Treasurer

**ORDINANCE 2025-09 (As Amended)**

**AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK TO CLARIFY RETIREMENT BENEFITS**

**WHEREAS**, the Ellettsville Town Council, by ordinance, adopted an Employee Handbook which will serve as the Town's personnel policy as of January 1, 2025; and

**WHEREAS**, the Town Council finds that modifications should be made to clarify retirement benefits.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ELLETTSVILLE, INDIANA:**

Section 1. The following revisions are hereby made to Sections 318 and 320 of the Employee Handbook.

When an existing section of the ordinance is being amended, the text of the existing provision will appear in this style type, additions will appear **in this style type**, and deletions will appear ~~in this style type~~.

a.) Section 318

318 Indiana Public Retirement System (INPRS)

**The Town's Clerk-Treasurer, those** Elected officials **specifically designated in an ordinance,** and **eligible** full-time employees will be covered by the Indiana Public Retirement System (INPRS). The benefits, costs and administration are determined by current INPRS directives.

b.) Section 320

320 457(b) Retirement Savings Plan

The Town of Ellettsville has established a 457(b) retirement savings plan to provide employees the potential for future financial security for retirement. Employees in the following employment classifications re eligible to participate in the 457(b) retirement savings plan:

- Regular full-time employees

The 457(b) retirement savings plan allows employees to elect how much salary they want to contribute and how they want to direct the investment of their plan account, so that they are able to tailor their own retirement package to meet their individual needs. ~~The Town of Ellettsville does not currently contribute to each employee's~~

~~457(b) retirement savings plan. Complete details of the 457(b) retirement savings plan are described in the Summary Plan Description (SPD) provided to eligible employees.~~

The Town may contribute funds to those employees' 457(b) retirement savings plans if the employees are enrolled full-time but are not eligible to be re-enrolled in the Public Employees Retirement Plan ("PERF") due to retirement. For those employees, the Town will match the percentage equal to that an employee enrolled in PERF would receive.

Employees may contact the Clerk-Treasurer's Office for additional information about the 457(b) retirement savings plan.

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval by the Town Council.

This Ordinance was passed, approved, and adopted by the Ellettsville Town Council, on the 28<sup>th</sup> day of April, 2025.

**ELLETTSVILLE TOWN COUNCIL**

\_\_\_\_\_  
Scott Oldham, President

ATTEST:

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Noelle Conyer, Clerk/Treasurer